

**Report to  
Rapport au:**

**Ottawa Board of Health  
Conseil de santé d'Ottawa  
17 April 2023 / 17 avril 2023**

**Submitted on April 4, 2023  
Soumis le 4 avril 2023**

**Submitted by  
Soumis par:**

**Dr./D<sup>re</sup> Vera Etches, Medical Officer of Health / Médecin chef en santé publique**

**Contact Person**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2023-OPH-BOH-0007**

**SUBJECT:** Attendance at the Association of Local Public Health Agencies' (alPHA) 2023 Annual General Meeting and Conference and Board of Health Section Meeting

**OBJET:** Présence à l'assemblée générale et conférence annuelle de l'Association of Local Public Health Agencies (alPHA) 2023 et la réunion de la section des conseils de santé

#### **REPORT RECOMMENDATION**

**That the Board of Health for the City of Ottawa Health Unit approve the attendance of Chair Kitts at the Association of Local Public Health Agencies' (alPHA) 2023 Annual General Meeting and Conference and Board of Health Section Meeting, to be held June 13 and 14, 2023 in Toronto.**

#### **RECOMMANDATION DU RAPPORT**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa**

**approuve la présence de la présidente Kitts à l'assemblée générale et conférence annuelle de l'Association of Local Public Health Agencies (alPHA) et la réunion de la section des conseils de santé, qui se déroulera 13 et 14 juin 2023 à Toronto.**

## **BACKGROUND**

Ottawa Public Health (OPH) is an active member of the Association of Local Public Health Agencies (alPHA). alPHA provides leadership to boards of health and public health units in Ontario as well as advises and lends expertise on the governance, administration and management of health units. The Association also collaborates with governments and other health organizations, advocating for a strong, effective and efficient public health system in the province. Membership includes Board of Health Members, Medical Officers of Health and Associate Medical Officers of Health, as well as senior public health managers and affiliate members.

Participation in alPHA meetings is strongly encouraged, including by the Medical Officer of Health and/or Associate Medical Officers of Health and, whenever possible, Members of the Board of Health. alPHA regularly holds three meetings a year, including Fall and Winter Symposiums as well as the Annual General Meeting and Conference.

## **DISCUSSION**

Board Members were canvassed for their interest in attending the alPHA Board of Health Annual General Meeting and Conference. Chair Kitts indicated she was available to attend.

Pursuant to the Board of Health [Travel Policy](#), Board Members attending a multi-day conference, meeting or event will be required to provide a written report to the Board at the meeting immediately following the conference, seminar or event. Such written report may be made through an Information Previously Distributed (IPD) memo. The Board of Health Secretary will assist with the preparation of the IPD memo.

## **RURAL IMPLICATIONS**

There are no rural implications associated with this report.

## **CONSULTATION**

Board of Health Members were consulted.

## **LEGAL IMPLICATIONS**

There are no legal impediments to implementing the recommendation in this report.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated to this report.

**FINANCIAL IMPLICATIONS**

The estimated cost per delegate to attend the alPHa 2023 Annual General Meeting and Conference in Toronto is approximately \$1625 including registration fee, accommodations, per diem and travel expenses. Funds are available within the Ottawa Board of Health operating budget.

**ACCESSIBILITY IMPACTS**

There are no accessibility impacts associated with this report.

**DISPOSITION**

The Board Secretary will process the registration and assist in travel arrangements, as necessary. The Board Secretary will advise alPHa of the Ottawa Board of Health representatives.