

MINUTES

OTTAWA POLICE SERVICES BOARD FINANCE AND AUDIT COMMITTEE MEETING

19 January 2016, 11:30 a.m.
Heritage Boardroom, 2nd floor, Ottawa City Hall

Committee Members: E. El-Chantiry (Chair); J. Durrell; J. Harder

Present: Chair E. El-Chantiry; Vice Chair J. Durrell; Member J. Harder; Chief C. Bordeleau; Director General D. Frazer; Deputy Chief E. Keeley; Chief Information Officer D. Steeves; J. Byrne, City of Ottawa Chief Procurement Officer, Mr. Y. Bergeron and Mr. C. Henry - Gartner; Board Executive Director W. Fedec

CONFIRMATION OF AGENDA

That the Finance and Audit Committee confirm the Agenda for the 19 January 2016 meeting.

CARRIED

CONFIRMATION OF MINUTES

That the Finance and Audit Committee confirm the Minutes from the 20 October 2015 meeting.

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

ITEMS OF BUSINESS

1. OPS IM/IT ROADMAP AND SOURCING STRATEGY
- Presentation

Chief Bordeleau introduced Mr. Y. Bergeron and Mr. C. Henry from Gartner, the partner that has been retained to assist the Ottawa Police Service (OPS) with the sourcing strategy for the IM/IT Roadmap. Mr. J. Byrne, the City's Chief Procurement Officer, was also in attendance. The Chief stated information management is a key piece of today's environment and the OPS is a leader in Canada in putting together a plan to organize and analyze data in a meaningful way. They want to be able to share their experience with other police agencies.

Director General Frazer went through the presentation that had been distributed to the Committee (a copy of the presentation will be kept on file with the Board's Executive Director). The transition to a more strategic approach to managing and sharing data is essential given the huge volume of data coming into the police service every day. Also, information is currently siloed and cannot easily be shared within the Service and with other public safety partners.

The Chief added the new approach will allow for better predictability of when and where crime will occur, and for crime data to be analyzed in real time. Eventually the system will be tied into city road cameras, taxi cameras, etc.

Vice Chair Durrell expressed concern about the cost, however, he recognized the need to move forward. In response to his and other committee members' questions the following points were clarified:

- There will not be just one recipient of the contract; there are 25 packages or bundles of work over three phases. Gartner, which is not aligned with any one vendor, has been retained as a partner to assist the OPS in sourcing each package and determining in what order the packages should go out to tender.
- The sourcing model being recommended as the best fit for the OPS is called the "Prime Contractor" model. The OPS does not have the expertise or resources in-house and therefore must out-source the work. The Prime Contractor model allows different vendors to be retained for the 25 different packages, thereby ensuring flexibility and the best fit for each piece of work. There will be gates and controls throughout the multi-year project to ensure the best value for the money is obtained.
- The Prime Contractor will be selected through a Request for Proposal (RFP); the proposals will be evaluated on approach, fixed price, and a rate card for further-on services.
- Good governance of the project and controls will be needed to ensure the project stays on track and on budget.
- In response to a question about opt-out clauses, Mr. Steeves explained they can be built into the contract model so that if any piece of work is failing, the work can be stopped.
- Because the six-year timeframe is so long, having Gartner as a partner and advisor throughout provides continuity and protection to the Board and the OPS even though board members and staff may be gone before the project ends.
- To ensure there are measurables throughout the project so the board has a comfort level that projects are being delivered and on budget, Mr. Steeves said an executive dashboard will be created for each project; the Prime Contractor and Gartner will report deliverables against the dashboard; the steering committee will review them monthly; and there will be quarterly updates to the Board. The Chief added there will also be an operational

perspective to the dashboard; officers will be advising if it is helping them prevent and solve crimes, and whether it is having an impact on deploying resources in a smarter way.

The Committee members accepted the premise that better coordination and integration of information is needed, and supported moving forward as long as there are checkpoints and safeguards. They requested quarterly updates to this committee on benefits and feedback on how it is impacting members.

That the Finance and Audit Committee endorse the roadmap and sourcing strategy set out in this presentation and recommend its approval to the Ottawa Police Services Board.

CARRIED

2. AUCTION PROCEEDS

Vice Chair Durrell asked for this item to be on the agenda. He stated that other police services boards receive the money raised through the auction of certain found and seized goods, and are able to use it as they see fit. He wanted to see these monies come to our Board, as is permitted under the *Police Services Act*.

Director General Frazer clarified that currently the money raised at auction is treated as general revenue and is used for operations.

In response to a question, Executive Director W. Fedec advised that the Board already has a Discretionary Fund policy with criteria for funding that could provide guidance to the Board in allocating the auction proceeds. She clarified that should the Committee support this change in practice, it would require Board approval.

The Committee members expressed support and considered the following motion:

That the Finance and Audit Committee endorse and recommend to the Ottawa Police Services Board that the funds raised through public auction of found and seized goods under section 132 of the *Police Services Act* be added to the Police Services Board's budget.

CARRIED

NEXT MEETING

To be determined.

ADJOURNMENT

The meeting adjourned at 12:45 p.m.