

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**29 May 2023/ 29 mai 2023**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

**Deputy Chief Steven Bell, Chief Administrative Officer**

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**SUBJECT: RE-APPOINTMENT OF SPECIAL CONSTABLE: OTTAWA POLICE SERVICE - SUPERVISOR CRIMINAL INTELLIGENCE**

**OBJET: RENOUELEMENT DE LA NOMINATION D'AGENT SPÉCIAL : SERVICE DE POLICE D'OTTAWA – SUPERVISEUR, RENSEIGNEMENTS CRIMINELS**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board approve the re-appointment of Ottawa Police Service employee listed in Document 1 as a Special Constable pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission des services policiers d'Ottawa approuve le renouvellement de la nomination de l'employé du Service de police d'Ottawa indiqué dans le document 1 à titre d'agent de sécurité spécial en vertu de l'article 53 de la *Loi sur les services policiers*, conformément aux clauses et aux conditions reproduites dans le formulaire d'approbation de nomination ci-joint.**

**BACKGROUND**

**As required in Section 53 of the Police Services Act (PSA), the Ottawa Police Services Board (Board) appoints Ottawa Police Service (OPS) employees assigned to the role of**

Supervisor Criminal Intelligence as Special Constables. This appointment ensures that the employee can fulfill the duties of their role.

The employee in this role will be appointed as a Special Constable, upon approval by the Ministry of the Solicitor General (the Ministry), for a five-year period or until the appointee is no longer employed by the OPS.

This appointment ensures that this employee can carry out their assigned duties as Supervisor Criminal Intelligence. Upon the termination of employment, the OPS will advise the Ministry to terminate appointment.

## **DISCUSSION**

The employee's current responsibilities include supervising civilian members working in the Criminal Intelligence Section. Based on the nature of the work being undertaken, this position requires powers granted to a Peace Officer under the Criminal Code of Canada. In the past, this requirement has necessitated the presence of a police officer in this supervisory position. Re-appointing the employee as a Special Constable will continue to allow the OPS to ensure the optimization of the deployment of sworn officers. This re-appointment will continue to free up a police officer's time and allow for enhanced overall file management.

Given the employee's responsibilities, they will not be trained in the use of force or provided with any use of force options. The re-appointment of Special Constables to gather specific evidence as identified by the Criminal Code of Canada is a best practice utilized by other Services in Ontario. The employee has been and will be trained in the legislation pertaining to the appointment.

Approval has been obtained from the Ministry for the re-appointment of this OPS employee as Special Constable.

## **SUPPORTING DOCUMENTATION**

Document 1: Re-appointment of Special Constable: Ottawa Police Service

Document 2: Approval of Appointment as Special Constable

## **CONCLUSION**

The appointment of Special Constable status is required for OPS the employee working in the OPS Intelligence Section to undertake the full duties and responsibilities assigned to them as Special Constable with the OPS.

**Document 1: Re-Appointment of Special Constable: Ottawa Police Service**

Name of Employee

1. Gordon Jones