

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**29 May 2023 / 29 mai 2023**

**Submitted by / Soumis par:**

**Executive Director, Ottawa Police Services Board / Directrice exécutive,  
Commission de services policiers d'Ottawa**

**Contact Person / Personne ressource:**

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**SUBJECT: REQUEST TO HOST OAPSB ZONE 2 MEETING – NOVEMBER 2024**

**OBJET: DEMANDE D'ORGANISATION DE LA RÉUNION DES COMMISSIONS  
DE LA ZONE 2 DE L'OAPSB – NOVEMBRE 2024**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board approve hosting the OAPSB Zone 2 meeting in November 2024.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa approuve l'organisation de la réunion des commissions de la zone 2 de l'OAPSB en novembre 2024.**

**BACKGROUND**

Under the Ontario Association of Police Services Boards (OAPSB), all member police boards (including municipal, OPP, and First Nations) are grouped into zones based on location. There are total of six zones; Ottawa falls within Zone 2 – Eastern Ontario. Other municipal boards in Zone 2 include Belleville, Brockville, Cornwall, Deep River, Gananoque, Kingston, and Smith Falls.

The Zone 2 Executive consists of a Chair, Vice Chair and Secretary-Treasurer. Additionally, the Zone has a Director who holds a seat on the OAPSB Board of Directors. Three meetings are scheduled annually for Zone 2 at various locations where topics applicable to police governance are discussed. As an example, the upcoming meeting being hosted by the Belleville Police Services Board in June of this year will include presentations from the Inspectorate of Policing on roles and responsibilities; the OAPSB Curriculum Developer and Training Officer on Zone training; and the Brockville Police Chief.

On May 18, 2023, the Board office received a request from Neil Fennell, the Chair of OAPSB Zone 2, requesting that the Ottawa Police Services Board host the Zone's November 2024 meeting. The Board last hosted a Zone 2 meeting in November 2021.

As the host Board, the Board would be responsible for securing a meeting site of its choice and providing light refreshments to start off the meeting and a lunch to conclude the meeting. The Zone 2 Executive would be responsible for arranging the agenda. Attendance is usually in the range of 30-40 people.

### **CONSULTATION**

Not applicable.

### **FINANCIAL IMPLICATIONS**

The Board would be responsible for costs associated with the rental of a meeting site (including any AV requirements), as well as light refreshments and a lunch on the day of the meeting.

When the Board last hosted a Zone 2 meeting, the total cost was approximately \$1,600 for the room rental, AV charges, and food/beverages (the Board used a rental space that offered discounted rates to City of Ottawa partners).

### **SUPPORTING DOCUMENTATION**

Not applicable.

### **CONCLUSION**

The Board is a member of the OAPSB Zone 2 and is being asked to host one of its three annual meetings in November of 2024. The Zone 2 meetings present an opportunity to network with members of other police boards as well as receive education on timely and relevant topics pertaining to police governance.