



Ottawa

Draft

# BUDGET

# 2024

Advancing Ottawa: A plan for a resilient, affordable and connected city

Committee of Adjustment

Tabled – November 8, 2023

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## Committee of Adjustment

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**City of Ottawa**  
**Committee of Adjustment - Operating Resource Requirement**  
**In Thousands (\$000)**

|                                    | 2022           | 2023           |                | 2024           | \$ Change over<br>2023 Budget |
|------------------------------------|----------------|----------------|----------------|----------------|-------------------------------|
|                                    | Actual         | Forecast       | Budget         | Estimate       |                               |
| <b>Expenditures by Program</b>     |                |                |                |                |                               |
| Committee of Adjustment            | 1,408          | 1,728          | 1,728          | 1,788          | 60                            |
| <b>Gross Expenditure</b>           | <b>1,408</b>   | <b>1,728</b>   | <b>1,728</b>   | <b>1,788</b>   | <b>60</b>                     |
| Recoveries & Allocations           | (10)           | 0              | 0              | 0              | 0                             |
| Revenue                            | (1,395)        | (1,728)        | (1,728)        | (1,788)        | (60)                          |
| <b>Net Requirement</b>             | <b>3</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>                      |
| <b>Expenditures by Type</b>        |                |                |                |                |                               |
| Salaries, Wages & Benefits         | 987            | 1,375          | 1,375          | 1,427          | 52                            |
| Overtime                           | 18             | 20             | 20             | 20             | 0                             |
| Material & Services                | 354            | 279            | 279            | 287            | 8                             |
| Transfers/Grants/Financial Charges | 0              | 0              | 0              | 0              | 0                             |
| Fleet Costs                        | 0              | 0              | 0              | 0              | 0                             |
| Program Facility Costs             | 0              | 0              | 0              | 0              | 0                             |
| Other Internal Costs               | 49             | 54             | 54             | 54             | 0                             |
| <b>Gross Expenditures</b>          | <b>1,408</b>   | <b>1,728</b>   | <b>1,728</b>   | <b>1,788</b>   | <b>60</b>                     |
| Recoveries & Allocations           | (10)           | 0              | 0              | 0              | 0                             |
| <b>Net Expenditure</b>             | <b>1,398</b>   | <b>1,728</b>   | <b>1,728</b>   | <b>1,788</b>   | <b>60</b>                     |
| <b>Revenues By Type</b>            |                |                |                |                |                               |
| Federal                            | 0              | 0              | 0              | 0              | 0                             |
| Provincial                         | 0              | 0              | 0              | 0              | 0                             |
| Own Funds                          | (170)          | 0              | 0              | 0              | 0                             |
| Fees and Services                  | (1,225)        | (1,728)        | (1,728)        | (1,788)        | (60)                          |
| Fines                              | 0              | 0              | 0              | 0              | 0                             |
| Other                              | 0              | 0              | 0              | 0              | 0                             |
| <b>Total Revenue</b>               | <b>(1,395)</b> | <b>(1,728)</b> | <b>(1,728)</b> | <b>(1,788)</b> | <b>(60)</b>                   |
| <b>Net Requirement</b>             | <b>3</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>                      |
| <b>Full Time Equivalent</b>        |                |                | <b>14.00</b>   | <b>14.00</b>   | <b>0.00</b>                   |

**City of Ottawa  
Committee of Adjustment - User Fees**

|   | 2022<br>Rate<br>\$ | 2023<br>Rate<br>\$ | 2024<br>Rate<br>\$ | % Change<br>Over 2023 | % Change<br>Over 2022 | Effective<br>Date | 2024<br>Revenue<br>(\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Application Fee for Primary Consent   | 2,071.00           | 2,249.00           | 2,412.00           | 7.2%                  | 16.5%                 | 01-Jan-24         |                            |
| Application Fee for Secondary Consent   | 1,301.00           | 1,413.00           | 1,515.00           | 7.2%                  | 16.4%                 | 01-Jan-24         |                            |
| Application Fee for Validation of<br>Title/Power of Sale  | 1,969.00           | 1,969.00           | 2,008.00           | 2.0%                  | 2.0%                  | 01-Jan-24         |                            |
| Application Fee for Minor<br>Variance/Permission  | 2,071.00           | 2,249.00           | 2,412.00           | 7.2%                  | 16.5%                 | 01-Jan-24         |                            |
| Application Fee for Secondary Minor<br>Variance/Permission  | 1,301.00           | 1,413.00           | 1,515.00           | 7.2%                  | 16.4%                 | 01-Jan-24         |                            |
| Application Fee for Combined Consent &<br>Minor Variance/Permission                                 | 3,372.00           | 3,662.00           | 3,927.00           | 7.2%                  | 16.5%                 | 01-Jan-24         |                            |
| Application Fee for Secondary Combined<br>Consent & Minor Variance/Permission                       | 2,602.00           | 2,826.00           | 3,030.00           | 7.2%                  | 16.4%                 | 01-Jan-24         |                            |
| Fee for Re-circulation of Consent or Minor<br>Variance/Permission                                   | 662.00             | 662.00             | 675.00             | 2.0%                  | 2.0%                  | 01-Jan-24         |                            |
| Fee for Re-circulation of Combined<br>Consent & Minor Variance/Permission                           | 962.00             | 962.00             | 981.00             | 2.0%                  | 2.0%                  | 01-Jan-24         |                            |
| Change of Condition or Cancellation Fee   | 902.00             | 902.00             | 920.00             | 2.0%                  | 2.0%                  | 01-Jan-24         |                            |
| Fee for Records Retrieval / Decision<br>Search  | 85.00              | 85.00              | 85.00              | 0.0%                  | 0.0%                  | 01-Jan-24         |                            |
| Additional Certificate Fee  |                    |                    | 250.00             |                       |                       | 01-Jan-24         |                            |
| <b>Photocopies:</b>   |                    |                    |                    |                       |                       |                   |                            |
| Base fee: \$2.00 plus 30¢ per page  | -                  | -                  | -                  | 0.0%                  | 0.0%                  |                   |                            |
| An additional \$4.00 charge will be applied<br>after each 5 minute increment of<br>processing time. | -                  | -                  | -                  | 0.0%                  | 0.0%                  |                   |                            |
| <b>Total Departmental</b>   |                    |                    |                    |                       |                       |                   | <b>(60)</b>                |