



## Election Compliance Audit Committee

### Minutes

**Meeting #:** 1  
**Date:** Monday, April 3, 2023  
**Time:** 10 am  
**Location:** Electronic Participation

**Present:** Nahie Bassett, Catherine Bergeron, Timothy Cullen, Imad Eldahr, Michael McGoldrick

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1. Notices and meeting information for meeting participants and the public  
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
Accessible formats and communication supports are available, upon request.
2. Declarations of Interest  
No Declarations of Interest were filed.
3. Confirmation of Minutes
  - 3.1 ECAC Minutes 8 – March 10, 2020
4. Communications
  - 4.1 Updates Regarding the 2020 Cumberland By-election – Application Deadlines for Compliance Audits and the City Clerk’s Review of Contributions

**Carried**

4.2 Update on the Review of Contributions to Candidates on Financial Statements for the 2020 Cumberland By-election

5. Office of the City Clerk

5.1 Election of Chair and Vice-Chair

Member Tim Cullen was the sole nominee and acclaimed to the position of Chair.

Member Catherine Bergeron was the sole nominee and acclaimed to the position of Vice-Chair.

**Recommendation**

**That the Election Compliance Audit Committee elect a Chair and a Vice-Chair.**

5.2 Election Compliance Audit Committee – Terms of Reference

File No. ACS2023-OCC-GEN-0002 – City-wide

**Recommendation**

**That the Election Compliance Audit Committee receive the Committee’s Terms of Reference as outlined in Document 1.**

**Received**

5.3 Election Compliance Audit Committee – Rules of Procedure

File No. ACS2023-OCC-GEN-0003 – City-wide

**Recommendation**

**That the Election Compliance Audit Committee receive and confirm the Committee’s Rules of Procedure as outlined in Document 1.**

**Carried**

6. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

7. Inquiries

There were no Inquiries.

8. Other Business

There was no other business.

9. Adjournment

Next Meeting: To be scheduled as required within the timelines prescribed by the *Municipal Elections Act, 1996*, should compliance audit application(s) or report(s) from the City Clerk on the apparent contravention(s) of contribution limits be received.

The meeting adjourned at 10:08 am.

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Committee Coordinator

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Chair