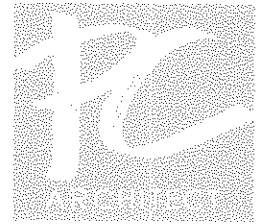


PAUL A. COOPER



Committee of Adjustment Cover Letter

March 3rd, 2023

Committee of Adjustment
City of Ottawa
101 Centerpointe Dr.
Ottawa, Ontario
K2G 5K7

Attn.: Michel Bellemare, Secretary-Treasurer, Committee of Adjustment

Re: Proposed Minor Variances at 422 & 424 Hartleigh Ave. (Formerly 422 Hartleigh Ave.)

Dear Mr. Bellemare,

My client, Kate Casey is proposing to demolish and existing detached dwelling at 422 Hartleigh Avenue. The attached Plans and Elevations illustrate the proposed works. In order to construct the proposed works, two (2) Minor Variances for each newly created semi-detached lot are required to By-Law 2008-250 and Consent to sever the lots is also being sought.

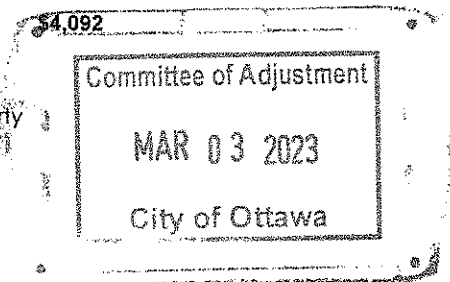
Please find a cheque made payable to the "City of Ottawa" for:

- Minor Variance (Full Municipal Services)	\$2,671
- Secondary Minor Variances (Full Municipal Services)	\$1,421

TOTAL

54,092

- 1 reduced to 8 ½"x11" copy of Architectural Drawings: Cover - A12
- 2 full size copies & 1 reduced to 8 ½"x11" copy of the plan of survey for the existing property
- 2 full size copies & 1 reduced to 8 ½"x11" copy of Architectural site plan A020
- 2 full size copies & 1 reduced to 8 ½"x11" copy of Draft 4R Plan
- 1 copy each of the CoFA application forms for Minor Variance
- 1 copy of Parcel Abstract Page (PIN)
- 1 copy of our cover letter
- 1 copy of our detailed letter
- 1 copy of Tree Information Report (T.I.R.)



If you have any questions, require clarification or any additional information please do not hesitate to call.

Sincerely,

Paul Cooper
B.Arch., OAA, LEED AP, MRAIC
encl.
cc Kate Casey