



Finance and Corporate Services Committee

Minutes

Meeting #: 4
Date: May 2, 2023
Time: 9:30 am
Location: Champlain Room, 110 Laurier Avenue West, and by electronic participation

Present: Chair: Mayor Mark Sutcliffe, Vice-Chair: Councillor Catherine Kitts, Councillor Riley Brockington, Councillor Cathy Curry, Councillor George Darouze, Councillor Laura Dudas, Councillor Glen Gower, Councillor Rawlson King, Councillor Jeff Leiper, Councillor Matt Luloff, Councillor Shawn Menard, Councillor Tim Tierney

1. Notices and meeting information for meeting participants and the public

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 10 May 2023 in Finance and Corporate Services Committee Report 4.

The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on Monday, May 1, 2023, and the deadline to register to speak by email is 8:30 am on Tuesday, May 2, 2023.

This draft Minutes document contains a summary of the disposition of items and actions taken at the meeting. This document does not include all

of the text that will be included in the final Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in this draft Minutes document are draft until the Minutes of the meeting are confirmed by the Committee. The final draft Minutes will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 Finance and Corporate Services Committee (FCSC) Minutes 3 – 4 April 2023

Carried

3.2 Finance and Corporate Services Committee (FCSC) Confidential Minutes 3, 2023 – 4 April, 2023 (Distributed separately)

Carried

4. Responses to Inquiries

4.1 OCC 2023-02 - Non Disclosure Agreements and Sexual Assault

5. Postponements and Deferrals

5.1 Declaration of Surplus Land - 2060 Lanthier Drive and Transfer to Ottawa Community Lands Development Corporation

ACS2023-PRE-CRO-0001-v2 - Orléans South-Navan (19)

Deferred from the Finance and Corporate Services Committee Meeting of March 7, 2023, Report revised.

Report Recommendations

That the Finance and Corporate Services Committee:

1. **Declare a portion of 2060 Lanthier Drive, being Part of PIN 14563-0641, containing an area of approximately 3.31 hectares (8.18 acres) and shown as Parcel 1 on Document 1 attached as surplus to City requirements.**

2. **Recommend City Council authorize the transfer of 2060 Lanthier Drive, subject to existing easements and any easements that may be required, to the Ottawa Community Lands Development Corporation (OCLDC) for disposal.**

Carried

6. Finance and Corporate Services Department

6.1 Conservation Authorities 2023 Levies

ACS2023-FCS-FSP-0005 - Citywide

Report Recommendation

That the Finance and Corporate Services Committee recommend that Council:

1. **Approve the 2023 levies for the Rideau Valley, South Nation and Mississippi Valley Conservation Authorities as presented in Document 1, and as outlined in this report.**

Carried

6.2 2021 and 2022 Lansdowne Annual Report

ACS2023-CMR-OCM-0004 - Citywide

Dan Chenier, General Manager, Recreation, Cultural and Facility Services, along with Mark Goudie and Roger Greenberg, OSEG spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. Mr. Chenier, Mr. Goudie, Mr. Greenberg as well as Ms. Nathalie Gougeon, Auditor General, Mr. David White, City Solicitor and Ms. Isabelle Jasmin, Deputy City Treasurer Corporate Finance responded to questions.

Committee heard from the following public delegation:

- Neil Saravanmutto
- June Creelman*
- Alexandra Gruca-Macaulay, Lansdowne Representative, Old Ottawa East Community Association (OOECA)*
- Carolyn Mackenzie*

- Robert Brocklebank*

[* Individuals / groups marked with an asterisk above either provided comments in writing or by e-mail; all submissions are held on file with the City Clerk.]

At the conclusion of questions to the delegations and to staff, and following Committee discussion, the report recommendations were then put before Committee and were Received as presented.

Report Recommendations

That the Finance and Corporate Services Committee recommend Council receive the following status update report related to the Lansdowne Partnership Plan.

1. **The update from the City Manager outlining the delegated authority exercised from November 2020 to date by the City Manager, the City Solicitor and the City Treasurer, under the finalized and executed Lansdowne Partnership Plan Legal Agreements;**
2. **The update from the City Manager on the October 15, 2021 and January 13, 2023 Lansdowne Master Partnership Meeting and Meetings Amongst Parties to the Unanimous Shareholder Agreements; and,**
3. **The status update outlined in this report regarding the operations of the Lansdowne Public-Private Partnership as referenced in Section 12 of the 2020 - Procurement Year in Review report (ACS2021-ICS-PRO-0004) and Section 11 of the 2021 - Procurement Year in Review report (ACS2022-ICS-PRO-0001);**

Received

7. Office of the City Clerk

7.1 City of Ottawa Municipal Accessibility Plan – Annual Update (2023)

ACS2023-OCC-GEN-0004 - Citywide

Mr. Tyler Cox, Manager, Legislative Services, Office of the City Clerk and Lucille Berlinguette-Saumure, Program Manager, Accessibility, Office of

the City Clerk responded to questions with respect to sidewalks and mobility issues.

After discussion, the Committee Carried this item as presented.

Report Recommendations

That the Finance and Corporate Services Committee recommend that Council:

1. **Receive the City of Ottawa Municipal Accessibility Plan – Annual Update (2023) report;**
2. **Receive the updated Web Accessibility Policy (Document 1); and**
3. **Approve the updated Accessibility for *Ontarians with Disabilities Act* (AODA) Training Plan (Document 2), which includes mandatory training requirements for supervisors in a Level 6 SAP designated position to receive the AODA Management Compliance Module Training.**

Carried

7.2 Office of the City Clerk 2022 Annual Report

ACS2023-OCC-GEN-0005 - Citywide

Report Recommendations

That the Finance and Corporate Services Committee recommend that City Council:

1. **Receive this report;**
2. **Approve the Departmental French Language Services Operational Plans for the 2022-2026 Term of Council and the annual goals for 2023-2024, as described in this report and set out in Documents 4 and 5;**
3. **Approve the amendments to Schedule “A” of the Records Retention and Disposition By-law as outlined in this report and set out in Documents 7 and 8;**
4. **Approve two temporary Full-time Equivalent positions (FTEs) for the Information Management Branch, as described in this report and set out in Document 6; and**

5. **Direct staff to review recommendations from the external organizational review of the Committee of Adjustment and related matters, in consultation with the Committee's Secretary-Treasurer, and bring forward any proposed amendments to the Committee of Adjustment's structure, governance and administration as part of the 2022-2026 Mid-term Governance Review process, as described in this report.**

Carried

- 7.3 Status Update – Finance and Corporate Services Committee Inquiries and Motions for the period ending April 21, 2023

ACS2023-OCC-CCS-0056 - Citywide

Report Recommendation

That the Finance and Corporate Services Committee receive this report for information.

Received

8. Planning, Real Estate and Economic Development Department

- 8.1 Delegation of Authority – Acquisition and Sale of Property – 1 July 2022 to 31 December 2022

ACS2023-PRE-CRO-0007 - Citywide

Report Recommendation

That the Finance and Corporate Services Committee receive this report for information.

Received

- 8.2 Ottawa Nightlife Economy Action Plan

ACS2023-PRE-EDP-0008 - Citywide

Ms. Jamie Hurst and Mr. Emmanuel Rey spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. Ms. Hurst and Mr. Rey responded to questions.

Committee heard from the following public delegation:

- Erin Benjamin, President and CEO, Canadian Live Music Association
- Melanie Brulée, Executive Director | Ottawa Music Industry Coalition (OMIC)
- Robin Browne
- Sarah Chown, Ottawa Regional Chair, ORHMA (Ontario Restaurant Hotel & Motel Association)
- Bailey Gauthier

The following correspondence is held on file with the City Clerk.

- Michelle Groulx , Executive Director, OCOBIA, Ottawa Coalition of Business Improvement Area - submission received May 1, 2023

At the conclusion of questions to the delegations and to staff, and following Committee discussion, the report recommendations were then put before Committee and were Carried as presented.

Report Recommendations

That the Finance and Corporate Services Committee recommend Council:

- 1. Receive the Nightlife Economy Action Plan and direct staff to initiate the recommendations contained therein and summarized in Document 1;**
- 2. Direct staff to report back to the Finance and Corporate Services Committee on the progress of the Nightlife Economy Action Plan by the end of Q4 2024; and**
- 3. Direct staff to report back to the Finance and Corporate Services Committee on the outcomes of the Nightlife Economy Action Plan by the end of Q4 2026.**

Carried

8.3 Declaration of Surplus Land – 3169 and 3179 Conroy Road and Transfer to Ottawa Community Lands Development Corporation

ACS2023-PRE-CRO-0002 - Gloucester-Southgate (10)

Mr. Dhaneshwar Neermul, Program Manager, Disposals and Strategic Development, Planning, Real Estate and Economic Development Department and Mr. David Wise, Director, Economic Development and Long Range Planning, Planning, Real Estate and Economic Development Department responded to questions.

After discussion, the Committee Carried this item as presented.

Report Recommendations

That the Finance and Corporate Services Committee:

- 1. Declare 3169 Conroy Road and 3179 Conroy Road, being 04165-0544 and 04165-0548, containing an area of approximately 4.393 hectares (10.86 acres) and shown as Parcel 1 and Parcel 2 on Document 1 attached as surplus to City requirements;**
- 2. Recommend City Council authorize staff to transfer the lands detailed in Recommendation 1 above, subject to existing easements and any easements that may be required, to Ottawa Community Lands Development Corporation for future disposal to support the City's Employment Land Economic Development Objectives; and**
- 3. Recommend that the Ottawa Community Lands Development Corporation, through the sales process, require purchasers to provide a concept plan that demonstrates how noise, fumes, buffers and other related compatibility issues with the existing residential community will be addressed.**

Carried

9. In Camera Items

There were no *in camera* items.

10. Information Previously Distributed

10.1 Update on the City of Ottawa's response to the proceedings of the Public Order Emergency Commission

ACS2023-CMR-OCM-0006

11. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

12. Inquiries

There were no Inquiries.

13. Other Business

13.1 Motion - Councillor M. Luloff - CIP Application by Trim Works Developments Limited for 1280 Trim Road

Mr. David Wise, Director, Economic Development and Long Range Planning, Planning, Real Estate and Economic Development Department responded to questions.

After discussion, the Committee Carried this motion as presented.

Motion No. FCSC FCSC 2023-04-01

Moved by M. Luloff

That the matter below be added as an additional item at the May 2, 2023 meeting of Finance and Corporate Services Committee, pursuant to Section 89(3) of the Procedure By-law.

WHEREAS the Integrated Orléans Community Improvement Plan (CIP) was adopted by Council on September 8, 2021 (link to staff report) and By-law No. 2021 – 285 provides comprehensive program details and designates the Integrated Orléans Community Improvement Plan (CIP) and Project Area;

WHEREAS it was determined at the Council Meeting of December 14, 2022 that the CIP Program, including the Integrated Orléans CIP, would continue to receive applications while the Brownfield CIP Program would be paused pending Council’s consideration of the 2023 CIP Program Review;

WHEREAS Trim Works Developments Limited applied for a CIP grant on March 6, 2023, in respect of 1280 Trim Road, and in accordance with the eligibility criteria as identified in the Integrated Orléans CIP;

WHEREAS the project at 1280 Trim Road will include the demolition of an existing 488 square meter vacant, dilapidated building and the construction of three new commercial buildings totalling 1,565 square metres;

WHEREAS the application is made under Section 3.4 of the Integrated Orléans CIP program “Employment Creation Incentive Program” which is intended to stimulate private investment in property renewal and redevelopment and to attract new employment to the Orléans area;

WHEREAS under the eligibility criteria of the “Employment Creation Incentive Program” the project is required to deliver a minimum of 20 new full-time equivalent jobs and the anticipated tenants in the three new buildings will require approximately 75 new full-time equivalent employees;

WHEREAS over the 10-year proposed grant period, the estimated cumulative increase in the municipal portion of property taxes attributable to the project at 1280 Trim Road is approximately \$1,676,983 and the CIP grant would be based on 75 per cent of this increase and is estimated at approximately \$167,698 annually (10-year average) or \$1,257,737 cumulatively over the 10-year grant period;

WHEREAS a staff report recommending Committee and Council approval of this application will not be considered by Finance and Corporate Services Committee and Council before consideration of the CIP Program Review (5-year review) staff report currently planned for June 2023;

THEREFORE BE IT RESOLVED THAT notwithstanding any program recommendations contained in the CIP Program Review staff report or any decisions made with respect to the CIP Program by Council, that the CIP application for 1280 Trim Road be brought forward to a future Finance and Corporate Services Committee meeting for consideration under the terms and conditions of the Integrated Orléans CIP program as they existed as of the date of the application.

Carried

14. Adjournment

Next Meeting

Tuesday, 6 June 2023

The meeting adjourned at 1:42 pm.

Original signed by M. Aston,
Committee Coordinator

Original signed by Mayor M.
Sutcliffe, Chair