

Subject: Agriculture and Rural Affairs Committee Terms of Reference

File Number: ACS2023-OCC-CCS-0020

Report to Agriculture and Rural Affairs Committee on 24 February 2023

and Council 8 March 2023

**Submitted on January 6, 2023 by Caitlin Salter MacDonald, Manager, Council and
Committee Services, Office of the City Clerk**

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Ward: Citywide

Objet : Mandat du Comité de l'agriculture et des affaires rurales

Dossier : ACS2023-OCC-CCS-0020

Rapport au Comité de l'agriculture et des affaires rurales

le 24 février 2023

et au Conseil le 8 mars 2023

**Soumis le 6 janvier 2023 par Caitlin Salter MacDonald, Gestionnaire des Services
au Conseil municipal et aux comités, Bureau du Greffier municipal**

**Personne ressource : Kelly Crozier, coordonnatrice du Comité de l'agriculture et
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Quartier : À l'échelle de la ville

REPORT RECOMMENDATION

**That the Agriculture and Rural Affairs Committee recommend Council approve its
Terms of Reference, as outlined in this report and attached as Document 1.**

RECOMMANDATION DU RAPPORT

Que le Comité de l'agriculture et des affaires rurales recommande au Conseil d'approuver son mandat, tel qu'il est énoncé dans le présent rapport et dans le document 1 ci-joint.

BACKGROUND

At its meeting of December 7, 2022, Ottawa City Council considered a report titled [2022-2026 Council Governance Review \(ACS2022-OCC-GEN-0030\)](#). In approving this report, Council approved the revised Terms of Reference for Standing Committees, Sub-Committees and the Transit Commission be submitted in draft form to the respective Committees/Commission at their first meeting in 2023 for consideration and recommendation to Council for approval. Accordingly, this report is presented to the Agriculture and Rural Affairs Committee for its consideration and approval.

DISCUSSION

As part of the 2022-2026 Council Governance Review report, Council approved the Committee structure for the 2022-2026 Term of Council. This included the continuation of the Agriculture and Rural Affairs Committee (ARAC).

As part of this report Council approved “housekeeping” amendments to the ARAC Terms of Reference to formalize the practice that the Committee will consider rural Local Improvement petition reports.

Full details on these changes are outlined in the [2022-2026 Council Governance Review Report](#), Part 1.

The draft Terms of Reference for the Agriculture and Rural Affairs Committee are attached at Document 1. The overall mandate of the Committee has not changed. The updated Terms of Reference include minor updates to reflect current City organizational structure and to provide additional clarity and precision or remove redundancy within the scope of the mandate approved by Council through Governance Review.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

LEGAL IMPLICATIONS

There is no legal impediment to adopting the recommendation in this report.

COMMENTS BY THE WARD COUNCILLOR

This is not a ward-specific report.

CONSULTATION

As part of the preparation for the 2022-2026 Council Governance Review report and associated recommendations on committee mandates, the City Clerk consulted with Members of the 2018-2022 and 2022-2026 Terms of Council, the Senior Leadership Team, as well as staff that work most closely with the legislative process.

The public was notified of this report through the weekly meeting advertisements and on Ottawa.ca, and the publication of the agenda. Public delegations may be received by the Committee.

ACCESSIBILITY IMPACTS

There are no specific accessibility impacts associated with this report.

DELEGATION OF AUTHORITY IMPLICATIONS

No additional delegated authority is being sought by staff as part of this report.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified associated with this report.

RURAL IMPLICATIONS

No rural implications have been identified associated with this report.

TERM OF COUNCIL PRIORITIES

This report implements the Committee mandate approved by Council as part of the 2022-2026 Council Governance Review.

SUPPORTING DOCUMENTATION

Document 1 - Draft Agriculture and Rural Affairs Committee (ARAC) Terms of Reference (proposed changes from the 2018-2022 ARAC Terms of Reference are underlined for ease of reference).

DISPOSITION

Upon approval of the report by Council, the Terms of Reference will become the

mandate and governing authority for the Agriculture and Rural Affairs Committee, and will be published to Ottawa.ca by the Office of the City Clerk.