

Subject: Election Compliance Audit Committee – Terms of Reference

File Number: ACS2023-OCC-GEN-0002

Report to Election Compliance Audit Committee on 3 April 2023

Submitted on March 27, 2023 by M. Rick O’Connor, City Clerk

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Ward: Citywide

Objet : Comité de vérification de conformité des élections – mandat du comité

Dossier : ACS2023-OCC-GEN-0002

Rapport au Comité de vérification de la conformité pour les élections municipales

le 3 avril 2023

Soumis le 27 mars 2023 par M. Rick O’Connor, Greffier municipal

Personne ressource : Eric Pelot, coordonnateur du Comité de vérification de conformité des élections

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Quartier : À l'échelle de la ville

REPORT RECOMMENDATION

That the Election Compliance Audit Committee receive the Committee’s Terms of Reference as outlined in Document 1.

RECOMMANDATION DU RAPPORT

Que le Comité de vérification de conformité des élections prenne connaissance du mandat du Comité énoncé au document 1.

BACKGROUND

On March 23, 2022, City Council approved the report from the City Clerk titled [Update on the 2022 Municipal Elections and Amendments to Election-related By-laws and Policies](#) (ACS2022-OCC-GEN-0003). As part of that report Council established the 2022-2026 Election Compliance Audit Committee and approved its Terms of Reference.

DISCUSSION

The Terms of Reference approved by Council on March 23, 2022 are attached to this report as Document 1.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving the information in this Report. Under Section 88.37 of the *Municipal Elections Act, 1996* (the “Act”), City Council shall establish an Election Compliance Audit Committee for the purposes of the *Act*. On March 23, 2022, City Council approved the establishment of the Committee and its Terms of Reference. The Terms of Reference are included in Document 1.

COMMENTS BY THE WARD COUNCILLOR(S)

This report is City-wide in nature.

CONSULTATION

This report is administrative in nature and therefore no public consultation was required.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Election Compliance Audit Committee – Terms of Reference

DISPOSITION

The Terms of Reference are the mandate for the Election Compliance Audit Committee.