



Emergency Preparedness and protective services committee

Minutes

Meeting #: 06
Date: Thursday, September 21, 2023
Time: 9:30 am
Location: Champlain Room, 110 Laurier Avenue West, and by electronic participation

Present: Councillor Riley Brockington, Councillor David Hill, Councillor Jessica Bradley, Councillor Laura Dudas, Councillor Sean Devine, Councillor Allan Hubley, Councillor Laine Johnson, Councillor Clarke Kelly, Councillor Matt Luloff, Councillor Stéphanie Plante

Absent: Councillor Steve Desroches (as advised)

1. Notices and meeting information for meeting participants and the public
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.
Accessible formats and communication supports are available, upon request.
Except where otherwise indicated, reports requiring Council consideration will be presented to Council on Wednesday, September 27 in Emergency Preparedness and Protective Services Committee Report 6.
The deadline to register by phone to speak, or submit written comments or visual presentations is 4 pm on Wednesday, September 20, 2023, and the deadline to register to speak by email is 8:30 am on Thursday, September 21, 2023.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 EPPSC Minutes 5 – Thursday 15 June 2023

Carried

4. Responses to Inquiries

4.1 EPPSC 04-01 - Safety Related Concerns Re: Dog Bites and Attacks

4.2 CPS 03-22 - Rooming Houses

5. Office of the City Clerk

5.1 Status Update – Emergency Preparedness and Protective Services Committee Inquiries and Motions for the period ending 12 September 2023

File No. ACS2023-OCC-CCS-0110 - City-Wide

Report Recommendation

That the Emergency Preparedness and Protective Services Committee receive this report for information.

Received

6. Emergency and Protective Services Department

6.1 Ottawa Fire Services 2021 and 2022 Annual Report

File No. ACS2023-EPS-OFS-0001 - City Wide

At the outset, Mr. Ryan Perrault, Manager, Business and Technical Support Services, Emergency and Protective Services Department (EPSD), who appeared on behalf of Mr. Kim Ayotte, General Manager, EPSD, introduced Mr. Paul Hutt, Chief, Ottawa Fire Services, EPSD. Chief Hutt spoke to a detailed slide presentation that served as an overview of the report. He also welcomed Mr. Nick DeFazio, Public Information Officer, EPSD, who was present to respond to questions. A

copy of the department's presentation is held on file with the Office of the City Clerk.

At the conclusion of questions to staff and Committee discussions, the report recommendation was put before the Committee and was 'CARRIED', as presented.

Report Recommendation

That the Emergency Preparedness and Protective Services Committee recommend Council receive this report for information.

Received

6.2 Clothing Donation Box By-law Review

File No. ACS-2023-EPS-PPD-0002 - City Wide

Mr. Ryan Perrault, Manager, Business and Technical Support Services, Emergency and Protective Services Department (EPSD), introduced Ms Valerie Bietlot, Manager, Public Policy Development, EPSD, Mr. David Kurs, Specialist, By-law Review, EPSD and Mr. Joshua Davis, Specialist, By-law Review, EPSD. Ms Bietlot and Mr. Kurs then spoke to a detailed slide presentation which served as an overview of the report. A copy of this presentation is held on file with the Office of the City Clerk.

The Committee then heard from Mr. Simon Langer, Diabetes Canada, who spoke to a slide presentation which served to illustrate his points. A copy of this presentation is held on file with the Office of the City Clerk. The Committee also received written correspondence from Ms Cheryl Parrott, Hintonburg Community Association (also held on file with the Office of the City Clerk).

Following questions to the delegation and to staff, and at the conclusion of discussions, the report recommendation was put before Committee and was 'CARRIED', as presented. The following Direction to Staff was also provided. Staff agreed to undertake the direction therein:

Direction to Staff (D. Hill)

That Bylaw and Regulatory Services staff report back to Committee at their next Annual Report on Key Performance Indicators for this programme, such as:

- Number of sites registered
- Amount of revenue generated
- Issues with programme administration
- Stakeholder feedback

Report Recommendation

That Emergency Preparedness and Protective Services Committee recommend that Council approve the proposed Clothing Donation Box By-law as described in this report and in the general form set out in Document 1.

Carried

7. In Camera Items

There were no In-Camera items.

8. Information Previously Distributed

8.1 Status Update on Short-Term Rental Regulatory Regime

File No. ACS2023-EPS-BYL-0003- City Wide

Vice-Chair D. Hill moved the following to lift this item onto the agenda for discussion.

Motion No. EPPSC 2023-06-01

That, pursuant to Subsection 89(3) of the Procedure By-law (being By-law NO 2022-410), the Emergency Preparedness and Protective Services Committee approve that the Rules of Procedure be suspended to allow for the following item to be lifted onto consideration of the item listed as:

8. Information Previously Distributed

8.1 Status Update on Short-Term Rental Regulatory Regime

File No. ACS2023-EPS-BYL-0003- City Wide

Carried

Ms Jennifer Therkelsen, Program Manager, Bylaw Enforcement Services, Emergency and Protective Services Department, was present to respond

to Members' questions. At the conclusion of discussions, this item was 'Received', as presented.

Received

9. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motions.

10. Inquiries

10.1 EPPSC 2023-03 – Bylaw Training Standards

Submitted by Councillor S. Plante (on behalf of Councillor M. Carr):

The By-Law and Regulatory Services 2021 and 2022 Annual report indicates 57,318 service requests received by Ottawa bylaw and regulatory services in 2022 equivalent to 735 service requests per FTE in Ottawa. All branches of Bylaw and Regulatory Services have a role to play in enforcement and interpretation of City bylaws. Enforcement officers regularly engage with the public and provide information of City bylaws.

Given this, could staff please answer the following questions:

- What training and certifications are required by bylaw enforcement officers?
- How often are officers required to recertify training and certifications?
- How are the different branches of bylaw trained in policy and bylaw interpretation?
- How are changes in legal opinion communicated to enforcement staff and throughout the department?

10.2 EPPSC 2023-04 – Cost of Overdose Response

Submitted by Councillor S. Plante

What is the cost to Ottawa Fire Services to attend an overdose, including:

- Truck leaving the station (mileage)
- Firefighter cost per hour (do they wait until an ambulance comes? Do they drive the patient to the hospital?)

- Truck to go back to the station (mileage)
- Any equipment used.

Please include information for the costs associated with the other Emergency and Protective Services as well, where applicable (e.g. Paramedics, By-law).

10.3 EPPSC 2023-05 – Ottawa Fire Services Equity, Diversity, and Inclusion

Submitted by Councillor L. Johnson:

The purpose of Ottawa Fire Services (OFS) Annual Report is to meet the requirements under the Fire Services Establishing By-law (No. 2009-319). However, equity, diversity, and inclusion (EDI) are also essential components of reflecting the community we serve. EDI practices ensure that the services being provided are fair and accessible to all individuals.

1. Can staff report back on what strides have been made to build equity, diversity, and inclusion, both in the workplace and operationally, as follows:
2. Can staff provide 5-year trends for the following demographic statistics, both for career firefighters, and volunteer rural firefighters: % identified as female, % identified as Indigenous person, % identified as a member of a racialized group, % French speaking, % of members who speak more than two languages.
3. Can staff provide a detailed summary of how EDI principles are being incorporated into recruitment and hiring practices, including:
 - What outreach efforts are being undertaken to target traditionally underrepresented communities?
 - Are applicants provided with an opportunity to self-identify as being from an equity seeking group in the application process?
 - Are efforts made to ensure hiring panels are representative of diverse life experiences, including gender, race, and ethnicity.
 - When staff are undertaking volunteer recruitment efforts, what consideration is given to candidates professional, and family commitments in relation to the availability to respond to calls? Is a gender equity lens applied to this analysis to ensure that

female candidates do not face discrimination because of caregiving responsibilities.

4. Can OFS share about any other partnerships, engagement and or learning and awareness initiatives that support increased diversity within the service?
5. In 2020, OFS made changes to the minimum hiring qualifications for career firefighters, requiring mandatory fire and medical certifications be obtained prior to the application deadline. Has this decision resulted in fewer candidates from traditionally underrepresented groups submitting applications?

11. Other Business

There was no Other Business.

12. Adjournment

Next Meeting - Thursday, October 19, 2023.

The meeting was adjourned at 11:49 am.

Original to be signed by
C. Zwierzchowski, Committee
Coordinator

Original to be signed by
Councillor R. Brockington, Chair