

**Subject: Rural Community-Building Grant Program – Quarter 1 Applications
Review**

File Number: ACS2023-PRE-EDP-0021

**Report to Agriculture and Rural Affairs Committee on 4 May 2023
and Council 10 May 2023**

**Submitted on March 30, 2023 by David Wise, Director, Economic Development
and Long Range Planning, Planning, Real Estate and Economic Development
Department**

Contact Person: Anne Wang, Planner II, Natural Systems and Rural Affairs

613-325-8076, Anne.Wang1@Ottawa.ca

**Wards: Orléans East-Cumberland (1) West Carleton-March (5) Orléans South-
Navan (19) Osgoode (20) Rideau-Jock (21)**

**Objet : Programme de subventions pour le renforcement communautaire en
milieu rural – Examen des demandes du premier trimestre**

Dossier : ACS2023-PRE-EDP-0021

Rapport au Comité de l'agriculture et des affaires rurales

le 4 mai 2023

et au Conseil le 10 mai 2023

**Soumis le 30 mars 2023 par David Wise, Directeur, Développement économique
et planification à long terme, Services de la planification, des biens immobiliers et
du développement économique**

**Personne-ressource : Anne Wang, Urbaniste, Systèmes naturels et Affaires
rurales**

613-325-8076, Anne.Wang1@Ottawa.ca

**Quartiers: Orléans-Est-Cumberland (1) West Carleton-March (5) Orléans-Sud-
Navan (19) Osgoode (20) Rideau-Jock (21)**

REPORT RECOMMENDATION(S)

That the Agriculture and Rural Affairs Committee approve the recommendations on Rural Community-Building Grants Program applications as detailed in Document 1.

RECOMMANDATION(S) DU RAPPORT

Que le Comité de l'agriculture et des affaires rurales approuve les recommandations concernant les demandes présentées dans le cadre du Programme de subventions pour le renforcement communautaire en milieu rural, comme il est expliqué en détail dans le document 1.

BACKGROUND

The Rural Community-Building Grants Program (RCBGP), approved by Council on September 14, 2011, is designed to support rural-based community projects undertaken by non-profit organizations. Funding is project-based, with a defined beginning and end and measurable outcomes. Assessment is made based on the merit of the project, community impact and organizational effectiveness.

The program is administered by the Rural Affairs Office. Projects are reviewed and decisions are made quarterly by the Agricultural and Rural Affairs Committee.

This report provides a summary of the applications received under this Program by the Rural Affairs Office in Q1 2023.

DISCUSSION

Under the program guideline for the RCBGP the eligible applicant is limited to organizations that:

- Are non-profit organizations that are active in rural Ottawa and recognized as supporting local community and/or agricultural activities and programs.
- Operate in a non-discriminatory manner, as set out by the Ontario Human Rights Code.
- Are governed by a democratically elected Board of Directors
- Demonstrate efficiency, effectiveness and fiscal responsibility
- Remain in good financial standing with the City of Ottawa

The program guideline further states the limitation of eligible activities. The following is a list of activities beyond the scope of the program:

- Retroactive costs – any costs incurred before a proposal is submitted

- Costs that are the responsibility of another level of government or funding program
- Costs for which an organization would reasonably be expected to make provisions for in the general daily administration of their organization, i.e. ongoing activity / business as usual

Document 1 of this report provides a summary of the applications that have been received by the Rural Affairs Office prior to March 30, 2023, as well as the staff recommendations for each application. Should the staff recommendations be approved the total amount of funding awarded under the RCBGP for Q1 2023 is \$23,506.81.

FINANCIAL IMPLICATIONS

Funds are available from within the Rural Community Building Grants Program budget.

LEGAL IMPLICATIONS

There are no impediments to implementing the recommendations of this report.

COMMENTS BY THE WARD COUNCILLOR(S)

Rural Councillors have been made aware of the applications and staff recommendations.

CONSULTATION

Public consultation is not required for this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts. As a standard requirement in the agreement, successful recipients shall warrant that it is in compliance with the requirement of the *Accessibility for Ontarians with Disability Act*, 2005, S.O. 2005, C.11. and shall continue to comply throughout this agreement.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications associated with the report.

ECONOMIC IMPLICATIONS

There are no economic implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications.

RURAL IMPLICATIONS

The Rural Community-Building Grants Program is intended to support rural communities through funding for eligible community projects that are beneficial to rural Ottawa residents.

SUPPORTING DOCUMENTATION

Document 1 Applications summary and staff recommendations

DISPOSITION

As per the Council approved "Rural Community-Building Grants Program Policy", should the recommendations in this report be approved by the Agriculture and Rural Affairs Committee, staff will proceed with administering these applications under the Rural Community-Building Grants Policy.

Document 1– Applications Summary and Staff recommendations

A - Goulbourn Lawn Bowling Club - Replacement of existing tent fabric at the club house

Project Summary

The applicant, Goulbourn Lawn Bowling Club, is proposing to replace the existing tent fabric at the Goulbourn Lawn Bowling Club (GLBC). The existing tent provides a cover over the gathering space at the GLBC to protect members from weather elements. It was installed in 2012 and has now reached the end of its service life. The applicant is concerned that the aging tent fabric creates the potential danger of a collapse of the structure. The applicant proposes to install new covers in 2023 which is expected to provide shelter for the next ten (10) years.

Project Cost

The total funding request of the project is estimated to be \$3,469.00, which includes material costs.

Staff Recommendation

The applicant, Goulbourn Lawn Bowling Club, is an eligible applicant under the RCBGP. It is staff's opinion that the proposed project meets the eligibility requirements under the Program Guideline. Staff recommend approval of the full amount of \$3,469.00.

B - Metcalfe Community Association – Replacement of 4 village signs at main village entrances

Project Summary

Metcalfe Community Association is seeking funds to replace outdated and aging Metcalfe village Signs at four main village entrances on Victoria Street and 8th Line Road. The new signs are expected to have a lifetime up to 25 years.

Project Cost

The total cost of the project is estimated to be \$8,955.00 which includes the production and installation of the four signs, as well as the removal of the four existing signs. The existing posts will remain and not included in the proposal.

Staff Recommendation

The applicant, Metcalfe Community Association, is an eligible applicant under the RCBGP. It is in staff's opinion that the proposed project meets the eligibility requirement

under the program guideline. The Rural Affairs Office reviewed the application and recommends approval of the full amount of \$8,955.00.

C – Marionville Citizen Committee – Improve village profile

Project Summary

The applicant, Marionville Citizen Committee, is seeking financial support under the RCBGP to improve Marionville village's profile. Their proposal includes the creation of an official webpage for the village, in both official languages, to communicate with residents, other community groups, and general public. In support of the main objectives of the project, the proposal also includes a replacement of one of the existing village signs that was damaged by the strong wind this past winter to inform travelling public when they enter the village.

Project Cost

The total cost of the project is estimated to be \$8,107.75, which \$7,345.00 will be used for website production and \$762.75 will be used for the sign replacement.

Staff Recommendation

The applicant, Marionville Citizen Committee, is an eligible applicant under the RCBGP. It is in staff's opinion that the proposed project meets the eligibility requirement under the program guideline. After reviewing the application staff recommend the approval of the full amount of \$8,107.75. Staff considers any further costs associated with the ongoing maintenance of the webpage as daily administration of the organization and will not be eligible under the RCBGP guidelines.

D – Osgoode Youth Association – “Exploring Canada’s Capital project”

Project Summary

The applicant, Osgoode Youth Association (O-YA) is seeking funding to support their ‘Exploring Canada’s Capital project. The project aims to provide opportunity for youth from the rural area to enjoy some of the festivals and activities available in the Capital region.

With the ‘Exploring Canada’s Capital project’, O-YA proposes to organize bus field trips to five of Ottawa’s all-ages-festivals.

Project Cost

O-YA is requesting \$4,500.00 for the ‘Exploring Canada’s Capital’ program. Total project cost estimate includes a bus rental fee of \$2,000.00 and program delivery staff

of \$2,500.00.

Staff Recommendation

The applicant, O-YA, is an eligible applicant under the RCBGP. Staff reviewed the application and are of the opinion that although the proposal meets the general objective of the RCBGP, the portion of the funding requested to cover program delivery staff (\$2,500.00) should be considered as daily administration for the applicant and the Rural Community Building Grants Program Guidelines state that funding will not be provided for such costs. Based on this, staff recommend the approval of the bus rental costs of \$2,000.00 for this project. Further, staff note that this would be a one-time support under the RCBGP, and should this program become a recurring annual event, it will not be eligible for any further funding under the current program guidelines.

E - Royal Canadian Legion Branch 589, Osgoode – Equipment upgrade

Project Summary

The applicant, Royal Canadian Legion Branch 589 Osgoode, is proposing improvement to their equipment at the Legion. The proposal includes an update to the current sound system, which is used for various events and activities including the Remembrance Day and Poppy Campaign, as well as the replacement of the aging seating at the Osgoode Legion.

Project Cost

The applicant is requesting a total of \$975.06 to cover both the sound system and the seating replacement.

Staff Recommendation

Staff reviewed the application submitted by the applicant and are of the opinion that Royal Canadian Legion is an eligible applicant under the RCBGP and the proposed project meets the general intent and eligibility requirements under the program guidelines. Staff recommend the full amount of \$975.06 be awarded to the applicant.