

**OTTAWA POLICE SERVICE
PURCHASE ORDERS ISSUED UNDER DELEGATED AUTHORITY
2023 SECOND QUARTER FINANCIAL REPORT - April 1st TO June 30th, 2023**

Definitions

1) Professional Services: Services requiring the skills of professionals for a defined service requirement or for a specific project related deliverable including but not limited to the areas of engineering, architecture, design, planning, information technology and financial auditing.

Denoted in report as:

(PE) Professional Services - Specialized Expertise

(PO) Professional Services - Business Model required Outsourcing

(PI) Professional Services - Independent Third Party Oversight

(PR) Professional Services - Regulatory Requirements

(PW) Professional Services - Fluctuations in workload or lack of internal resources

(PP) Professional Services - Proprietary Service or unique market position

2) Consulting Services: Assistance to management, including but not limited to the areas of strategic analysis, organizational design, change management, policy development, feasibility studies, and other services intended to assist decision making within the organization.

Denoted in report as:

(CE) Consulting Services - Specialized Expertise

3) Goods & Supplies: This includes uniforms and other clothing materials or goods ordered in bulk such as ammunition.

Denoted in report as:

(GS) Goods & Supplies

4) Fleet & Equipment: This includes police cruisers and other police vehicles as well as specialized equipment not including information technology.

Denoted in report as:

(FE) Fleet & Equipment

5) Facilities & Construction: This includes any construction, betterments, and maintenance contracts as well as furniture purchases.

Denoted in report as:

(FC) Facilities & Construction

6) Information & Technology: This includes all information & technology infrastructure, software applications and annual maintenance costs.

Denoted in report as:

(IT) Information & Technology

Amendments: Amendments are an increase in the scope of an approved contract, which is unanticipated.

Denoted in report as:

(A) Amendment

(A3) Amendment - > \$50,000 and 50% of original contract

and will be hyphenated in the type column based on the service purchased (i.e.. A-GS or A3-IT)

Follow-on Contract: This differs from an amendment in that the original contract recognized the fact that it is likely that the initial defined contract scope may be expanded to include a number of related phases that are either included in the tender document, or are customary to the work assignment. Rates charged for follow-on contracts must be based on those rates proposed by the service provider in the original competitive bid.

Denoted in report as:

(F) Follow-on Contract

and will be hyphenated in the type column based on the service purchased (i.e.. F-GS or F-IT)

Detail Listing of Contracts Under Delegated Authority for the Current Quarter

PO#	VENDOR	DESCRIPTION	TYPE
45104827	Insight	To provide KnowBe4 Security Awareness Training subscriptions for three (3) years for Gold, Platinum, and Diamond levels in accordance with the City of Ottawa Contractual Acknowledgement	IT
45104691	Bailey Reid	To provide training and skills development through the Spark Strategy 2.0 program for safe workplace culture with the Ottawa Police Services.	CE
45104765	Envari	911 Call Centre Humidity and Ventilation Upgrades for Ottawa Police Services Headquarters 474 Elgin St	FC
45105042	Ronald Lister	To supply and deliver Locksmith Services to the Ottawa Police Services	FC
45105140	Eastern Ontario Shooting Centre	Ottawa Police Services Tactical Training - Use of Space	FC
45105229	Johnson Controls	Supply Equipment for access control systems	GS
45105430	Rampart International	Ottawa Police Services Firearms	GS
45105523	Dow Motors Ottawa	2023 Honda Accord 1.5 litre turbo	GS
45105536	CDW Canada	Adobe Products and Services for OPS	IT
Total			

Note 1: Names & Description of IT purchases are not disclosed for security reasons.

Summary by Type of Contracts Under Delegated Authority for the Current Quarter

Type	Amount	
Facilities & Construction	751,232	51.80%
Information & Technology	433,718	29.91%
Goods & Supplies	186,928	12.89%
Consulting Services	78,355	5.40%
Professional Services	-	0.00%
Fleet & Equipment	-	0.00%
Total	1,450,233	