



MEMO / NOTE DE SERVICE

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TO: Chair and Members of the Planning and Housing Committee

DESTINATAIRE : Président et membres du Comité de la planification et du logement

FROM: M. Rick O'Connor, City Clerk
Office of the City Clerk

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DATE: May 25, 2023

Le 25 mai 2023

FILE NUMBER: ACS2023-OCC-CCS-0074

SUBJECT: **Committee of Adjustment – Reserve Appointment**

OBJET : **Nomination d'un membre suppléant au Comité de dérogation**

BACKGROUND

On December 7, 2022, City Council approved the [Appointment Policy](#) as part of the report [2022-2026 Council Governance Review](#). At its meeting of April 12, 2023, Council approved the report [Appointments to the Committee of Adjustment](#), which included a

pool of reserve members to fill vacancies arising between recruitment processes. The appointments were effective May 25, 2023.

Pursuant to Section 4.6(e) of the Appointment Policy, the Selection Panel has been delegated the authority to appoint anyone from the Council-approved reserve list to a vacancy, and such an appointment is communicated by IPD to the relevant Standing Committee and Council.

Reserve members who are called in to fill a vacancy adopt the membership term of the vacancy they are filling.

APPOINTMENT TO COMMITTEE OF ADJUSTMENT (PANEL 2)

As a vacancy arose on the Committee of Adjustment (Panel 2) on May 15, 2023, the Selection Panel has appointed the reserve member below to the vacant voting member position.

- **Appointee: Julianne Wright**
- **Resigned Member: Helene Roche**
- **Effective date of Appointment: May 25, 2023**
- **End of Term: November 14, 2026**

M. Rick O'Connor, CMO, LLB

City Clerk

CC: Michel Bellemare, Secretary-Treasurer, Committee of Adjustment