



**Ottawa Police Services Board  
Policy and Governance Committee  
Minutes**

**Meeting #:** 13  
**Date:** August 1, 2023  
**Time:** 1:00 pm  
**Location:** Electronic Participation  
**Members:** Chair: Michael Doucet, Salim Fakirani, Mark Sutcliffe

**Others:** M. Carr, Member; G. Beck, Chair; K. Ferraro, Executive Director; R. Ben Guedria, Board Assistant; E. Stubbs, Chief; S. Bell, DC; J. Steinbachs; H. Fisher; Senior Advisor to CHRO; J. Mbakulo, Insp; J. Leblanc, S/Sgt

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1. Confirmation of Agenda

**That the Ottawa Police Services Board's Policy and Governance Committee confirm the agenda of the 1 August 2023 meeting.**

**Carried**

2. Confirmation of Minutes

2.1 Minutes #12 of 1 May 2023

**That the Ottawa Police Services Board's Policy and Governance Committee confirm Minutes 12 of the 1 May 2023 meeting.**

**Carried**

3. Declarations of Interest

No Declarations of interest were filed.

4. Items of Business

4.1 OPS Briefing on Use of Force

Motion M-20-09 Briefing on Use of Force

Presentation

OPS staff made a presentation to the Committee, followed by a discussion and questions by the Committee.

In terms of disparities in use of force involving racialized communities, a question was raised as to how bias can be removed. The Service noted it had engaged community partners through the Community Equity Council to help look at the OPS's data as a whole. The Service is also continuing its works with academics to help address that question. The OPS will be looking to set targets in collaboration with its partners assisting on this issue.

On the topic of dynamic entries, it was clarified that all search warrants are issued by a Justice of the Peace or a Judge, providing oversight of the approval. It then goes to the Critical Incident Commander (CIC) who determines tactics/techniques and assesses risk and totality of circumstances. The CIC is in charge of the operation. In terms of reporting to the Board, it was suggested the Board would be more interested in seeing any trend lines, rather than receiving reports of individual incidents.

In cases where a member is charged under the Criminal Code for use of force, it was confirmed that the Service files a review to see what occurred.

The Chief commented on the caliber and efficacy of the team working at the OPS Professional Development Centre.

**That the Ottawa Police Services Board's Policy and Governance Committee receive this item for information.**

**Received**

4.2 Review of Board Policy GA-1 Board Member Job Description

Executive Director's report

A question was raised as to whether the Vice Chair also receives additional compensation and this was confirmed.

**That the Ottawa Police Services Board's Policy and Governance Committee review Board Policy GA-1 Board Member Job Description and endorse the recommended changes for Board approval.**

**Carried**

4.3 Review of Board Policy CR-17 Major Events

Executive Director's report

While the Service noted support for the draft policy changes, it was suggested that OPS Legal could work with the Executive Director to make some further changes, in addition to what is being proposed.

It was suggested that Section 1.4 could be further expanded to note that if the Chief were to reject or disagree with a recommendation of the Board, the Chief would be required to provide a rationale as to why.

There was also a suggestion to incorporate some of the content from the policy from Halton, particularly 2.2 and 2.3.

The Committee directed the ED to work with OPS Legal on further amending the policy.

**That the Ottawa Police Services Board's Policy and Governance Committee review Board Policy CR-17 Major Events and endorse the recommended changes for Board approval.**

4.4 Review of Board Resourcing Requirements

Executive Director's report

The HR Committee Chair provided an overview of the discussion that took place on this item at a previous HR meeting, including insights shared by the Toronto Police Services Boards ED. The HR Chair noted a need for additional resources beyond the ED, including a Board Manager/Executive Assistant to the ED, Administrative Assistant, Policy Analyst and Outreach and Communications resource. The HR Committee wanted this item to come before PG as everything the Board does is around governance of the police service and the Committee wanted to ensure it didn't miss anything before getting too far ahead on the staffing plan.

The Committee was supportive of the way forward and a suggestion was made to prioritize the policy support.

**That the Ottawa Police Services Board's Policy and Governance Committee receive this item for information and discussion, as referred by the Human Resources Committee.**

**Received**

5. Other Business

6. Adjournment

The meeting adjourned at 2:46 pm.

7. Next Meeting

Thursday October 5 – 9:00am