

**Subject: Transportation Committee Terms of Reference**

**File Number: ACS2023-OCC-CCS-0003**

**Report to Transportation Committee on 26 January 2023**

**and Council 8 February 2023**

**Submitted on January 17, 2023 by Caitlin Salter MacDonald, Manager, Council and Committee Services, Office of the City Clerk**

**Contact Person: Christopher Zwierzchowski, Committee Coordinator**

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**Ward: Citywide**

**Objet : Mandat du Comité des transports**

**Dossier : ACS2023-OCC-CCS-0003**

**Rapport au Comité des transports**

**le 26 janvier 2023**

**et au Conseil le 8 février 2023**

**Soumis le 17 janvier 2023 par Caitlin Salter MacDonald, Gestionnaire des Services au Conseil municipal et aux comités, Bureau du Greffier municipal**

**Personne ressource : Christopher Zwierzchowski, coordonnateur du Comité des transports**

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**Quartier : À l'échelle de la ville**

## **REPORT RECOMMENDATION**

**That the Transportation Committee recommend Council approve its Terms of Reference, as outlined in this report and attached as Document 1.**

## **RECOMMANDATION DU RAPPORT**

**Que le Comité des transports recommande au Conseil d'approuver son mandat, tel qu'il est énoncé dans le présent rapport et dans le document 1 ci-joint.**

## **BACKGROUND**

At its meeting of December 7, 2022, Ottawa City Council considered a report titled [2022-2026 Council Governance Review \(ACS2022-OCC-GEN-0030\)](#). In approving this report, Council approved the revised Terms of Reference for Standing Committees, Sub-Committees and the Transit Commission be submitted in draft form to the respective Committees/Commission at their first meeting in 2023 for consideration and recommendation to Council for approval. Accordingly, this report is presented to the Transportation Committee for its consideration and approval.

## **DISCUSSION**

As part of the 2022-2026 Council Governance Review report, Council approved the Committee structure for the 2022-2026 Term of Council. This included the continuation of the Transportation Committee.

Full details on these changes are outlined in the [2022-2026 Council Governance Review Report](#), Part 1.

The draft Terms of Reference for the Transportation Committee are attached at Document 1. The mandate of the Transportation Committee has not changed. The updated Terms of Reference include minor updates to reflect current City organizational structure and to provide additional clarity and precision or remove redundancy within the scope of the mandate approved by Council through Governance Review.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **LEGAL IMPLICATIONS**

There is no legal impediment to adopting the recommendation in this report.

## **COMMENTS BY THE WARD COUNCILLOR**

This is not a ward-specific report.

## **CONSULTATION**

As part of the preparation for the 2022-2026 Council Governance Review report and associated recommendations on committee mandates, the City Clerk consulted with Members of the 2018-2022 and 2022-2026 Terms of Council, the Senior Leadership Team, as well as staff that work most closely with the legislative process.

The public was notified of this report through the weekly meeting advertisements and on Ottawa.ca, and the publication of the agenda. Public delegations may be received by the Committee.

## **ACCESSIBILITY IMPACTS**

There are no specific accessibility impacts associated with this report.

## **DELEGATION OF AUTHORITY IMPLICATIONS**

No additional delegated authority is being sought by staff as part of this report.

## **RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified associated with this report.

## **RURAL IMPLICATIONS**

No rural implications have been identified associated with this report.

## **TERM OF COUNCIL PRIORITIES**

This report implements the Committee mandate approved by Council as part of the 2022-2026 Council Governance Review.

## **SUPPORTING DOCUMENTATION**

Document 1 - Draft Transportation Committee Terms of Reference (proposed changes from the 2018-2022 Transportation Committee Terms of Reference are underlined for ease of reference).

## **DISPOSITION**

Upon approval of the report by Council, the Terms of Reference will become the mandate and governing authority for the Transportation Committee, and will be published to Ottawa.ca by the Office of the City Clerk.