

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

28 November 2022 / 28 novembre 2022

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

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**SUBJECT: APPOINTMENT AND RE-APPOINTMENT OF SPECIAL CONSTABLES:
OTTAWA POLICE SERVICE**

**OBJET: NOMINATIONS ET RENOUELEMENT DES NOMINATIONS
D'AGENTS SPÉCIAUX: SERVICE DE POLICE D'OTTAWA**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointment of Ottawa Police Service employees listed in Document 1 and the re-appointment of Ottawa Police Service employee in Document 2, as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Forms.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve la nomination, comme agents spéciaux, des employés du Service de police d'Ottawa figurant au Document 1, et le renouvellement de la nomination, comme agent spécial, d'un employé du Service de police d'Ottawa figurant au Document 2, en vertu de l'article 53 de la Loi sur les services policiers et conformément aux modalités présentées au sein des formulaires d'approbation de la nomination ci-joints.

BACKGROUND

The Ottawa Police Service (OPS) employs and relies on Special Constables for responsibilities that do not legislatively require police officers, but still require

specialized training including Use of Force (excluding firearm training), fingerprinting and specialized software applications. Training for OPS Special Constables is comprised of formal in-class training from police instructors and other learning professionals at the OPS Professional Development Centre and on-the-job training through their work assignments. There are currently 78 employees at the OPS appointed as Special Constables.

As required in Section 53 of the Police Services Act (PSA), the Ottawa Police Services Board (Board) appoints OPS employees, hired as Special Constables, and assigned to the Central Cellblock, Prison Care Unit, Court Security Section and Document Service Team. Following the appointment of the below named members, we will have 65 appointed Special Constables within the Central Cellblock, Prison Care Unit, Court Security Section and Document Service Team. These members are utilized to ensure that operational staffing needs are met.

They will work as Special Constables, upon approval by the Ministry of the Solicitor General (Ministry), for a five-year period or until the appointees are no longer employed by the OPS.

These appointments ensure that these employees can carry out their assigned duties as Special Constables. Upon the termination of employment, the OPS will advise the Ministry to terminate the appointments.

DISCUSSION

Approval has been obtained from the Ministry for the appointment and re-appointment of these OPS employees as Special Constable.

FINANCIAL IMPLICATIONS

The salaries for Special Constable are part of the OPS-based budget. There are no financial implications involved in appointing members as Special Constables.

SUPPORTING DOCUMENTATION

Document 1: Appointment of Special Constables: Ottawa Police Service

Document 2: Re-Appointment of Special Constables: Ottawa Police Service

Document 3: Approval of Appointment as Special Constables

CONCLUSION

The appointment of Special Constable status is required for OPS employees working in our Central Cellblock, Prison Care Unit, Court Security Section and Document Service

Team to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.

Document 1: Appointment of Special Constables: Ottawa Police Service

Names of Employees

1. Kimberely Judith Elisa Hautzer
2. Peter David McGahey
3. Robert Dennis Mulley

Document 2: Re-Appointment of Special Constables: Ottawa Police Service

Names of Employees

1. Jeffrey Allen Vukasovic