

**SUBJECT: Appointment of selection panels for Advisory Committees, Boards
Requiring Public Appointment and Committee of Adjustment –
2022-2026 Term of Council**

File Number: ACS2022-OCC-GEN-0036

Report to Nominating Committee on 12 December 2022

and Council on December 14, 2022

**Submitted on December 12, 2022 by Caitlin Salter MacDonald, Manager, Council
and Committee Services**

**Contact Person: Christopher Zwierzchowski, Committee Coordinator, Council
and Committee Services**

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Ward: CITY WIDE

**OBJET : Nominations aux comités de sélection des comités consultatifs, des
conseils auxquels doivent être nommés des membres citoyens et du comité de
dérogation – Mandant du Conseil 2022-2026**

Dossier : ACS2022-OCC-GEN-0036

Rapport au Comité des candidatures le 13 décembre 2022

et au Conseil le 14 décembre 2022

**Soumis le 12 décembre 2022 par Caitlin Salter MacDonald, Gestionnaire, Services
au Conseil et aux comités**

**Personne ressource : Christopher Zwierzchowski, Coordonnateur aux comités,
Services au Conseil et aux comités**

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Quartier : À L'ÉCHELLE DE LA VILLE

REPORT RECOMMENDATIONS

**That the Nominating Committee consider the appointments outlined in this report
and recommend to Council the membership of selection panels for various**

Advisory Committees, Boards Requiring Public Appointment and Committee of Adjustment for the term of Council (2022-2026).

RECOMMANDATIONS DU RAPPORT

Que le comité des candidatures examine les nominations proposées dans le présent rapport et qu'il recommande au Conseil la composition des comités de sélection des divers comités consultatifs, des conseils auxquels doivent être nommés des membres citoyens et du comité de dérogation pour le mandat du Conseil 2022-2026.

BACKGROUND

Advisory Committees and Boards Requiring Public Appointment and Committee of Adjustment Selection Panels

The City of Ottawa holds the authority to appoint Council and/or citizen members to various advisory committees, boards and to the Committee of Adjustment as per the City of Ottawa Appointments Policy. In some cases, City of Ottawa representation varies based on the entity's by-laws and constitution and/or based on the applicable Provincial legislation.

DISCUSSION

The Council-approved Appointments Policy outlines a fair and equitable process for appointing citizen members to Advisory Committees, external boards, conservation authorities, task forces and commissions. The process entails a minimum of two members of Council serving as the Selection Panel. Members of the Selection Panels are responsible for reviewing citizen applications, short-listing candidates for interviews, conducting interviews, and making citizen appointment recommendations to Standing Committee and Council for approval. Recruitment campaigns are conducted at the beginning of each term of Council for citizen appointment to the various Advisory Committees, Boards and the Committee of Adjustment. Recruitment for Advisory Committees is also conducted at approximately mid-term. Inherent in the Appointments Policy is a commitment to ensure that as much as possible, the diversity and demographics of the City are reflected in the membership. Staff is not involved in the selection process for citizen members, however, administrative support for the

recruitment, interview and selection process is provided through the City Clerk and Solicitor Department.

The Mayor is an ex-officio member of every Selection Panel.

On 7 December 2022 a survey was distributed to all Members of Council requesting Councillors identify the selection panels on which they wish to serve. The results of this survey are outlined in Document 1.

RURAL IMPLICATIONS

There are no rural implications associated with the recommendation in this report.

CONSULTATION

Consultation with Members of Council was obtained through the Nominating Committee survey and request for selection panel preferences and associated comments.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city-wide report.

LEGAL IMPLICATIONS

There are no legal implications associated with the recommendation in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with the recommendation in this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the recommendation in this report.

ACCESSIBILITY IMPACTS

There is no accessibility impact associated with the recommendation in this report.

TECHNOLOGY IMPLICATIONS

There are no technology implications associated with the recommendation in this report.

TERM OF COUNCIL PRIORITIES

Not applicable.

SUPPORTING DOCUMENTATION

Document 1 – Members of Council – Requested Appointments on Selection Panels
2022-2026

DISPOSITION

The Nominating Committee recommendations will be forwarded to Council for consideration and final approval at its meeting scheduled for 14 December 2022. City Clerk and Solicitors Department staff will administer the recruitment and selection process.

Members of Council
Requested Appointments on Selection Panels ¹ 2022-2026

Built Heritage Committee (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Brockington, Riley	15	1	
King, Rawlson	13	1	
Gower, Glen	6	2	
Plante, Stéphanie	12	2	
Brown, David	21	3	
Dudas, Laura	2	5	

Accessibility Advisory Committee (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Kavanagh, Theresa	7	1	
Carr, Marty	18	4	
Lo, Wilson	24	5	

Mississippi Valley Conservation Authority (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Gower, Glen	6	1	
Kelly, Clarke	5	1	
Curry, Cathy	4	2	

Rideau Valley Conservation Authority (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Devine, Sean	9	1	
Hill, David	3	1	
Brown, David	21	2	
Desroches, Steve	22	2	
Kavanagh, Theresa	7	2	
Lo, Wilson	24	2	
Carr, Marty	18	3	

South Nation Conservation Authority (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Kitts, Catherine	19	4	

Ottawa Community Lands Development Corporation (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Brown, David	21	1	
Carr, Marty	18	1	
Dudas, Laura	2	1	
Troster, Ariel	14	2	
Bradley, Jessica	10	3	
Desroches, Steve	22	3	
Kavanagh, Theresa	7	3	
Plante, Stéphanie	12	4	
Lo, Wilson	24	6	

Ottawa Police Services Board (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Curry, Cathy	4	1	
Devine, Sean	9	2	
Johnson, Laine	8	2	
Brockington, Riley	15	3	
Kelly, Clarke	5	3	
King, Rawlson	13	4	

Ottawa Public Library Board (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Desroches, Steve	22	1	
Lo, Wilson	24	1	
Luloff, Matt	1	1	
Plante, Stéphanie	12	1	
Bradley, Jessica	10	2	
Brockington, Riley	15	2	
Carr, Marty	18	2	
Hill, David	3	2	
Dudas, Laura	2	3	
King, Rawlson	13	3	
Kitts, Catherine	19	3	

Ottawa Board of Health (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Troster, Ariel	14	1	
Dudas, Laura	2	2	
King, Rawlson	13	2	
Kitts, Catherine	19	2	
Devine, Sean	9	3	
Gower, Glen	6	3	
Johnson, Laine	8	3	
Lo, Wilson	24	7	

Committee of Adjustment (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Johnson, Laine	8	1	
Kitts, Catherine	19	1	
Menard, Shawn	17	1	
Lo, Wilson	24	3	
Brockington, Riley	15	4	

Mohr's Landing/Quyon Port Authority (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Kelly, Clarke	5	2	

Shaw Centre (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Tierney, Tim	11	1	
Plante, Stéphanie	12	3	
Dudas, Laura	2	4	

Property Standards and Licence Appeals Committee (minimum of 2)

Member Name	Ward	Priority Ranking	Additional Comments
Bradley, Jessica	10	1	
Hill, David	3	3	
Lo, Wilson	24	4	
Brockington, Riley	15	5	

ADVISORY COMMITTEE WORKING GROUP

A Council Working Group to work with staff as part of its review of Advisory Committees, Council Sponsors Groups, Community Advisory Tables, and the proposed new transit advisory body. This Working Group was established by Council during consideration of the 2022-2026 Council Governance Review, and is to be comprised of up to 5 Members of Council that do not form a quorum of any Standing Committee, and staff representatives from each City Department.

Member Name	Ward	Priority Ranking	Additional Comments
Johnson, Laine	8		
Menard, Shawn	17		

¹ There is a need for a minimum of two Councillors on each Selection Panel.