

# 10.4

**Report to / Rapport au:**

**Ottawa Public Library Board  
Conseil d'administration de la Bibliothèque publique d'Ottawa**

**May 9, 2023 / 9 mai 2023**

**Submitted by / Soumis par:**

**Sonia Bebbington, Chief Librarian/Chief Executive Officer / Bibliothécaire en chef  
et Directrice générale**

*Contact Person / Personne ressource:*

**Anna Basile, Division Manager, Corporate Services / Directrice, Services  
organisationnels  
(613) 580-2424 x32335, [Anna.Basile@BiblioOttawaLibrary.ca](mailto:Anna.Basile@BiblioOttawaLibrary.ca)**

**File Number: OPLB-2023-0509-10.4**

**SUBJECT: Ottawa Public Library 2022 Annual Report**

**OBJET: Rapport annuel 2022 de la Bibliothèque publique d'Ottawa**

## **REPORT RECOMMENDATION**

**That the Ottawa Public Library Board receive this report for information.**

## **RECOMMANDATION DU RAPPORT**

**Que le Conseil d'administration de la Bibliothèque publique d'Ottawa prenne  
connaissance de ce rapport à titre d'information.**

## **BACKGROUND**

## **DISCUSSION**

The Ottawa Public Library (OPL) Board is required to prepare a comprehensive report every 12 months on the OPL activities throughout the preceding year, as directed by the City of Ottawa ("City") Council in the "2014-2018 Mid-term Governance Review" report approved by Council on November 9, 2016 (ACS2016-CCS-GEN-0024). This report also sets out the required format for the annual reports of the City's Agencies,

Board, and Commissions. As an agency of the City, annual reports are to be in the form

of a written e-document and include the following: the mandate of the OPL, strategic directions, annual highlights, and a financial statement. Furthermore, OPL Board Policy 010 – CEO Reporting and Board Monitoring indicates the requirement to provide an annual report (to the community).

## **DISCUSSION**

Aligned with the approved OPL Board Strategic Directions and Priorities, the 2022 annual report shares highlights of the many accomplishments and outcomes throughout the year. It includes details on OPL leadership, community partnerships, as well as relevant statistics and financial information (note: the annual report does not represent the official annual financial report which is issued separately pending the annual audit). Staff confirm that the 2022 Annual Report adheres to format requirements of the City of Ottawa.

(English): The theme of the 2022 report is Setting up for Renewal to reflect the changes Ottawa Public Library went through last year. The Board appointed a new Chief Librarian and CEO, approved an updated intellectual freedom position statement, and the year marked the end of the 2019-2022 term of Board. The Library also continued its recovery from the COVID-19 pandemic, celebrated several milestones for the construction of Ādisōke, and made significant progress towards reconciliation.

<https://bibliottawalibrary.ca/en/annual-report-2022>

(French): Le thème du rapport de 2022 est Préparation au renouvellement afin de refléter les changements que la Bibliothèque publique d'Ottawa a connus l'année dernière. Le Conseil d'administration de la BPO a nommé une nouvelle bibliothécaire en chef et directrice générale, a approuvé un énoncé de position mis à jour sur la liberté intellectuelle, et 2022 a marqué la fin du mandat 2019-2022 du C.A. La Bibliothèque a également poursuivi sa reprise postpandémique, célébré plusieurs étapes importantes pour la construction d'Ādisōke, et fait des progrès significatifs vers la réconciliation.

<https://bibliottawalibrary.ca/fr/rapport-annuel-2022>

## **CONSULTATION**

Input was received from management and employees.

## **ACCESSIBILITY IMPACTS**

Ottawa Public Library complies with the *Accessibility for Ontarians with Disabilities Act, (2005)* in its operations. The Annual Report is produced in e-document format as per the City of Ottawa requirements. It is available in alternative formats upon request.

## **BOARD PRIORITIES**

This report is prepared in adherence with OPL Board Policy OPLB-010 CEO Reporting and Board Monitoring.

## **BUSINESS ANALYSIS IMPLICATIONS**

A significant amount of qualitative and quantitative data was used to compile elements of the annual report: for instance, circulation, usage, and financial data.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with this report.

## **LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this report.

## **TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

## **DISPOSITION**

Upon receipt by the OPL Board, staff will work with the OPL Board Chair to issue the annual report to members of Council and engage in subsequent public promotion.