



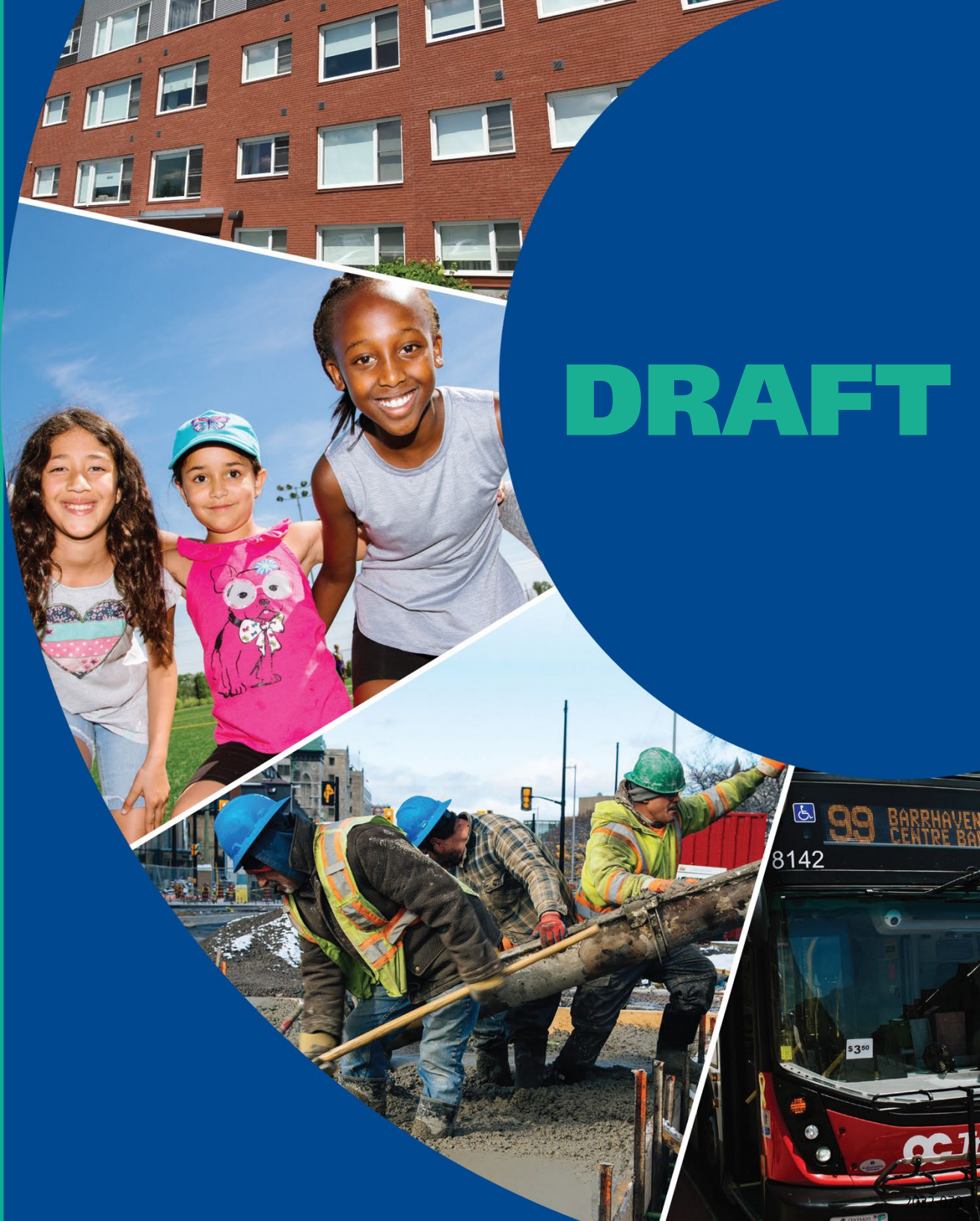
**BUDGET**

# 2023

**Working together  
for a better Ottawa**

**Transit Commission**

**Tabled February 1, 2023**



**DRAFT**

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8142

OC



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## Transit Commission

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# **Transit Services Department**

## **2023 Service Area Summary - OC Transpo**

Transit Services is comprised of OC Transpo and the Rail Construction Program. OC Transpo operates Ottawa's public transit network, which supports multiple modes of travel to serve the needs of customers. In 2019, the opening of O-Train Line 1 marked a significant evolution of the transit network, transforming the way OC Transpo provides service to customers, and the way Ottawa uses public transit. Through the Rail Construction Program, the O-Train network continues to expand with Stage 2 extensions to the east, west, south, including a link to the international airport. Transit Services works continually to provide a safe, reliable, comfortable, courteous and affordable transit service for all, to build and retain an engaged workforce, and to meet the policy objectives set by Council and the Transit Commission, all within established budgets and in accordance with all regulatory requirements. All OC Transpo trains and buses are 100 per cent accessible.

During 2020 and 2021, OC Transpo adapted its services to meet the travel needs of the community during the Covid-19 pandemic. Funding has been provided by the federal and provincial governments to replace fare revenues lost due to low ridership during the pandemic. As the pandemic response has evolved, the focus has shifted to supporting the return of our ridership.

### **Programs/Services Offered**

- OC Transpo bus system, including rapid, frequent, Connexion local, school, shopper, and event routes;
- O-Train Line 1, which runs between Tunney's Pasture Station and Blair Station (opened in 2019);
- Stage 2 LRT – east, west and south extensions are currently under construction; and
- Para Transpo service for customers unable to take conventional transit services.

### **Many support services for OC Transpo operations are also delivered internally within the department, including:**

- Operations control centre;
- Customer service and transit information and marketing;
- Maintenance of transit vehicles and facilities;
- Material handling and supply chain management;
- Capital Project Management;
- Drills and exercises to support operational readiness;

- Ongoing oversight of the LRT maintenance program;
- Integration of zero emission electric buses, including financing agreements with Federal government (OC Transpo introduced four electric buses to the fleet in 2022);
- Implementation of a Safety Management System in accordance with industry best practices;
- Ongoing safety oversight through 8 active Workplace Health and Safety Committees and 1 Policy Health and Safety Committee;
- Environmental program management;
- Investigates safety incidents, identifies corrective actions, and makes recommendations for implementation;
- Safety Coordinators act as Service Duty Officers for the Department and are on call 24/7;
- Develops, implements, and oversees transit emergency plans;
- Ensures regulatory compliance (Federal, Provincial & Municipal) and regulatory filings and submissions to governing bodies;
- Conducts audits, internal assessments, document reviews, ensures quality control and assurance oversight and monitoring;
- Provides training, certification and development for all rail, bus and maintenance employees;
- Operates an in-house bus and rail simulator facility for rail rules certifications, refreshers, re-certifications and re-training;
- Handles training requests for reassessment, skills building, CVOR Management and in-service assessments;
- Ensures the safety of transit customers, employees and assets through a Special Constable program;
- Service and system planning;
- Rail Operational Preparedness planning for the future expansions of the light rail system;
- Recruitment campaigns for Bus Operators and additional staffing for light rail staff;
- Technology implementation and support;
- Community and stakeholder relations; and
- Developing and implementing engineering policies, programs and procedures to support safe and reliable transit service.

City of Ottawa  
Transit Services Department  
Transit Services - Operating Resource Requirement  
In Thousands (\$000)

	2021	2022		2023	\$ Change over 2022 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
Bus & Para Operations	397,749	402,345	407,330	414,456	7,126
Transit Customer Systems & Planning	33,032	36,183	43,084	43,205	121
Safety, Regulatory, Training & Development	15,148	15,287	15,877	17,448	1,571
Transit Strategy, Comms & External	6,446	5,994	5,945	6,605	660
General Manager's Office	724	750	694	703	9
Transit Engineering Services	1,482	2,373	2,843	4,948	2,105
Transit Service Delivery & Rail Ops	73,365	64,745	63,747	79,682	15,935
Non Departmental	179,021	188,451	188,445	169,959	(18,486)
<b>Gross Expenditure</b>	<b>706,967</b>	<b>716,128</b>	<b>727,965</b>	<b>737,006</b>	<b>9,041</b>
Recoveries & Allocations	(73,185)	(32,733)	(32,516)	(30,653)	1,863
Revenue	(300,167)	(283,981)	(322,738)	(316,582)	6,156
<b>Net Requirement</b>	<b>333,615</b>	<b>399,414</b>	<b>372,711</b>	<b>389,771</b>	<b>17,060</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	302,509	301,633	316,639	327,498	10,859
Overtime	24,067	22,613	17,052	16,234	(818)
Materials & Services	157,484	168,503	170,901	184,685	13,784
Transfers/Grants/Financial Charges	178,984	188,517	188,511	170,025	(18,486)
Fleet Services Branch Chargebacks	978	1,112	1,112	1,177	65
Program Facility Costs	25,844	26,993	26,993	30,630	3,637
Other Internal Costs	17,101	6,757	6,757	6,757	0
<b>Gross Expenditures</b>	<b>706,967</b>	<b>716,128</b>	<b>727,965</b>	<b>737,006</b>	<b>9,041</b>
Recoveries & Allocations	(73,185)	(32,733)	(32,516)	(30,653)	1,863
<b>Net Expenditure</b>	<b>633,782</b>	<b>683,395</b>	<b>695,449</b>	<b>706,353</b>	<b>10,904</b>
<b>Revenues By Type</b>					
Federal	0	0	0	0	0
Provincial	(133,467)	(74,191)	(52,828)	(39,000)	13,828
Own Funds	(82,218)	(92,920)	(92,920)	(110,845)	(17,925)
Fees and Services	(84,482)	(116,870)	(176,990)	(166,737)	10,253
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>(300,167)</b>	<b>(283,981)</b>	<b>(322,738)</b>	<b>(316,582)</b>	<b>6,156</b>
<b>Net Requirement</b>	<b>333,615</b>	<b>399,414</b>	<b>372,711</b>	<b>389,771</b>	<b>17,060</b>
<b>Full Time Equivalents</b>			<b>3,141.30</b>	<b>3,253.30</b>	<b>112.00</b>

City of Ottawa  
 Transit Services Department  
 Transit Services - User Fees

	Policy Fare Structure		2022 Rate \$	2023 Rate \$	% Change Over 2022	Effective Date	2023 Revenue (\$000)
	Multiplier or Discount	Rounded up to nearest					
<b>OC Transpo - Customers' Fares</b>							
<b>Base fare recommended for approval</b>	-	-	3.6882	3.6882	0.0%	1-Jan-2023	
<b>Passes (set by policy from base fare)</b>							
Adult monthly pass	34 x base	quarter	125.50	125.50	0.0%	1-Jan-2023	
Youth (8-19) monthly pass	23% discount	quarter	96.75	96.75	0.0%	1-Jan-2023	
Senior (65+) monthly pass	62% discount	quarter	47.75	47.75	0.0%	1-Jan-2023	
Community monthly pass	65.5% discount	quarter	43.25	43.25	0.0%	1-Jan-2023	
Access monthly pass	65.5% discount	quarter	43.25	43.25	0.0%	1-Jan-2023	
EquiPass monthly pass	53.6% discount	quarter	58.25	58.25	0.0%	1-Jan-2023	
DayPass [1]	3 x base	quarter	11.25	11.25	0.0%	1-Jan-2023	
DayPass3 [1]	7.5 x base	quarter	27.75	27.75	0.0%	1-Jan-2023	
DayPass5 [1]	12 x base	quarter	44.50	44.50	0.0%	1-Jan-2023	
DayPass7 [1]	14.25 x base	quarter	52.75	52.75	0.0%	1-Jan-2023	
Family Pass (weekends/holidays)	3 x base	quarter	11.25	11.25	0.0%	1-Jan-2023	
Displaced Persons and Refugees Pass	100% discount	-	free	free	0.0%	1-Jan-2023	
Emergency Shelter Pass	100% discount	-	free	free	0.0%	1-Jan-2023	
U-Pass (per semester)	fixed by contract		223.48	223.48	0.0%	1-Sep-2023	

City of Ottawa  
 Transit Services Department  
 Transit Services - User Fees

	Policy Fare Structure						
	Multiplier or Discount	Rounded up to nearest	2022 Rate \$	2023 Rate \$	% Change Over 2022	Effective Date	2023 Revenue (\$000)
<b>Single-ride fares [2]</b> (set by policy from base fare)							
Adult single-ride fare (paid by card) [3] [4]	1 x base	nickel	3.70	3.70	0.0%	1-Jan-2023	
Adult single-ride fare (paid by cash)	+ 5 cents	nickel	3.75	3.75	0.0%	1-Jan-2023	
Senior (65+) single-ride fare (paid by card) [3] [5]	25% discount	nickel	2.80	2.80	0.0%	1-Jan-2023	
Senior (65+) single-ride fare (paid by cash) [5]	+ 5 cents	nickel	2.85	2.85	0.0%	1-Jan-2023	
Community Pass single-ride fare (paid by e-purse/ParaPurse)	52.7% discount	nickel	1.75	1.75	0.0%	1-Jan-2023	
EquiPass single-ride fare (paid by e-purse/ParaPurse)	52.7% discount	nickel	1.75	1.75	0.0%	1-Jan-2023	
Child (8-12) single-ride fare (paid by card) [3]	50% discount	nickel	1.85	1.85	0.0%	1-Jan-2023	
Child (8-12) single-ride fare (paid by cash)	+ 5 cents	nickel	1.90	1.90	0.0%	1-Jan-2023	
Child (0-7) single-ride fare [6]	100% discount	-	free	free	0.0%	-	
Para Transpo discounted fare with Access Pass	33% discount	nickel	2.50	2.50	0.0%	1-Jan-2023	
Para Transpo rural fare	2.7 x base	quarter	10.00	10.00	0.0%	1-Jan-2023	



City of Ottawa  
 Transit Services Department  
 Transit Services - User Fees

	Policy Fare Structure						
	Multiplier or Discount	Rounded up to nearest	2022 Rate \$	2023 Rate \$	% Change Over 2022	Effective Date	2023 Revenue (\$000)
<b>Other fees recommended for approval</b>							
Presto smartcard [7]	-	quarter	6.00	6.00	0.0%	1-Jan-2023	
Regular park and ride monthly permit [8]	-	quarter	28.00	28.00	0.0%	1-Jan-2023	
Gold Pass park and ride monthly permit [8]	-	quarter	63.25	63.25	0.0%	1-Jan-2023	
Bikeseure parking monthly permit [8]	-	quarter	10.00	10.00	N/A	1-Jan-2023	
Bikeseure parking key fob	-	quarter	6.00	6.00	N/A	1-Jan-2023	
Chartered bus – first three hours [9] [10]	-	dollar	600.00	600.00	0.0%	1-Jan-2023	
Chartered bus – each additional hour [10]	-	dollar	200.00	200.00	0.0%	1-Jan-2023	

**Notes:**

- [1] Valid for unlimited travel for one, three, five and seven days.
- [2] Single-ride fares may be purchased using cash, Presto or ParaPay stored value, credit or debit cards, or vouchers issued to social service and non-profit organizations. Not all payment types can be accepted on all device types. For single-ride fares paid by card, daily, weekly or monthly maximums at their respective pass price may apply.
- [3] These single-ride fares may be purchased using Presto or ParaPay stored value, credit or debit cards. Not all payment types can be accepted on all device types.
- [4] For adult fares paid by credit card on buses and at fare gates, a daily maximum of the price of a DayPass applies.
- [5] Seniors travel at no charge on conventional transit routes on Wednesdays and Sundays.
- [6] Children 0-7 who travel frequently and cannot be carried through a fare gate by a parent/guardian may obtain a special smartcard.
- [7] Price is set by Metrolinx and is subject to change.
- [8] Valid where designated parking available.
- [9] Time calculated from when the bus leaves and returns to the garage.
- [10] Contracted services for event transportation are charged at full cost-recovery based on costs calculated specific to the event.

City Of Ottawa  
2023 Draft Capital Budget  
Transit Commission  
Capital Funding Summary  
In Thousands (\$000)

Project Description	Revenues	Gas Tax	Tax Supported/ Dedicated	Develop. Charges	Tax Supported/ Dedicated Debt	Grand Total
<b>Transit Services</b>						
<b>Renewal of City Assets</b>						
908990 Chief William Commanda Br Pier	0	0	375	283	0	658
909087 Rail Operational Readiness	0	0	3,300	0	0	3,300
909089 LRT Detour hours funding for Stage 2	0	0	2,250	0	0	2,250
910116 2021 Transit Structures	0	0	300	0	0	300
910160 Stage 2 Transition	0	0	5,000	0	0	5,000
910270 Chief William Commanda Br MUP	0	0	325	312	0	637
910471 2022 Trillium Line Structures	0	0	370	0	0	370
910816 2023 Buildings-Transit Services	0	0	3,600	0	0	3,600
910875 2023 Transit Roads	0	1,200	680	0	520	2,400
910876 2023 Pavement Imp - Transit	0	0	220	0	0	220
910877 2023 Transit Structures	0	0	220	0	280	500
910879 2023 Regulatory Struct Inspections TWY	0	0	150	0	0	150
910880 2023 Transit STR Scoping Pre/Post Eng.	0	0	50	0	0	50
910881 2023 Trillium Line Structures	0	0	460	0	440	900
910882 2023 Trillium L STR Scoping Pre/Post Eng	0	0	75	0	0	75
910939 West Transitway Rock Wall	0	0	0	0	5,000	5,000
911031 Bus Replacement 2023	0	23,314	0	0	0	23,314
911032 Bus Replacement (Para) 2023	0	15,199	0	0	0	15,199
911034 Operations Support Vehicles-Replacement	0	0	0	0	1,190	1,190
911035 Vehicle Modifications (BTAC) 2023	0	0	500	0	0	500
911036 Renewal of Operational Assets 2023	0	0	3,000	0	0	3,000
911037 Transit Network Yearly Rehab 2023	0	0	600	0	0	600
911038 Unplanned Infrastructure Response 2023	0	0	1,000	0	0	1,000
911039 Transit Facility Upgrades 2023	0	0	0	0	9,000	9,000
911049 Comm & Control Sys Onboard Vehicles 2023	0	0	1,000	0	0	1,000
911072 Contractual Lifecycle Payment O-Train Line 1	0	0	1,821	0	0	1,821
911073 Contractual Lifecycle Payment O-Train Line 2	0	0	9,973	0	0	9,973
911047 Lees Avenue Environmental Upgrades 2023	0	0	570	0	430	1,000
911058 Train and Rail Lifecycle Modifications 2023	0	0	1,650	0	1,100	2,750
911055 LRT Engineering Services	0	0	1,400	0	0	1,400
<b>Renewal of City Assets Total</b>	<b>0</b>	<b>39,713</b>	<b>38,889</b>	<b>595</b>	<b>17,960</b>	<b>97,157</b>

City Of Ottawa  
2023 Draft Capital Budget  
Transit Commission  
Capital Funding Summary  
In Thousands (\$000)

Project Description	Revenues	Gas Tax	Tax Supported/ Dedicated	Develop. Charges	Tax Supported/ Dedicated Debt	Grand Total
<b>Growth</b>						
911033 Operations Support Vehicles - Growth	0	0	34	66	0	100
<b>Growth Total</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>66</b>	<b>0</b>	<b>100</b>
<b>Service Enhancements</b>						
911045 Transit Accessibility Improvements 2023	0	0	500	0	0	500
911046 Transit Priority Road & Signal Proj 2023	0	0	2,300	0	0	2,300
911048 Station Customer Information 2023	0	0	2,125	0	6,300	8,425
911051 Fare Technology Systems 2023	0	0	1,000	0	0	1,000
911053 Para Transpo Technology Systems 2023	0	0	500	0	0	500
911054 Scheduling and Control Systems 2023	0	0	3,200	0	300	3,500
911056 O-Train Telecommunications Improvements	0	4,500	110	0	390	5,000
911071 Ridership Return Campaign	0	0	600	0	0	600
911050 Customer Technology Systems 2023	0	0	2,030	0	420	2,450
911052 Fleet Maintenance Technology Systems 2023	0	0	110	0	390	500
<b>Service Enhancements Total</b>	<b>0</b>	<b>4,500</b>	<b>12,475</b>	<b>0</b>	<b>7,800</b>	<b>24,775</b>
<b>Transit Services Total</b>	<b>0</b>	<b>44,213</b>	<b>51,398</b>	<b>661</b>	<b>25,760</b>	<b>122,032</b>
<b>Grand Total</b>	<b>0</b>	<b>44,213</b>	<b>51,398</b>	<b>661</b>	<b>25,760</b>	<b>122,032</b>