



Ottawa Police Services Board

Minutes

Meeting #: 76
Date: March 27, 2023
Time: 4:00 pm
Location: Electronic Participation

Present: Chair: Suzanne Valiquet, Mayor Mark Sutcliffe, Councillor Cathy Curry, Councillor Marty Carr, Michael Doucet, Peter Henschel

Absent: Vice Chair: Salim Fakirani

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1. Notices and meeting information for participants and members of the public
 2. Confirmation of Agenda

With the Board's consent, one item was added to the agenda concerning ratifying a decision the Board took via e-polling to approve Memorandums of Understanding with other police services who assisted the OPS with the Presidential Visit.

That the Ottawa Police Services Board confirm the amended agenda of the 27 March 2023 meeting.

Carried as amended

3. Confirmation of Minutes

3.1 Minutes 75#1 and #2 of 27 February 2023

That the Ottawa Police Services Board confirm Minutes 75 #1 and #2 of the 27 February 2023 meeting.

Carried

4. Committee Meetings: Reports from Committee Chairs & Minutes

4.1 Finance and Audit Committee - Draft Minutes #20 of 09 March 2023

That the Ottawa Police Services Board receive this item for information.

Received

5. Declarations of Interest

No Declarations of Interest were filed.

6. Public Delegations

1. Robin Browne 613-819 Black Hub (he/him)
2. David Hennessy

The public delegations spoke about the changes to the Board's Procedure Bylaw as well as racism and in particular, the over surveillance of Muslim communities by CSIS and federal agencies, and the OPS' plans for strengthening its ties with Muslim communities.

The Chief noted that OPS works with CSIS and RCMP on a regular basis and the Service is committed to an ongoing relationship with Muslim community leaders. The OPS increased their Hate Crime Unit by one member and have assisted mosques with safety presentations. The Service will also be participating in a Ramadan Iftar ceremony in the coming weeks.

7. Inquiries

There were no Inquiries.

8. Items of Business

8.1 Chair's verbal report

Chair's report

A copy of the Chair's verbal report is available [online](#).

That the Ottawa Police Services Board receive this report for information.

Received

8.2 Chief's verbal report

Chief's report

A copy of the Chief's verbal report is available [online](#).

The Chief noted the Service has a process in place to gather feedback from recent events that can feed into discussions with the Federal government around the rising costs of policing the Nation's Capital. After all major events, the Service has a debrief. The Chief noted the Presidential Visit went very well, despite the last minute notice.

A request was made to have the Service share safety tips through City Councillors for residents.

A request was also made to have a presentation from the Service at a later date on intimate partner violence.

That the Ottawa Police Services Board receive this report for information.

Received

8.3 Ontario Association of Police Services Boards' Annual Conference: Attendance and Sponsorship

Executive Director's report

That the Ottawa Police Services Board approve:

1. **The attendance of Vice Chair S. Fakirani and Member M. Carr at the Annual Conference of the Ontario Association of Police**

Services Boards, to be held in Niagara Falls from May 30-June 1.

- 2. A \$1,500 Silver Sponsorship of the Ontario Association of Police Services Boards' 2023 Annual Conference.**

Carried

- 8.4 Ottawa Police Service Request for Assistance Policing St. Patrick's Day: Memorandums of Understanding with York and Peel Regional Police Service

This item is before the Board for ratification following pre-approval of the agreements on March 16, 2023, by electronic polling

That the Ottawa Police Services Board approve the Memorandums of Understanding with the York and Peel Regional Police Services (*on file with the Executive Director*) regarding providing assistance to the Ottawa Police Service in policing St. Patrick's Day.

Carried

- 8.5 2023 Internal Audit Work Plan

Chief's report

That the Ottawa Police Services Board approve the 2023 Internal Audit Work Plan as endorsed by the Finance and Audit Committee.

Carried

- 8.6 Service Agreement: Specialized Policing Training Facility

Chief's report

That the Ottawa Police Services Board approve a Service Agreement between the Ottawa Police Service and the Eastern Ontario Shooting Club. This sole source purchase proposal is based on a 5-year term in the amount of \$405,000 total for the duration of the Agreement.

Carried

8.7 Appointment of Special Constable: RCMP

Chief's report

That the Ottawa Police Services Board approve the appointment of one RCMP employee listed in Document 1 as Special Constable pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

Carried

8.8 Appointment of Special Constable: OC Transpo

Chief's report

That the Ottawa Police Services Board approve the appointment of the OC Transpo employee listed in Document 1 as a Special Constable pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

Carried

8.9 Appointment of Special Constable: Carleton University

Chief's report

That the Ottawa Police Services Board approve the appointment of Carleton University employee listed in Document 1 as a Special Constable pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

Carried

8.10 EDI Action Plan Update

Chief's report

Supt. Zacharias provided a presentation to the Board.

A few comments were made with respect to topics not included in the plan such as mental health, housing, addictions, asylum seekers, representativeness of the Service's membership as compared to the community, unconscious bias training, accessibility, and reconciliation.

It was confirmed that the OPS will be developing KPIs to ensure strong governance around the plan.

The OPS noted they were reviewing their recruitment processes to ensure they are equitable. In terms of the narrowing of priorities to four, the Service noted a number of recommendations have been made over the years around EDI and there is flexibility in the plan in order to adjust as needed. Capacity to deliver is also a consideration.

A suggestion was made to have the OPS think about possible progress indicators that would be of interest to the Board, that could be included in a dashboard for tracking.

That the Ottawa Police Services Board:

1. Receive this report for information.

2. Table the 2023-2025 EDI Strategy, attached in this report, for approval at the Board's April 24 meeting.

Received and Tabled

8.11 Quality Assurance Annual Report 2022 (Compliance with Ministry Standards)

Chief's report

A question was raised with respect to capacity and the fact that the OPS has a single auditor. The Service noted it is a group effort when an audit is conducted however the auditor serves as the 'quarterback'. The Service noted there is a lot outstanding which is why they are being cautious about adding more.

A comment was made that there is also an opportunity to reach out to the City's Auditor General as well.

That the Ottawa Police Services Board receive this report for information.

Received

8.12 Financial Status Report - Fourth Quarter 2022

Chief's report

It was clarified that the OPS cannot carry a deficient or a surplus, under the PSA. Any deficits are covered by the City's Tax Stabilization Reserve. Over the last 10 years, the Service has finished the year with a deficit approximately 60% of the time, and a surplus 40% of the time. The Service does not track how much it obtains from the Reserve versus puts in, over the years.

It was noted that overtime costs will continue to be a problem and this may need to be reviewed as part of the Board's strategic planning.

That the Ottawa Police Services Board receive this report for information.

Received

8.13 Outstanding Board Inquiries & Motions: March 2023

Executive Director's report

A motion was moved to direct that the outstanding motions that are the responsibility of a Board Committee be referred to the Policy and Governance Committee to be discussed as part of their discussions on the draft 2023 workplan.

That the Ottawa Police Services Board:

1) Receive this report for information.

Received

2) Approve the withdrawal of Motion M-21-04, for the reasons outlined in this report.

Carried

3) Refer the outstanding motions that are the responsibility of the Policy and Governance Committee to that Committee to be reviewed during its upcoming discussions on the Board's draft workplan for 2023.

Carried as amended

8.14 Letters of Commendation

Chief's report

A suggestion was made to ensure the Board spends some time discussing this report in order to acknowledge the feedback received from the public.

That the Ottawa Police Services Board receive this report for information.

Received

8.15 Ottawa Police Service Request for Assistance Policing and Providing Security-Related Measures During the President Visit - Memorandums of Understanding with Waterloo, Hamilton, York, Durham, Toronto, London, and Peel and the OPP

This item is before the Board for ratification following pre-approval of the agreements on March 24, 2023, by electronic polling

That the Ottawa Police Services Board approve the Memorandums of Understanding with Waterloo, Hamilton, York, Durham, Toronto, London, and Peel Police Services, as well as the OPP (*on file with the Executive Director*), regarding providing assistant policing and providing security-related measures during the President Visit.

Carried

9. Other Business

10. In Camera Items

Please note that the in camera meeting was held prior to the public meeting and the following items were discussed:

1. Public Sector Salary Disclosure Act
2. Labour Relations Matter
3. Labour Relations Matter
4. Safe Workplace Office Update
5. Labour Relations Matter
6. Personnel Matter

11. Adjournment

The meeting adjourned at 05:33 pm.

12. Next Meeting

Regular Meeting – Monday, April 24, 2023 - 4:00 PM