

**Report to
Rapport au:**

**The Shareholder of the Ottawa Community Housing Corporation/ Actionnaire de
la Société de logement communautaire d'Ottawa**

**and Council
et au Conseil**

14 June 2023 / 14 juin 2023

**Submitted on June 6, 2023
Soumis le 6 juin 2023**

**Submitted by
Soumis par:**

**Councillor Theresa Kavanagh, Chair, Ottawa Community Housing Corporation/
Conseillère Theresa Kavanagh, Présidente du conseil d'administration de la
Société de logement communautaire d'Ottawa and/et Stéphane Giguère, Chief
Executive Officer, Ottawa Community Housing Corporation/ Stéphane Giguère,
Président-directeur général de la Société de logement communautaire d'Ottawa**

Contact Person

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2023-OCC-OCH-0001

**SUBJECT: Ottawa Community Housing Corporation (OCHC) Annual Report and
Annual General Meeting of the Shareholder**

**OBJET: Rapport annuel de la Société de logement communautaire d'Ottawa
(SLCO) et assemblée générale annuelle des actionnaires**

REPORT RECOMMENDATIONS

- 1. That the 2022 OCHC Annual Report as described in this report and set out in Document 1 be received; and**
- 2. That the signed audited Financial Statements of the OCHC for the year 2022 as described in this report and set out in Document 2 be received; and**
- 3. That the election of Councillor Theresa Kavanagh to the position of Chair of the OCHC for a term that is concurrent with her term as a Board Director and set out in Document 3 be confirmed; and**
- 4. That the recommendation to reappoint of Stephen Sauppe to the OCHC Board of Directors for term of two (2) years, expiring at the 2025 OCHC Annual General Meeting and set out in Document 4 be approved; and**
- 5. That the Mayor and the City Clerk be authorized to sign a written resolution on behalf of the City of Ottawa as Shareholder of the OCHC setting out the resolutions approved by City Council.**

RECOMMANDATIONS DU RAPPORT

- 1. Que le rapport annuel de la SLCO pour l'année 2022, comme il est décrit dans le présent rapport et présenté dans le document n° 1, soit reçu ; et**
- 2. Que les états financiers vérifiés et dûment signés de la SLCO pour l'année 2022, comme ils sont décrits dans le présent rapport et présentés dans le document n° 2, soient reçus ; et**
- 3. Que l'élection de la Conseillère Theresa Kavanagh au poste de Présidente de la SLCO pour un mandat concomitant à son mandat d'administratrice du Conseil d'administration, tel que décrit dans le document 3, soit confirmée ; et**
- 4. Que la recommandation de renouveler le mandat de Stephen Sauppe au conseil d'administration de la SLCO pour une durée de deux (2) ans, expirant à l'assemblée générale annuelle de la SLCO de 2025 et présentée dans le document 4 soit approuvée ; et**
- 5. Que le maire et le greffier municipal soient autorisés à signer, au nom de la Ville d'Ottawa à titre d'actionnaires de la SLCO, une résolution écrite énonçant les résolutions approuvées par le Conseil municipal.**

BACKGROUND

The report provides information to support the holding of the Annual General Meeting with City Council as the sole Shareholder.

DISCUSSION

Recommendation 1:

Ottawa Community Housing Corporation to the reports to the Shareholder annually on its performance in achieving its strategic goals. The 2022 Annual Report reflects a very active year of transitioning to the new realities of the emerging post pandemic environment. It details the progress, related to nurturing community, delivering core services to tenants, innovating to meet housing portfolio needs and leading through accountability and continuous improvement.

The Annual Report is set out in Document 1.

Recommendation 2:

The Shareholder Direction requires OCHC to present its audited financial statements for information to its Shareholder. The firm of Ernst and Young is OCHC's auditor. Mita Meyers of Ernst and Young attended the May 2, 2023 Finance and Audit Committee meeting to respond to questions and comments.

The 2022 audited financial statements approved by the OCHC Board of Directors on May 11, 2023.

The signed, audited financial statements are set out in Document 2.

Recommendation 3:

The Board of Directors elected Councillor Theresa Kavanagh to the position of Chair of the Board or a term coincident with her term on the Board of Directors be confirmed as set out in Document 3.

Recommendation 4:

The Board of Directors voted to recommend the reappointment of Stephen Sauppe to the OCHC Board of Directors for a term of two (2) years expiring at the AGM in 2025, as set out in Document 4.

Recommendation 5:

That the Mayor and the City Clerk be authorized to sign a written resolution on behalf of the City of Ottawa as Shareholder of OCHC setting out the resolutions approved by City Council.

RURAL IMPLICATIONS

There are no rural implications associated with the report.

CONSULTATION

Notice of this meeting will be posted on the City's website as per Section 36 of the City's Procedure By-law.

COMMENTS BY THE WARD COUNCILLOR(S)

This item is citywide.

This section contains any comments or recommendations made by one or more Advisory Committees relating to this report.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendations of this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications with respect to implementing the recommendations set out in this report.

FINANCIAL IMPLICATIONS

There are no financial implications to the City in associated with this approval of this report.

ACCESSIBILITY IMPACTS

There are no accessibility implications with respect to implementing the recommendations set out in this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications with respect to implementing the recommendations set out in this report.

TECHNOLOGY IMPLICATIONS

There are no technology implications associated with this report.

TERM OF COUNCIL PRIORITIES

This section is not applicable to this report.

SUPPORTING DOCUMENTATION

Document 1: 2022 Ottawa Community Housing Corporation Annual Report, ([English](#) and [French](#)).

Document 2: Signed Financial Statements of OCHC for the year 2022.

Document 3: Excerpt of the January 19, 2023 minutes of the OCHC Board of Directors meeting recommending to the Shareholder the confirmation of Councillor Theresa Kavanagh as Chair of Ottawa Community Housing Corporation Board of Directors.

Document 4: Excerpt of the May 11, 2023 draft minutes of the OCHC Board of Directors meeting approving the recommendation to reappoint Stephen Sauppe to the OCHC Board of Directors.

DISPOSITION

Council Coordinator to convey the decisions of the Shareholder to the Ottawa Community Housing Corporation.