



MEMO / NOTE DE SERVICE

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TO: Community and Protective Services Committee

DESTINATAIRE : Comité des services communautaires et de protection

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DATE: le 15 septembre 2022

FILE NUMBER: ACS# 2022-CSS-GEN-014

SUBJECT: Use of Delegated Authority during 2021 by the Community and Social Services Department under Schedule “D” City of Ottawa By-law No. 2020-360 as amended by By-law no. 2021-8.

OBJET : Utilisation de la délégation de pouvoirs en 2021 par la Direction générale des services sociaux et communautaires en vertu de l'annexe D du *Règlement n° 2020-360* de la Ville d'Ottawa, dans sa version modifiée par le *Règlement n° 2021-8*.

PURPOSE

The purpose of this memo is to provide information to the Community and Protective Services Committee regarding the Community and Social Services department's use of delegated authority during 2021. As directed by the Delegation of Authority By-law no. 2020-360, as amended by by-law no. 2021-8, this report lists service agreements, contribution agreements and grant agreements that were approved, amended, extended, and executed in 2021.

BACKGROUND

Schedule "D" of the Delegation of Authority By-law no. 2020-360, as amended by by-law no. 2021-8, authorizes the General Manager and heads of the various branches to enter into agreements and undertake other actions related to their mandate. The by-law contains full details including specific titles of the positions with delegated authority, as well as the limits imposed by the by-law.

The list below summarizes the delegate authorities.

1. The **General Manager, Community and Social Services** department is delegated the authority to sign agreements to receive funding from the federal or provincial governments, as well as service agreements, contribution agreements and grant agreements.
2. **Gender and Race Equity, Inclusion, Indigenous Relations and Social Development Services**, which includes Community Funding, is delegated the authority to sign agreements related to Gender and Race Equity, Inclusion, Indigenous Relations and Social Development Services initiatives. Community Funding agreements include: Renewable Community Funding, Community Project Funding, Community Application Support Worker, Emergency Community Funding and Community Partnerships Major Capital Funding
3. **Employment and Social Services** is delegated the authority to approve, amend, extend, and execute agreements with the provincial or federal government provided that such agreements are related to employment and social services and to sign agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, the Homemakers and Nurses Services Act and other social services and employment development initiatives.
4. **Long-Term Care Services** is delegated the authority to sign agreements related to long-term care, including Resident Admission Agreements and Accountability Agreements.

5. **Housing Services**, is delegated the authority to sign agreements funded by the City, the provincial government or the federal government, related to housing and homelessness.
6. **Children's Services** is delegated the authority to sign agreements related to provincial and/or City child care programs.
7. **Social Policy, Research and Analytics Service** is delegated the authority to approve, amend, execute and extend agreements related to social policy development.

DISCUSSION

Table 1 represents the authority exercised under section 1,2 and 3 of Schedule "D" City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 1: General Manager, Community and Social Services: 2021 Agreements with the federal/provincial government and service agreements, contribution agreements and grant agreements

Program	Description	2021 Amount (\$)
	This authority was not exercised in 2021	
	TOTAL	\$ 0

Table 2 represents the authority exercised under section 4 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 2: Gender and Race Equity, Inclusion, Indigenous Relations and Social Development: 2021 Agreements Funding Programs

Program	Description	2021 Amount (\$)
COVID-19 Emergency Funding	10 community agencies signed funding agreements in 2021	248,703
Renewable Community Funding	85 community agencies signed funding agreements in 2021	23,711,181
Youth Outreach Community Funding	One community agency signed a funding agreement in 2021	405,000
One-Time Community Funding	Two community agencies received additional funding in 2021	91,300
Transition Fund	Seven community agencies signed funding agreements in 2021	355,571
Community Application Support	One community agency signed a funding agreement in 2021	218,915
Emergency Bus Transportation Funding	45 community agencies signed funding agreements in 2021	218,328
	TOTAL	\$ 25,248,998

Table 3 represents the authority exercised under section 5 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 3: Employment and Social Services: 2021 Agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, and other social services and employment development initiatives

Program	Description	2021 Amount (\$)
Ontario Works	Centralized and Automated Intake Partnership Agreement: A Memorandum of Understanding providing the roles and responsibilities of the Ministry of Children, Community and Social Services and the City of Ottawa as it relates to the Centralized and Automated Intake Prototype.	0
Ontario Works	2020 Service Contract - Ontario Works provides financial and employment assistance to people in temporary financial need. Note: 2020 contract signing occurred in March 2021	67,983,264
Ontario Works	2021 Service Contract - Ontario Works provides financial and employment assistance to people in temporary financial need.	67,853,200
Temporary COVID Isolation Emergency Support Fund (High Priority Communities Strategy)	This funding encourages a highly vulnerable target group to seek COVID testing and complete self-isolation in accordance with public health guidelines.	194,500
Employment Ontario	City of Ottawa, Employment Ontario provides employment services to unemployed and underemployed person in our community.	2,912,364
Employment Ontario - Skills Advance Ontario (SAO)	The program supports workforce development in identified key growth sectors; including \$2,761,524 for two contribution agreements with community organizations to deliver skills development and work training programs.	5,261,577

	TOTAL	\$ \$144, 204, 905

Table 4 represents the authority exercised under section 6 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 4 Issuance of Cheques in Emergency Situations by General Manager

Program	Description	2021 Amount (\$)
	This authority was not exercised in 2021	
	TOTAL	\$ 0

Tables 5a and 5b represent the authority exercised under section 7 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 5a Long-Term Care: 2021 Resident Admission Agreements

Program	Description	Amount
Residents and/or Powers of Attorney of Residents and City of Ottawa – Centre d’accueil Champlain	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	56 Resident Admission Agreements
Residents and/or Powers of Attorney of Residents and City of	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	49 Resident Admission Agreements

Ottawa – Garry J. Armstrong		
Residents and/or Powers of Attorney of Residents and City of Ottawa – Carleton Lodge	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	36 Resident Admission Agreements
Residents and/or Powers of Attorney of Residents and City of Ottawa – Peter D. Clark	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	59 Resident Admission Agreements

* Provincial fee as established for basic or private accommodation, as noted in each agreement

Table 5b Long-Term Care: 2021 Accountability Agreements between Ontario Health and the City of Ottawa

Parties to Agreement	Description	2021 Amount (\$)
Ontario Health and City of Ottawa – for Centre d'accueil Champlain L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	12,656,562
Ontario Health and City of Ottawa – for Carleton Lodge L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	12,003,199
Ontario Health and City of Ottawa – for Peter D. Clark L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	16,784,313
Ontario Health and City of Ottawa – for Garry J. Armstrong L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	12,391,380
Ontario Health and City of Ottawa	Amending Agreement to the Multi-Sector Service Accountability Agreement (M-SAA).	851,813
	TOTAL	\$ 54,687,267

Table 6 represents the authority exercised under sections 8 and 9 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 6 Housing Services: 2021 Agreements related to Housing

Program	Description	2021 Amount (\$)
Rent Supplement Programs	Six new Rent Supplement agreements were signed in 2021.	41,416
Housing Allowance Program Agreements	419 new Housing Allowance agreements were signed with clients in 2021.	1,315,797
Housing Allowance Program-Housing & Homelessness Investment Plan (HHIP)	One new agreement was signed in 2021.	90,181
Social Housing Capital Repairs (HHIP)	28 new Social Housing Capital Repairs agreements were signed in 2021.	3,509,309
Canada-Ontario Community Housing Initiative (COCHI)	28 new agreements were signed in 2021.	10,771,729
Canada-Ontario Community Housing Initiative (COCHI) - Capital Planning Program (CPP)	24 building condition assessments / energy audits completed in 2021	743,256
Ontario Housing Priorities Initiative (OHPI) Ontario Renovates	27 capital repairs completed in 2021	1,099,999
Home for Good	Six new Home for Good agreements were signed with clients in 2021	1,559,579

Affordable Housing: Action Ottawa	17 new agreements were signed in 2021.	120,056,997
Ontario Renovates	39 new Ontario Renovates agreements signed with clients in 2021	2,200,000
COVID Pandemic Funding	471 new agreements were signed in 2021.	40,691,532
Reaching Home (RH)	82 new agreements were signed in 2021.	14,436,453
	TOTAL	\$ 196,516,248

Table 7 represents the authority exercised under section 10 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 7 Children’s Services: 2021 Agreements Related to Child Care Programs

Program	Description	2021 Amount (\$)
Wage Enhancement Funding	Five service providers signed funding or amending agreements in 2021.	78,143
Special Purpose and Capital Retrofit Funding	Seven service providers signed funding agreements in 2021.	55,206
Special Needs Resourcing funding	One service provider signed a funding agreement in 2021	4,886,612
	TOTAL	\$ 5,019,961

Table 8 represents the authority exercised under section 11 of Schedule “D” City of Ottawa By-law no. 2020-360, as amended by by-law no. 2021-8.

Table 8 Social Policy, Research and Analytics: 2021 Agreements Related Social Policy, Research and Analytics Programs

Program	Description	2021 Amount (\$)
	This authority was not exercised in 2021	
	TOTAL	\$ 0

CONCLUSION

Should you have any questions about the exercise of delegated authority under Schedule "D" City of Ottawa By-law No. 2020-360, as amended by by-law no. 2021-8 within Community and Social Services in 2021, please do not hesitate to contact the undersigned.

Original signed by

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General Manager, Community and Social Services