

Summary of proposed advisory body structure

Overall advisory body structure

Table 1 – Overall advisory body structure

	Advisory Committees	Council Sponsors Groups	Department-led Working Groups
Body established by	Council, in accordance with legislation/policy	Standing Committee/Council	Staff (General Managers)
General membership	Largely members of the public; based on statutory requirements. Traditionally includes one Member of Council in a liaison capacity.	Members of Council and City staff	Members of the public and City staff; may include Members of Council in an <i>ex officio</i> /Council liaison capacity
Provides advice to	Council/staff	Staff	Staff
May make decisions	No	No	No
Considered a “local board” subject to mandatory statutory requirements	Yes	No. Staff provide general procedural guidance for consistency, accountability and transparency	No. Staff provide general procedural guidance for consistency, accountability and transparency
Public disclosure	<ul style="list-style-type: none"> Open meetings and other statutory requirements Information is posted to ottawa.ca, including mandate, membership, 	<ul style="list-style-type: none"> Information is posted to ottawa.ca, including mandate and membership 	<ul style="list-style-type: none"> Information is posted to ottawa.ca, including mandate and membership

	Advisory Committees	Council Sponsors Groups	Department-led Working Groups
	<p>meeting agendas and minutes</p> <ul style="list-style-type: none"> • May be subject to the <i>Municipal Freedom of Information and Protection of Privacy Act</i> (MFIPPA) 	<ul style="list-style-type: none"> • May be subject to MFIPPA 	<ul style="list-style-type: none"> • May be subject to MFIPPA
Specific code of conduct for members of the body	<p>Yes. The Code of Conduct for Members of Local Boards applies to Advisory Committee members</p>	No	No

Advisory Committee membership

Table 2 – Advisory Committee membership

Advisory Committee	Membership
Accessibility Advisory Committee	<p>The Accessibility Advisory Committee shall be organized as follows, with a total maximum membership between nine and 15:</p> <ul style="list-style-type: none"> • In keeping with the requirements of the <i>Accessibility for Ontarians with Disabilities Act, 2005</i>, a majority the members of the committee shall be residents with disabilities. • At least two members would be residents who are 60 years of age or older • As much as practicable, the membership should reflect the City’s diverse population. <p>The membership shall also include one Member of Council in a liaison capacity.</p>
Community Safety and Well-Being Advisory Committee	<p>As per legislative requirements, the Advisory Committee must include the following members, at a minimum:</p> <ul style="list-style-type: none"> • A person who represents,

Advisory Committee	Membership
	<ul style="list-style-type: none"> ○ a local health integration network for a geographic area in which the municipality is located, as determined under the <i>Local Health System Integration Act, 2006</i>, or ○ an entity that provides services to improve the physical or mental health of individuals in the community or communities. <ul style="list-style-type: none"> ● A person who represents an entity that provides educational services in the municipality. ● A person who represents an entity that provides community or social services in the municipality, if there is such an entity. ● A person who represents an entity that provides community or social services to children or youth in the municipality, if there is such an entity. ● A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity. ● An employee of the municipality or a member of the municipal council. ● A person who represents the board of the municipality or, if there is no board, the commander of the detachment of the Ontario Provincial Police that provides policing in the area or their delegate. ● A chief of police of a police force that provides police services in the area or their delegate. ● Any other prescribed persons. <p>A single individual may satisfy the requirements set out in multiple paragraphs above.</p> <p>In addition, as set out in the report titled, "Community Safety and Well-Being Plan Progress Update," representatives with areas of expertise required to ensure success of the Plan will be added including:</p> <ul style="list-style-type: none"> ● A representative from the Ottawa Aboriginal Coalition ● Financial expertise in government finances to guide the financial strategy and planning.

Advisory Committee	Membership
	<ul style="list-style-type: none"> • Data analysis, research, and evaluation to guide the development of the performance measurement and evaluation framework as well as the ongoing review of key performance indicators and outcome measures. • Legal expertise to guide systems thinking approaches in human rights and privacy. • Request for the Ottawa Health Teams to support alignments with the health and social service sector. • Request for Ottawa Coalition of Business Improvement Areas representative to bring the voice of Ottawa’s business and expertise in the relationship between ‘commercial’ and ‘residential’ within neighborhoods. <p>An intersectional lens will be applied to ensure broad representation of the community to represent a wide range of experiences including but not limited to, race, gender, disability, religions, geography, language, and age of candidates.</p>
French Language Services Advisory Committee	The French Language Services Advisory Committee’s membership shall include seven to 11 citizen members and one Member of Council in a liaison capacity.
Planning Advisory Committee	<p>The Planning Advisory Committee shall be organized as follows:</p> <ul style="list-style-type: none"> • Three Members of Council including <ul style="list-style-type: none"> ○ Chair of Planning Committee ○ Chair of the Built Heritage Sub-Committee ○ Chair of Agriculture and Rural Affairs Committee • Two residents, appointed by Council, residing in the Rural Area of Ottawa • Two residents, appointed by Council, residing inside the Greenbelt • Two residents, appointed by Council, residing within the Urban Area but outside of the Greenbelt

Advisory Committee	Membership
	<ul style="list-style-type: none"> • A representative nominated by the Federation of Citizens' Associations of Ottawa • A representative nominated by the Greater Ottawa Homebuilders' Association • A representative nominated by the Building Owners and Managers Association • A practicing architect and member of the Ontario Association of Architects • A practicing landscape architect and member of the Ontario Association of Landscape Architects • A practicing professional planner and member of the Ontario Professional Planners Institute <p>All members shall be appointed by Council.</p> <p>It should be noted that the staff report to which this document is attached recommends as follows:</p> <ul style="list-style-type: none"> • Removing the three Members of Council from the membership, as reflected above • That the membership of the Planning Advisory Committee shall also include one Member of Council in a liaison capacity