



MEMO / NOTE DE SERVICE

Information previously distributed / Information distribué auparavant

TO: Chair and Members of Environment and Climate Change Committee

DESTINATAIRE : Comité de l'environnement

FROM: Alain Gonthier,  
Public Works Department

*Contact :*  
*Alain Gonthier,*  
*Public Works Department*  
*613-580-2424, ext., 21197*  
*alain.gonthier@ottawa.ca*

EXPÉDITEUR : Alain Gonthier,  
Services des travaux publics

*Personne ressource :*  
*Alain Gonthier, Directeur générale*  
*Services des travaux publics*  
*613-580-4242, poste 21197*  
*alain.gonthier@ottawa.ca*

DATE: September 19, 2023

19 septembre 2023

FILE NUMBER: ACS2023-PWD-GEN-0001

**SUBJECT: REPORT ON THE USE OF DELEGATED AUTHORITY DURING 2022 BY  
THE PUBLIC WORKS DEPARTMENT, AS SET OUT IN SCHEDULE "K" OF BY-LAW  
2022-253**

**OBJET : L'UTILISATION DE LA DÉLÉGATION DE POUVOIRS EN 2022 PAR LA  
DIRECTION GÉNÉRALE DES TRAVAUX PUBLICS, COMME IL EST INDIQUÉ À  
L'ANNEXE K DU RÈGLEMENT 2022-253**

PURPOSE

The purpose of this report is to inform the Environment and Climate Change Committee on the use of delegated authority for 2022 under Schedule “K” – Public Works Department of the Delegation of Authority By-law 2022-253.

In 2022, the Delegation of Authority By-law was used by Solid Waste Services of the Public Works Department, specific to the following sections:

- Section 2 – Federal and Provincial Agreements
- Section 15 – Discharge, Hauled Waste and Leachate Agreements
- Section 17 – City Consents and Certificates of Approval

Schedule “K” of the By-law also delegates authority to appropriate staff within the Department for the following sections; however, this authority was not used in 2022:

- Section 3 – Service and Funding Agreements
- Section 4 – Maintenance and Liability Agreements
- Section 16 – Compliance Certificates

## BACKGROUND

### **Solid Waste Services**

Solid Waste Services is responsible for the operational planning, development, management, and environmentally sound operation of the residential solid waste management system for the city. This includes the provision of systems and facilities for residential recycling, including household hazardous waste management.

#### Section 2 - Provincial and Federal Agreements

The General Manager, Public Works Department, is delegated the authority to approve, amend, extend, and execute agreements with the provincial and federal governments provided that such agreements are consistent with the departmental mandate and are at no cost to the City, with the exception of associated costs that are within approved budgets.

#### Section 15 – Discharge, Hauled Waste and Leachate Agreements

The General Manager, Public Works, is delegated the authority to enter into and execute or amend sewer discharge agreements or permits, permits for disposal of

hauled liquid materials, and leachate agreements with Section 9 of By-law No. 2003-514, as amended, being the Sewer Use By-law, or any successor by-law thereto.

A discharge agreement is entered into when a facility's wastewater discharges exceed certain limits or contain prohibited substances, to bring their discharge into compliance with the Sewer Use By-law. The agreement outlines the conditions that must be met and provides the recovery of treatment costs. The City administers five (5) types of discharge agreements. Through this report, Solid Waste Services will report on its Leachate Agreement. Under specific circumstances and conditions, leachate can be discharged to the sewer or hauled to the wastewater treatment plant.

### Section 17 – City Consents and Certificates of Approval

The General Manager, Public Works, is delegated the authority to approve Municipally owned solid waste facilities, liquid waste facilities, and short-term waste facilities, to approve and execute agreements related thereto, and to provide technical comments to the Ontario Ministry of the Environment, Conservation and Parks on all Environmental Compliance Approval applications.

Through this report, Solid Waste Services will report on the Environmental Compliance Approvals (ECA) signed in 2022. An Environmental Compliance Approval is a permission that allows businesses to operate their facility or site with environmental controls that protect human health and the natural environment.

## DISCUSSION

The following is a summary of revenues and fees collected through the use of delegated authority under Schedule “K” in 2022: Section 2 – Provincial and Federal Agreements, Section 15 – Discharge, Hauled Waste and Leachate Agreements and Section 17 – City Consents and Certificates of Approval.

### **Section 2 – Provincial and Federal Agreements**

The funds received from provincial and federal agreements totalled \$392,791. This includes the following agreements:

- 1) HSP Funding Agreement with Stewardship Ontario, Product Care, Call 2 Recycle, and Automotive Materials Stewardship: \$379,248
- 2) EEE funding from Electronic Products Recycling Association: \$13,543

## **Section 15 – Discharge, Hauled Waste and Leachate Agreements**

The revenues collected from Leachate Agreement fees totalled \$89,236.45. This includes the following leachate agreement:

- 1) City of Ottawa - Trail Rd (Ongoing): \$89,236.45

## **Section 17 – City Consents and Certificates of Approval**

The application fees for two Environmental Compliance Approvals totalled \$3,100. This includes the following approvals:

- 1) Section 20.2 of Part II.1 of the Environmental Protection Act, R.S.O. 1990, c. E. 19 (Environmental Protection Act) for approval amendment (ECA 1275-CEHPVK) of: modification of existing stormwater management facilities servicing the closed Nepean Landfill site
- 2) Section 20.2 of Part II.1 of the Environmental Protection Act, R.S.O. 1990, c. E. 19 (Environmental Protection Act) for approval amendment (ECA A461303) of: additional buffer areas to the Site for establishment of the Soil Management Facility

## **CONCLUSION**

The Public Works Department will continue to report annually to the Environment and Climate Change Committee on the use of delegated authority, in accordance with Schedule “K” – Public Works Department of By-law 2022-253 as amended by By-law 2023-67.

Any inquiries concerning the use of delegated authority for Solid Waste Services should be directed to Shelley McDonald, Director, Solid Waste Services.

Regards,

Alain Gonthier

General Manager, Public Works Department /  
Directeur générale, Services des travaux publics

CC: Senior Leadership Team

Director, Public Information and Media Relations and Outreach

Public Works Department Leadership Team

Coordinator, Environment and Climate Change Committee