



**Ottawa Board of Health
Minutes**

Meeting #: 1
Date: December 20, 2022
Time: 5:00 pm
Location: Champlain Room, 110 Laurier Avenue West, and by electronic participation

Present: Chair: Catherine Kitts,
Vice-Chair: Tammy DeGiovanni,
Member Elyse Banham, Member Marty Carr, Member Laura Dudas, Member Glen Gower, Member Theresa Kavanagh, Member Rawlson King, Member Lewis Leikin, Member Suzanne Pinel, Member Peter Tilley

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1. Notices and meeting information for meeting participants and the public
Please see the attached document for public notices and meeting information, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; processes and timelines for

written and oral submissions; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

This draft Minutes document contains a summary of the disposition of items and actions taken at the meeting. This document does not include all of the text that will be included in the final Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in this draft Minutes document are draft until the Minutes of the meeting are confirmed by the Board of Health. The final draft Minutes will be published with the agenda for the next regular Board meeting and, once confirmed, will replace this document.

2. Announcements / Ceremonial Activities

Councillors Carr, Dudas, Gower, King and Kitts read their Declarations of Office and were sworn in as new Board members.

3. Roll Call

Member Kavanagh was absent during the roll call.

4. Regrets

No regrets were received.

5. Declarations of Interest

No declarations of pecuniary interest were filed.

6. Communications

Five communication items have been received (held on file with the Board of Health Secretary).

7. Motion to Introduce Reports

Motion No. BOH 1/1

Moved by Member S. Pinel

BE IT RESOLVED THAT the reports titled: Election of an Interim Chair; Medical Officer of Health Verbal Report; and 2023 Ottawa Board of Health Meeting Schedule, be received and considered.

Carried

7.1 Election of an Interim Chair

File ACS2022-OPH-BOH-0011 – City-wide

Vice-Chair DeGiovanni presided over the election of the Interim Chair.

Prior to calling for nominations, she explained that, in accordance with section 57 subsection 2 of the Health Protection and Promotion Act, she would request nominations for the position of Interim Chair, to be confirmed at the Board's first meeting in 2023.

Following her nomination, Member Kitts accepted the nomination for the position of Interim Chair.

Vice-Chair DeGiovanni called for any additional nominations three times before calling for a motion to close the nominations.

Following her election as Interim Chair, Chair Kitts took over as presiding officer and chaired the balance of the meeting.

That the Board of Health for the City of Ottawa Health Unit elect an Interim Chair, to be confirmed at the first meeting of 2023, as required by the *Health Protection and Promotion Act*.

Carried as amended

Motion No. BOH 1/2

Moved by Member S. Pinel

That Member Kitts be nominated for the position of Interim Chair for the Board of Health for the City of Ottawa Health Unit, to be confirmed at the first meeting of the Board of Health in 2023 pursuant to Section 57, subsection 2 of the Health Protection and Promotion Act.

Motion No. BOH 1/3

Moved by Member S. Pinel

That nominations for the position of Interim Chair be closed.

Carried

Motion No. BOH 1/4

Moved by Member S. Pinel

That Member Kitts be appointed as Interim Chair for the Board of Health for the City of Ottawa Health Unit, to be confirmed at the first meeting of the Board of Health in 2023 pursuant to Section 57, subsection 2 of the Health Protection and Promotion Act.

Carried

7.2 Medical Officer of Health Verbal Report

File ACS2022-OPH-MOH-0011 – City-wide

Dr. Etches began her verbal report by welcoming the newly appointed Council Members to the Board of Health. She then provided updates on the local situation as relates to COVID-19 and other respiratory illnesses, work on childhood immunization, and the budget development process. She also talked about plans for the new year as relates to Board Members' orientation and the strategic planning process. In closing, she talked about the holidays and things everyone can do to protect themselves and their loved ones from the most serious effects of respiratory illnesses and she wished everyone a happy, healthy holiday season.

In the context of the Medical Officer of Health Verbal Report, the Board heard from one (1) public delegation - Mr. Greg Macdougall. Mr. Macdougall also provided a written submission, which was circulated to Board of Health Members in advance of the meeting and is held on file with the Board of Health Secretary.

After hearing from the public delegation, Dr. Etches and staff responded to questions from Members of the Board of Health.

The Board then voted to receive the Medical Officer of Health's Verbal Report. Discussions on this item lasted approximately 30 minutes.

That the Board of Health for the City of Ottawa Health Unit receive this verbal report for information.

Received

7.3 2023 Ottawa Board of Health Meeting Schedule

File ACS2022-OPH-BOH-0012 – City-wide

That the Board of Health for the City of Ottawa Health Unit approve the 2023 meeting schedule, as outlined in this report.

Carried

8. In Camera Items*

NOTICE*

In Camera Items are not subject to public discussion or audience. Any person has a right to request an independent investigation of the propriety of dealing with matters in a closed session. A form requesting such a review may be obtained, without charge, from the City's website or in person from the Chair of this meeting. Requests are kept confidential pending any report by the Meetings Investigator and are conducted without charge to the Requestor.

9. Motion to Adopt Reports

Motion No. BOH 1/5

Moved by Member S. Pinel

BE IT RESOLVED THAT the reports titled: Election of an Interim Chair; Medical Officer of Health Verbal Report; and 2023 Ottawa Board of Health Meeting Schedule, be received and adopted.

Carried

10. Motions Requiring Suspension of the Rules of Procedure

There were no Motions requiring suspension of the rules.

11. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion (for consideration at a subsequent meeting).

12. Confirmation By-law

Motion No. BOH 1/6

Moved by Member S. Pinel

BE IT RESOLVED THAT Confirmation By-law no. 2022-7, a by-law of the Board of Health for the City of Ottawa Health Unit to confirm the proceedings of the Ottawa Board of Health at its meeting of December 20, 2022, be read and passed.

Carried

13. Inquiries

There were no inquiries filed.

14. Adjournment

The Board adjourned the meeting at 5:58 p.m.

15. Next Meeting

Monday, January 30, 2023 - 5:00 PM

Original signed by
D. Blais, Board Secretary

Original signed by
Councillor C. Kitts, Board Chair