



Built Heritage Committee

Minutes

Meeting #: 5
Date: Tuesday, May 9, 2023
Time: 9:30 am
Location: Champlain Room, 110 Laurier Avenue West, and by electronic participation

Present: Chair: Councillor Rawlson King, Vice-Chair: Councillor Stéphanie Plante, Councillor Jeff Leiper, Councillor Ariel Troster, Member Vaibhavi Dhote, Member Christine Legault, Member James Maddigan, Member Carolyn Quinn

Absent: Councillor Clarke Kelly

1. Notices and meeting information for meeting participants and the public
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and hybrid participation details.
Accessible formats and communication supports are available, upon request.
Except where otherwise indicated, reports requiring Council consideration will be presented to Council on May 10, 2023, in Built Heritage Committee Report 5.
The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on May 8, 2023, and the deadline to register to speak by email is 8:30 am on May 9, 2023.
This draft Minutes document contains a summary of the disposition of items and actions taken at the meeting. This document does not include all of the text that will be included in the final Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in

this draft Minutes document are draft until the Minutes of the meeting are confirmed by the Committee. The final draft Minutes will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 BHC Minutes 4 – April 11, 2023

Carried

4. Presentations

4.1 Heritage Community Improvement Plan - Update from Staff

At the outset, Committee carried motion no BHC 2023-05-01 in order to receive a verbal update from the Heritage Planning Branch.

Court Curry, Manager, Right of Way, Heritage and Urban Design Services, provided an oral update and answered questions from the Committee. A copy of their slide presentation is filed with the Office of the City Clerk.

Lesley Collins, Program Manager, Heritage Planning Branch, also responded to questions from the Committee.

Motion No. BHC 2023-05-01

Moved by S. Plante

BE IT RESOLVED THAT the Built Heritage Committee waive the Rules of Procedure (subsection 83(4)(a)) to receive the verbal update from the Program Manager of the Heritage Planning Branch regarding the Heritage Community Improvement Plan at today's meeting in order to receive a prompt update, and dispense with the requirement for staff to provide a separate written report on this verbal update / presentation.

Carried

5. Planning, Real Estate and Economic Development Department

5.1 Application to alter 514 Manor Avenue, a property designated under Part V of the Ontario Heritage Act, located in the Rockcliffe Park Heritage Conservation District

File No.: ACS2023-PRE-RHU-0016 – Rideau-Rockcliffe (Ward 13)

The statutory 90-day timeline for consideration of this application under the Ontario Heritage Act will expire on May 17, 2023.

Luis Juarez, Planner II, Heritage Planning Branch, presented an overview of the report recommendations. A copy of the slide presentation is filed with the Office of the City Clerk.

Alex Diaz (Art House Developments) and Greg Statler (owner) were present in support, and available to answer questions. They advised that they did not need to address the Committee if the item carried.

Following discussion on this item, the Committee carried the report recommendations as amended by motion no BHC 2023-05-02.

Report recommendations

That the Built Heritage Committee recommend that Council:

1. **Approve the application to alter 514 Manor Avenue, according to plans prepared by Art House Developments, dated January 18, 2023, conditional upon:**
 - a. **The submission of a heritage permit application for the front entrance canopy to be processed under the authority delegated to staff;**
 - b. **The submission and acceptance of a final Tree Information Report and Landscape Plan, to the satisfaction of the City's Forester;**
 - c. **The reinstatement of the original boulder wall along the property's Hillcrest Drive elevation; and,**
 - d. **The submission of samples of all final exterior materials for approval by Heritage Planning staff prior to issuance of a building permit.**

2. **Delegate the authority for minor design changes to the General Manager, Planning, Real Estate and Economic Development Department;**
3. **Approve the issuance of the heritage permit with a two-year expiry date from the date of issuance unless otherwise extended by Council.**
4. **Direct that the report be submitted to Council for consideration at its meeting of May 10, 2023, pursuant to Subsection 35(7) of the Procedure By-law.**

Carried as amended

Amendment:

Motion No. BHC 2023-05-02

Moved by S. Plante

WHEREAS with respect to report ACS2023-PRE-RHU-0016, a previous version of Document 6, Heritage Impact Assessment, referenced the severance of the property which is no longer being sought; and

WHEREAS a revised Document 6, Heritage Impact Assessment, has been submitted to evaluate the existing lot size in its entirety and remove references related to the property's severance; and

WHEREAS the revisions to Document 6, Heritage Impact Statement have no impact on the staff recommendation and/or the approval of the Application to alter 514 Manor Avenue.

THEREFORE BE IT RESOLVED THAT Document 6, Heritage Impact Statement be replaced and report ACS2023-PRE-RHU-0016 be approved as amended.

Carried

6. Office of the City Clerk

6.1 Status Update – Built Heritage Committee Inquiries and Motions for the period ending April 21, 2023

File No. ACS2023-OCC-CCS-0063 - City-wide

Court Curry, Manager, Right of Way, Heritage and Urban Design Services, and Lesley Collins, Program Manager, Heritage Planning Branch, were in attendance and answered questions from the Committee on the report. Following brief discussions, the Commission received the report as presented.

Report recommendations

That the Built Heritage Committee receive this report for information.

Received

7. In Camera Items

There were no *in camera* items.

8. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

9. Inquiries

There were no Inquiries.

10. Other Business

There was no other business.

11. Adjournment

Next Meeting

June 13, 2023.

The meeting adjourned at 10:18 am.

Original signed by M. Blais, Acting
Committee Coordinator

Original signed by Councillor R.
King, Chair