



Ottawa

Draft

BUDGET

2024

Advancing Ottawa: A plan for a resilient, affordable and connected city

Planning and Housing Committee

Tabled – November 8, 2023

Table of Contents

Planning and Housing Committee

| | |
|--|----|
| Right of Way, Heritage and Urban Design Services | 1 |
| Service Area Summary | 1 |
| Operating Resource Requirement | 3 |
| User Fees | 4 |
| Planning Services | 10 |
| Service Area Summary | 10 |
| Operating Resource Requirement | 11 |
| User Fees | 12 |
| Building Code Services | 20 |
| Service Area Summary | 20 |
| Operating Resource Requirement | 22 |
| User Fees | 23 |
| Long-Range Planning | 31 |
| Service Area Summary | 31 |
| Operating Resource Requirement | 32 |
| User Fees | 33 |
| Affordable Housing | 34 |
| Service Area Summary | 34 |
| Operating Resource Requirement | 36 |
| Capital Funding Summary | 37 |

Planning, Real Estate and Economic Development Department 2024 Service Area Summary - Right of Way, Heritage and Urban Design Services

Right of Way, Heritage and Urban Design Services is part of the Planning, Real Estate and Economic Development (PRED) Department, a department that champions the city-building priorities from planning and managing development opportunities and transportation infrastructure, to managing City real estate for population growth and economic prosperity.

Right of Way, Heritage and Urban Design Services is responsible for building a vibrant and safe public realm to protect and enhance Ottawa's legacy.

Programs/Services Offered

Inspections

Provides direct inspection and coordination for:

- Project Managers, Consultants, Contractors, and other City departments through all phases of the delivery of City capital projects
- The construction of municipal infrastructure related to private development
- Road cut reinstatements

Right of Way

- Manages the Municipal Consent and permitting process for utility works being undertaken within the road right of way, including the utility circulation process
- Administers the approval and issuance of permits governing the right of way, such as road cut permits, over dimensional vehicles and temporary encroachments

Public Realm and Urban Design

Oversees programs related to:

- Above-ground public realm regulation (such as the right of way patio program, private approaches program and signs in the right of way)
- Public realm master plans and public realm beautification
- The provision of urban design review including input to the development review and planning policy processes, the preparation of urban design guidelines and studies, and the administration of the City of Ottawa Urban Design Review Panel

Heritage Planning

- Manages all heritage applications and permits as required under the Ontario Heritage Act
- Provides input to relevant development review applications
- Prepares heritage conservation district plans and studies related to heritage
- Delivers and manages the heritage designation process
- Oversees the heritage grant and Heritage Community Improvement Plan programs

Surveys and Mapping

- Provides land information expertise, vital geographic data, and related services to support the City of Ottawa's internal operations, and external client needs
- Services include procuring, maintaining, and distributing essential geographic data using specialized applications

Geospatial Analytics, Technology and Solutions

- Promotes understanding and collaboration using advanced geospatial (GIS) and data science tools and technology
- Provides expert services and solutions in visualization, data, analytics and applications to support city building and emergency operations
- Maintains and provides critical spatial information such as water and wastewater network, zoning, composite utility drawings and oversees the Geoinformation Centre on geoOttawa (drawings and reports)

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Right of Way, Heritage and Urban Design - Operating Resource Requirement
 In Thousands (\$000)

| | 2022 | 2023 | | 2024 | \$ Change over 2023 Budget |
|--|-----------------|-----------------|-----------------|-----------------|-------------------------------|
| | Actual | Forecast | Budget | Estimate | |
| Expenditures by Program | | | | | |
| Manager's Office | 383 | 661 | 461 | 1,271 | 810 |
| Surveys and Mapping | 3,423 | 3,534 | 3,534 | 3,564 | 30 |
| Heritage Planning | 1,309 | 1,490 | 1,440 | 1,710 | 270 |
| Public Realm & Urban Design | 2,351 | 2,132 | 2,264 | 2,849 | 585 |
| Right of Way | 3,360 | 3,428 | 3,428 | 3,633 | 205 |
| Inspections | 8,138 | 8,367 | 8,252 | 8,502 | 250 |
| Geospatial Analytics, Tech & Solutions | 2,862 | 2,889 | 2,889 | 2,959 | 70 |
| Gross Expenditure | 21,826 | 22,501 | 22,268 | 24,488 | 2,220 |
| Recoveries & Allocations | (6,550) | (6,300) | (6,432) | (7,397) | (965) |
| Revenue | (15,263) | (16,739) | (15,574) | (15,949) | (375) |
| Net Requirement | 13 | (538) | 262 | 1,142 | 880 |
| Expenditures by Type | | | | | |
| Salaries, Wages & Benefits | 18,688 | 18,847 | 18,979 | 20,414 | 1,435 |
| Overtime | 512 | 472 | 472 | 472 | 0 |
| Material & Services | 1,070 | 1,539 | 1,289 | 1,274 | (15) |
| Transfers/Grants/Financial Charges | 217 | 300 | 300 | 1,100 | 800 |
| Fleet Costs | 454 | 526 | 451 | 451 | 0 |
| Program Facility Costs | 0 | 0 | 0 | 0 | 0 |
| Other Internal Costs | 885 | 817 | 777 | 777 | 0 |
| Gross Expenditures | 21,826 | 22,501 | 22,268 | 24,488 | 2,220 |
| Recoveries & Allocations | (6,550) | (6,300) | (6,432) | (7,397) | (965) |
| Net Expenditure | 15,276 | 16,201 | 15,836 | 17,091 | 1,255 |
| Revenues By Type | | | | | |
| Federal | 0 | 0 | 0 | 0 | 0 |
| Provincial | 0 | 0 | 0 | 0 | 0 |
| Own Funds | (55) | (175) | (175) | (175) | 0 |
| Fees and Services | (15,208) | (16,564) | (15,399) | (15,774) | (375) |
| Fines | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total Revenue | (15,263) | (16,739) | (15,574) | (15,949) | (375) |
| Net Requirement | 13 | (538) | 262 | 1,142 | 880 |
| Full Time Equivalents | | | 165.76 | 169.58 | 3.82 |

City of Ottawa
Planning, Real Estate & Economic Development Department
Right of Way, Heritage and Urban Design - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|----------------|----------------------------|
| Heritage Applications | | | | | | | |
| Heritage Confirmation Letter | 218.00 | 222.00 | 228.00 | 2.7% | 4.6% | 01-Jan-24 | |
| Delegated Authority Permits: Alterations | 274.00 | 279.00 | 286.00 | 2.5% | 4.4% | 01-Jan-24 | |
| Delegated Authority Permits: Additions | 821.00 | 837.00 | 858.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Minor Alterations (that require Built Heritage Committee/Council approval) | 2,295.00 | 2,340.00 | 2,399.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Major Alterations (that require Built Heritage Committee/Council approval) | 8,757.00 | 8,930.00 | 9,153.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Demolition - Part IV/Grade 1/Contributing | 13,683.00 | 13,954.00 | 14,303.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Demolition - Grade 2/Non-Contributing | 2,737.00 | 2,791.00 | 2,861.00 | 2.5% | 4.5% | 01-Jan-24 | |
| New Construction on Designated Property: Small Scale | 3,284.00 | 3,349.00 | 3,433.00 | 2.5% | 4.5% | 01-Jan-24 | |
| New Construction on Designated Property: Medium Scale | 5,473.00 | 5,581.00 | 5,721.00 | 2.5% | 4.5% | 01-Jan-24 | |
| New Construction on Designated Property: Large Scale | 8,757.00 | 8,930.00 | 9,153.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Home Builder's Wayfinding Sign permit | | | | | | | |
| Processing and technical review | 134.00 | 137.00 | 140.00 | 2.2% | 4.5% | 01-Jan-24 | |
| Per annum/sign | 1,500.00 | 1,530.00 | 1,568.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Annual renewal fee | 1,500.00 | 1,530.00 | 1,568.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Directional Farm Sign Fees | | | | | | | |
| Application fee per sign | 112.00 | 114.00 | 117.00 | 2.6% | 4.5% | 01-Jan-24 | |
| Banner Sign Fees | | | | | | | |
| Processing and technical review fee /group | 70.00 | 71.00 | 73.00 | 2.8% | 4.3% | 01-Jan-24 | |
| Inspection fee/group | 70.00 | 71.00 | 73.00 | 2.8% | 4.3% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Right of Way, Heritage and Urban Design - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|----------------|----------------------------|
| Outdoor Patio | | | | | | | |
| First time review fee | 381.00 | 389.00 | 399.00 | 2.6% | 4.7% | 01-Jan-24 | |
| First time review fee with public circulation | 381.00 | 389.00 | 399.00 | 2.6% | 4.7% | 01-Jan-24 | |
| Permit processing fee | 70.00 | 71.00 | 73.00 | 2.8% | 4.3% | 01-Jan-24 | |
| Summer Monthly Rental (April to October) per sqm | - | 7.54 | 15.27 | 102.5% | 100.0% | 01-Jan-24 | |
| Winter Monthly Rental (November to March) per sqm | - | 2.43 | 4.92 | 102.5% | 100.0% | 01-Jan-24 | |
| Café Seating | | | | | | | |
| Permit processing fee | 70.00 | 71.00 | 73.00 | 2.8% | 4.3% | 01-Jan-24 | |
| Per annum fee | - | 89.00 | 182.00 | 104.5% | 100.0% | 01-Jan-24 | |
| Parklets | | | | | | | |
| Permit processing fee | 70.00 | 71.00 | 73.00 | 2.8% | 4.3% | 01-Jan-24 | |
| Per annum fee | - | 178.00 | 182.00 | 2.2% | 100.0% | 01-Jan-24 | |
| Tourist Information Kiosk | | | | | | | |
| Rental on Roadway or Sidewalk per sqm/day | 1.79 | 1.83 | 1.87 | 2.5% | 4.5% | 01-Jan-24 | |
| Rental on unimproved Boulevard per sqm/day | 0.77 | 0.78 | 0.80 | 2.5% | 4.5% | 01-Jan-24 | |
| Customer Service Box | | | | | | | |
| Newspaper Vending/Courier/Drop/Publication Distribution | 106.00 | 108.00 | 111.00 | 2.8% | 4.7% | 01-Jan-24 | |
| Removal Cost | 106.00 | 108.00 | 111.00 | 2.8% | 4.7% | 01-Jan-24 | |
| Temporary Construction Encroachment Permit Application Fees | | | | | | | |
| Application - Simple | 85.00 | 88.00 | 93.00 | 5.7% | 9.4% | 01-Jan-24 | |
| Application - Complex | 855.00 | 877.00 | 924.00 | 5.4% | 8.1% | 01-Jan-24 | |
| Rental on Sidewalk per sqm/day | 1.79 | 1.83 | 1.87 | 2.5% | 4.5% | 01-Jan-24 | |
| Rental on Boulevard per sqm/day | 0.77 | 0.78 | 0.80 | 2.5% | 4.5% | 01-Jan-24 | |
| Minimum Rental Charge daily | 36.00 | 37.00 | 38.00 | 2.7% | 5.6% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Right of Way, Heritage and Urban Design - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|----------------|----------------------------|
| Annual Permanent Encroachment Fees | | | | | | | |
| 3 stories or less charge per sqm | 9.62 | 9.81 | 10.05 | 2.5% | 4.5% | 01-Jan-24 | |
| Minimum charge | 44.00 | 45.00 | 46.00 | 2.2% | 4.5% | 01-Jan-24 | |
| More than 3 stories - encroachment less than 0.279 m2 | 84.00 | 86.00 | 88.00 | 2.3% | 4.8% | 01-Jan-24 | |
| More than 3 stories - encroachment equal to or greater than 0.279 m2 | 168.00 | 171.00 | 175.00 | 2.3% | 4.2% | 01-Jan-24 | |
| Permit Technical Review Fee | 636.00 | 649.00 | 665.00 | 2.5% | 4.6% | 01-Jan-24 | |
| Surface-Commercial | | | | | | | |
| Encroachment less than 0.279 m2 | 84.00 | 86.00 | 88.00 | 2.3% | 4.8% | 01-Jan-24 | |
| Encroachment equal to or greater than 0.279 m2 | 168.00 | 171.00 | 175.00 | 2.3% | 4.2% | 01-Jan-24 | |
| Permit Technical Review Fee | 636.00 | 649.00 | 665.00 | 2.5% | 4.6% | 01-Jan-24 | |
| Surface-Residential | | | | | | | |
| More than 3 stories - encroachment less than 1m2 | 69.00 | 70.00 | 72.00 | 2.9% | 4.3% | 01-Jan-24 | |
| More than 3 stories - encroachment equal to or greater than 1m2 | 139.00 | 142.00 | 146.00 | 2.8% | 5.0% | 01-Jan-24 | |
| Permit Technical Review Fee | 636.00 | 649.00 | 665.00 | 2.5% | 4.6% | 01-Jan-24 | |
| Subsurface-Commercial | | | | | | | |
| Encroachment less than 0.279 m2 | 99.00 | 101.00 | 104.00 | 3.0% | 5.1% | 01-Jan-24 | |
| Encroachment equal to or greater than 0.279 m2 | 167.00 | 170.00 | 174.00 | 2.4% | 4.2% | 01-Jan-24 | |
| Permit Technical Review Fee | 636.00 | 649.00 | 665.00 | 2.5% | 4.6% | 01-Jan-24 | |
| Subsurface-Residential | | | | | | | |
| Encroachment Fee charge per sqm | 9.62 | 9.81 | 10.06 | 2.5% | 4.5% | 01-Jan-24 | |
| Minimum charge | 44.00 | 45.00 | 46.00 | 2.2% | 4.5% | 01-Jan-24 | |
| Special Vehicle Permits | | | | | | | |
| Annual | 358.00 | 365.00 | 374.00 | 2.5% | 4.5% | 01-Jan-24 | |
| Project | 271.00 | 276.00 | 283.00 | 2.5% | 4.4% | 01-Jan-24 | |
| Single Trip | 109.00 | 111.00 | 114.00 | 2.7% | 4.6% | 01-Jan-24 | |
| Single Trip – Super Load | 868.00 | 885.00 | 907.00 | 2.5% | 4.5% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Right of Way, Heritage and Urban Design - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|----------------|----------------------------|
| Private Approach Permit Fees | | | | | | | |
| Single Detached Dwellings | 182.00 | 186.00 | 193.00 | 3.8% | 6.0% | 01-Jan-24 | |
| Commercial, Industrial & Multi-residential | | | | | | | |
| (i) up to and including 49 parking spaces | 316.00 | 322.00 | 334.00 | 3.7% | 5.7% | 01-Jan-24 | |
| (ii) 50-99 parking spaces | 632.00 | 645.00 | 669.00 | 3.7% | 5.9% | 01-Jan-24 | |
| (iii) 100 parking spaces or more | 806.00 | 822.00 | 853.00 | 3.8% | 5.8% | 01-Jan-24 | |
| Inspect fee for culvert installation | 106.00 | 108.00 | 112.00 | 3.7% | 5.7% | 01-Jan-24 | |
| Temporary Access | 182.00 | 186.00 | 193.00 | 3.8% | 6.0% | 01-Jan-24 | |
| Removal of Redundant Access | 182.00 | 186.00 | 193.00 | 3.8% | 6.0% | 01-Jan-24 | |
| Road Cut Fees | | | | | | | |
| Road Cut Permit Fee - Per Street Segment | 236.00 | 275.00 | 296.00 | 7.6% | 25.4% | 01-Jan-24 | |
| Temporary Road Closure Application Fee | 1,090.00 | 1,112.00 | 1,140.00 | 2.5% | 4.6% | 01-Jan-24 | |
| Sewer and Water Inspection Fees | | | | | | | |
| Sewer Permit Fees | 229.00 | 234.00 | 240.00 | 2.6% | 4.8% | 01-Jan-24 | |
| Water Permit Fees | 229.00 | 234.00 | 240.00 | 2.6% | 4.8% | 01-Jan-24 | |
| ROW Damage Deposit | | | | | | | |
| ROW Damage Deposit Amount - Per vertically divided unit | 3,000.00 | 3,000.00 | 3,000.00 | 0.0% | 0.0% | 01-Jan-24 | |
| ROW Damage Deposit Administrative Fee | 110.00 | 112.00 | 115.00 | 2.7% | 4.5% | 01-Jan-24 | |
| Annual Utility Duct Usage Fee (per cable) | | | | | | | |
| per 30m of Conduit | 24.54 | 25.03 | 25.66 | 2.5% | 4.5% | 01-Jan-24 | |
| License of Occupation Legal Agreement Preparation | 1,129.00 | 1,151.00 | 1,180.00 | 2.5% | 4.5% | 01-Jan-24 | |
| License of Occupation Renewal | 534.00 | 545.00 | 559.00 | 2.6% | 4.7% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Right of Way, Heritage and Urban Design - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|----------------|----------------------------|
| Engineering Design Review and Inspection Fees | | | | | | | |
| Value of hard servicing | 4.50% | 4.50% | 5.00% | 11.1% | 11.1% | 01-Jan-24 | |
| Value of soft servicing | 2.25% | 2.25% | 2.50% | 11.1% | 11.1% | 01-Jan-24 | |
| Value of construction costs for Front Ending Agreement | 4.50% | 4.50% | 5.00% | 11.1% | 11.1% | 01-Jan-24 | |
| Administration / Research Fee (per street segment) | 87.00 | 89.00 | 91.00 | 2.2% | 4.6% | 01-Jan-24 | |
| Customization Fees/Electronic File Translation | | | | | | | |
| Production of Customized Map, Data or Engineering Plan (hourly rate) | 122.00 | 124.00 | 127.00 | 2.4% | 4.1% | 01-Jan-24 | |
| Aerial photography, base mapping, and LiDAR | | | | | | | |
| Aerial Base Vector Mapping | - | 155.00 | 159.00 | 2.6% | 100.0% | 01-Jan-24 | |
| Aerial Ortho-Imagery | - | 155.00 | 159.00 | 2.6% | 100.0% | 01-Jan-24 | |
| Aerial LIDAR | - | 155.00 | 159.00 | 2.6% | 100.0% | 01-Jan-24 | |
| 3D Building (Production of customized fee might apply) | - | 155.00 | 159.00 | 2.6% | 100.0% | 01-Jan-24 | |
| Engineering, UCC Central Registry Plans, Thematic and Cartographic Maps | | | | | | | |
| Engineering plans - pdf | 16.50 | 16.50 | 16.50 | 0.0% | 0.0% | 01-Jan-24 | |
| Engineering plans CAD or GIS file | 47.00 | 48.00 | 49.00 | 2.1% | 4.3% | 01-Jan-24 | |
| Central Registry Plans - CAD | 149.00 | 152.00 | 156.00 | 2.6% | 4.7% | 01-Jan-24 | |
| Central Registry Plans - pdf | 47.00 | 48.00 | 49.00 | 2.1% | 4.3% | 01-Jan-24 | |
| General land use maps and online store maps - print copy | 16.50 | 16.50 | 16.50 | 0.0% | 0.0% | 01-Jan-24 | |
| General land use maps - pdf | 122.00 | 124.00 | 127.00 | 2.4% | 4.1% | 01-Jan-24 | |
| Water / Wastewater Distribution / Collection Plans | | | | | | | |
| 1:2500 scale - .pdf | 47.00 | 48.00 | 49.00 | 2.1% | 4.3% | 01-Jan-24 | |
| Water/Wastewater - CAD/GIS files 1/;2000 | 149.00 | 152.00 | 156.00 | 2.6% | 4.7% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Right of Way, Heritage and Urban Design - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|----------------|----------------------------|
| Engineering / Geotechnical Reports/Studies | | | | | | | |
| Cost per digital report | 35.00 | 36.00 | 37.00 | 2.8% | 5.7% | 01-Jan-24 | |
| Administration and Overhead Charge | | | | | | | |
| Applied to the overall cost recovery for any works undertaken for third parties not covered under other agreements, such as developers, school boards, universities or general parties | 15% | 15% | 15% | 0.0% | 0.0% | 01-Jan-24 | |
| Total Departmental | | | | | | | (375) |

Planning, Real Estate and Economic Development Department 2024 Service Area Summary - Planning Services

Planning Services is part of the Planning, Real Estate and Economic Development (PRED) Department, a department that champions the city-building priorities from planning and managing development opportunities and transportation infrastructure, to managing City real estate for population growth and economic prosperity. Planning Services reports through Planning and Housing Committee and Agricultural and Rural Affairs Committee.

Planning Services plays a very important role for the City of Ottawa. By managing the evolution of the city, we are helping to enhance the quality of life so that people can live, prosper and connect in neighbourhoods, buildings and spaces that are vibrant, well designed, safely built and sustainable.

Programs/Services Offered

- Provide multi-disciplinary review, coordination of review by internal stakeholders, and approval of development applications on a geographic basis (including planning, engineering, urban design, parks associated with development, environment and trees, transportation and heritage considerations)
- Online development applications search tool providing information on current development applications
- Administer the Brownfields Redevelopment Program
- Compliance and zoning reports
- Provide technical support to the planning application process, including circulation, notification and legislative support, and consolidation of legislative instruments

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Planning Services - Operating Resource Requirement
 In Thousands (\$000)

| | 2022 | 2023 | | 2024 | \$ Change over 2023 Budget |
|------------------------------------|-----------------|-----------------|-----------------|-----------------|-------------------------------|
| | Actual | Forecast | Budget | Estimate | |
| Expenditures by Program | | | | | |
| Director's Office | 3,420 | 5,110 | 5,160 | 5,852 | 692 |
| Development Review | 9,902 | 11,414 | 11,964 | 15,812 | 3,848 |
| Gross Expenditure | 13,322 | 16,524 | 17,124 | 21,664 | 4,540 |
| Recoveries & Allocations | (1,611) | (1,681) | (981) | (991) | (10) |
| Revenue | (13,670) | (17,879) | (18,379) | (22,984) | (4,605) |
| Net Requirement | (1,959) | (3,036) | (2,236) | (2,311) | (75) |
| Expenditures by Type | | | | | |
| Salaries, Wages & Benefits | 10,395 | 11,800 | 12,370 | 13,940 | 1,570 |
| Overtime | 69 | 73 | 123 | 123 | 0 |
| Material & Services | 425 | 715 | 725 | 725 | 0 |
| Transfers/Grants/Financial Charges | 0 | 0 | 0 | 0 | 0 |
| Fleet Costs | 0 | 0 | 0 | 0 | 0 |
| Program Facility Costs | 0 | 0 | 0 | 0 | 0 |
| Other Internal Costs | 2,433 | 3,936 | 3,906 | 6,876 | 2,970 |
| Gross Expenditures | 13,322 | 16,524 | 17,124 | 21,664 | 4,540 |
| Recoveries & Allocations | (1,611) | (1,681) | (981) | (991) | (10) |
| Net Expenditure | 11,711 | 14,843 | 16,143 | 20,673 | 4,530 |
| Revenues By Type | | | | | |
| Federal | 0 | 0 | 0 | 0 | 0 |
| Provincial | 0 | 0 | 0 | 0 | 0 |
| Own Funds | 0 | (200) | (200) | (200) | 0 |
| Fees and Services | (13,670) | (17,679) | (18,179) | (22,784) | (4,605) |
| Fines | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total Revenue | (13,670) | (17,879) | (18,379) | (22,984) | (4,605) |
| Net Requirement | (1,959) | (3,036) | (2,236) | (2,311) | (75) |
| Full Time Equivalents | | | 95.03 | 95.03 | 0.00 |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--|---|---|-----------------------|-----------------------|-------------------|----------------------------|
| Development Review Process | | | | | | | |
| Official Plan Amendment | | | | | | | |
| Official Plan Amendment ^{1, 3} | 25,469.00 | 29,883.00 | 34,960.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Zoning By-Law Amendments | | | | | | | |
| Zoning By-Law Amendment Major ^{1, 3} | 21,727.00 | 25,492.00 | 29,823.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Zoning By-Law Amendment Minor ^{1, 3} | 11,162.00 | 13,096.00 | 15,321.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Lifting Holding By-law | 7,692.00 | 9,025.00 | 10,558.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Zoning By-law Amendment-Severance of Surplus Farm Dwelling ^{2, 3} | 4,598.00 | 5,395.00 | 6,312.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Draft Approval | | | | | | | |
| Subdivision Draft Approval 1 to 40 units ^{1, 3} | 44,904.00 | 52,686.00 | 61,638.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Draft Approval 41 to 250 units ^{1, 3} | 80,270.00 | 94,180.00 | 110,182.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Draft Approval 251+ units ^{1, 3} | 97,712.00 | 114,645.00 | 134,124.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Draft Approval Non-residential Uses | 37,413.00 | 43,896.00 | 51,354.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Draft Approval Residential and Non-residential Uses | 9,841.00 plus the fee applicable to the number of dwelling units | 11,546.00 plus the fee applicable to the number of dwelling units | 13,508.00 plus the fee applicable to the number of dwelling units | 17.0% | 37.3% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Subdivision Final Approval | | | | | | | |
| Subdivision Planning Agreement 1 to 40 units | 9,841.00 | 11,546.00 | 13,508.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Planning Agreement 41 to 250 units | 11,610.00 | 13,622.00 | 15,936.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Planning Agreement 251+units | 14,406.00 | 16,902.00 | 19,774.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Planning Agreement Non-residential Uses | 4,876.00 | 5,721.00 | 6,693.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Revisions Requiring Circulation | 4,876.00 | 5,721.00 | 6,693.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Subdivision Extension of Draft Plan Approval | 4,507.00 | 5,288.00 | 6,186.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Plan of Condominium | | | | | | | |
| Condominium-New Vacant Land -No Concurrent Site Plan ^{1,3} | 39,643.00 | 46,513.00 | 54,416.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Condominium-New Vacant Land -With Concurrent Site Plan ^{1,3} | 16,100.00 | 18,890.00 | 22,100.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Condominium - New Standard, Common Elements, Phased or Leasehold | 16,100.00 | 18,890.00 | 22,100.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Condominium - Revision or Extension | 2,936.00 | 3,445.00 | 4,030.00 | 17.0% | 37.3% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Site Plan Control | | | | | | | |
| Site Plan - Complex ^{1,3} | 46,037.00 | 54,015.00 | 63,193.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Standard, non-rural area | 16,247.00 | 19,063.00 | 22,302.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Revision, Complex ^{1,3} | 31,687.00 | 37,178.00 | 43,495.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Revision, Standard, non-rural area | 7,247.00 | 8,503.00 | 9,948.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Extension, non-rural area | 4,066.00 | 4,771.00 | 5,582.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Street townhouse, not previously approved through the subdivision process | 7,247.00 | 8,503.00 | 9,948.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Standard, rural area | 13,610.00 | 15,969.00 | 18,682.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Rural small, rural area | 880.00 | 1,032.00 | 1,207.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Site Plan - Revision, Standard, rural area | 880.00 | 1,032.00 | 1,207.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Site Plan - Extension, rural area | 880.00 | 1,032.00 | 1,207.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Site Plan - Master, Draft approval ^{1,3} | 35,385.00 | 41,517.00 | 48,571.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Site Plan - Master, Final approval | 2,193.00 | 2,573.00 | 3,010.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Lifting Part Lot Control | | | | | | | |
| Lifting Part Lot Control | 7,147.00 | 8,386.00 | 9,811.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Lifting Part Lot Control-Extension | 914.00 | 1,072.00 | 1,254.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Lifting 30 Centimetre Reserve | | | | | | | |
| Lifting 30 Centimetre Reserve | 1,471.00 | 1,726.00 | 2,019.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Lifting 30 Centimetre Reserve – Rural Single Lot Hydrogeological | 736.00 | 864.00 | 1,011.00 | 17.0% | 37.4% | 01-Jan-24 | |
| Demolition Control | | | | | | | |
| Demolition Control ^{1,3} | 2,298.00 | 2,696.00 | 3,154.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Demolition Unit Fee | 6,314.00 | 7,408.00 | 8,667.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Street/Lane Opening & Closing | | | | | | | |
| Street/Lane Opening | 16,100.00 | 18,890.00 | 22,100.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Street/Lane Closure Travelled Arterial, Major Collector, and Collector 1, 3 | 11,857.00 | 13,912.00 | 16,276.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Street/Lane Closure Untravelled Arterial, Major Collector, and Collector | 11,857.00 | 13,912.00 | 16,276.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Street/Lane Closure Travelled Local Road and Lane ^{1,3} | 5,424.00 | 6,364.00 | 7,445.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Street/Lane Closure Untravelled Local Road and Lane | 5,424.00 | 6,364.00 | 7,445.00 | 17.0% | 37.3% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Other Planning Applications | | | | | | | |
| Municipal Review and Concurrence of an Antenna System (ACS2012-ICS-PGM-0045) | | | | | | | |
| Residential Use Antenna System | 427.00 | 501.00 | 586.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Antenna System | 3,820.00 | 4,482.00 | 5,244.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Gateway Features | | | | | | | |
| Development Application Gateway Feature - Lump sum per gateway | 35,028.00 | 41,098.00 | 48,081.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Gateway Feature Maintenance Fund (value above \$100,000) | 15% | 15% | 15% | 0.0% | 0.0% | 01-Jan-24 | |
| Engineering Design Review and Inspection Fees | | | | | | | |
| Value of hard servicing | 4.5% | 5.0% | 5.0% | 0.0% | 11.1% | 01-Jan-24 | |
| Value of soft servicing | 2.25% | 2.50% | 2.50% | 0.0% | 11.1% | 01-Jan-24 | |
| Value of construction costs for Front Ending Agreement | 4.5% | 5.0% | 5.0% | 0.0% | 11.1% | 01-Jan-24 | |
| Review of Fourth and Every Subsequent Engineering Submissions | 3,157.00 | 3,704.00 | 4,333.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Planning Review of Committee of Adjustment Applications | | | | | | | |
| Minor Variance Planning Review | 480.00 | 563.00 | 659.00 | 17.1% | 37.3% | 01-Jan-24 | |
| Consent application Planning Review | 803.00 | 942.00 | 1,102.00 | 17.0% | 37.2% | 01-Jan-24 | |
| Combined Consent/Minor Variance Planning Review | 926.00 | 1,086.00 | 1,271.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Historical Land Use Inventory | | | | | | | |
| Historical Land Use Inventory | 132.00 | 155.00 | 181.00 | 16.8% | 37.1% | 01-Jan-24 | |
| Front Ending-Application | | | | | | | |
| Front Ending Application | 10,759.00 | 12,623.00 | 14,768.00 | 17.0% | 37.3% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Pre-consultation Fee | | | | | | | |
| Pre-consultation Fee | 660.00 | 774.00 | 906.00 | 17.1% | 37.3% | 01-Jan-24 | |
| Rural Park Development Fee | | | | | | | |
| Park Development Contribution (Rural) | 2,406.00 per lot | 2,823.00 per lot | 3,303.00 per lot | 17.0% | 37.3% | 01-Jan-24 | |
| Re-application Fee | | | | | | | |
| Application Revisions Requiring Re-Application | - | 4,940.00 | 5,779.00 | 17.0% | 100.0% | 01-Jan-24 | |
| Revision Fee | | | | | | | |
| Application Revisions Requiring Circulation | 4,210.00 | 4,940.00 | 5,779.00 | 17.0% | 37.3% | 01-Jan-24 | |
| Road Modification Detailed Design Review fee | | | | | | | |
| Road Modification Detailed Design Review fee | - | 2,830.00 | 2,940.00 | 3.9% | 100.0% | 01-Jan-24 | |
| Transfer of Review Fees are per the Ministry of Environment, Conservation and Parks | | | | | | | |
| Notes on above | | | | | | | |
| ¹ On-site sign fee (HST applicable) | 660.00 | 774.00 | 906.00 | 17.1% | 37.3% | 01-Jan-24 | |
| ² On-site sign fee (HST applicable) | 329.00 | 386.00 | 452.00 | 17.1% | 37.4% | 01-Jan-24 | |
| ³ Additional on-site sign fee (HST applicable) | 329.00 | 386.00 | 452.00 | 17.1% | 37.4% | 01-Jan-24 | |
| Note: Joint Applications – Where two or more planning applications are submitted at the same time for the same property, the planning fee imposed for such applications shall be reduced by 10%. Applicable applications are: 30cm Reserve, Demolition Control, Lifting of Holding Zone, Official Plan Amendment, Part Lot Control, Plan of Condominium, Plan of Subdivision, Site Plan Control, Street/Lane Closure, Street/Lane Opening, and Zoning By-Law Amendment. | | | | | | | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Legal Fees Related to Planning Applications | | | | | | | |
| Subdivision Legal Agreement 1 to 40 units | 4,546.00 | 4,652.00 | 11,118.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Subdivision Legal Agreement 41 to 250 units | 6,989.00 | 7,152.00 | 17,093.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Subdivision Legal Agreement 251+ units | 9,603.00 | 9,827.00 | 23,487.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Subdivision Legal Agreement Non-residential | 1,756.00 | 1,797.00 | 4,295.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Subdivision Revision | 1,047.00 | 1,071.00 | 2,560.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Site Plan Control - Complex | 2,816.00 | 2,882.00 | 6,888.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Site Plan Control - Standard | 2,816.00 | 2,882.00 | 6,888.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Site Plan Control - Revision - Complex | 1,414.00 | 1,447.00 | 3,458.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Site Plan Control - Revision - Standard, non-rural area | 1,414.00 | 1,447.00 | 3,458.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Site Plan Control - Master | 2,816.00 | 2,882.00 | 6,888.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Condominium Approval | 2,443.00 | 2,500.00 | 5,975.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Condominium Revision/Extension | 1,047.00 | 1,071.00 | 2,560.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Lifting Part Lot Control | 703.00 | 719.00 | 1,718.00 | 138.9% | 144.4% | 01-Jan-24 | |
| Lifting Part Lot Control Extension | 519.00 | 531.00 | 1,269.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Lifting 30 Centimetre Reserve | 383.00 | 392.00 | 937.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Demolition Control By-law Part V | 420.00 | 430.00 | 1,028.00 | 139.1% | 144.8% | 01-Jan-24 | |
| Street/Lane Opening | 1,648.00 | 1,686.00 | 4,030.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Street/Lane Closure | 274.00 | 280.00 | 669.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Front Ending Agreement | 7,216.00 | 7,384.00 | 17,648.00 | 139.0% | 144.6% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Miscellaneous Legal Fees Related to Planning Services Applications | | | | | | | |
| Easement | 659.00 | 674.00 | 1,611.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Encroachment | 659.00 | 674.00 | 1,611.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Encroachment, simple and/or assignment | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Conveyance as a Condition of Development Approval | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Postponement Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Partial Discharge of Mortgage | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Maintenance & Liability Agreement | 570.00 | 583.00 | 1,393.00 | 138.9% | 144.4% | 01-Jan-24 | |
| Amending Maintenance and Liability Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Do-It-Yourself Construction Agreement | 1,314.00 | 1,345.00 | 3,215.00 | 139.0% | 144.7% | 01-Jan-24 | |
| Watermain Agreements | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Inhibiting Orders (Routine) | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Inhibiting Orders (Complex) | 815.00 | 834.00 | 1,993.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Release of Inhibiting Orders (Routine) | 182.00 | 186.00 | 445.00 | 139.2% | 144.5% | 01-Jan-24 | |
| Release of Inhibiting Orders (Complex) | 815.00 | 834.00 | 1,993.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Early Servicing Agreements - Subdivision | 5,297.00 | 5,420.00 | 12,954.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Release of Deferral Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Communal Water and Wastewater Agreements | 5,297.00 | 5,420.00 | 12,954.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Private Roadway Agreement | 659.00 | 674.00 | 1,611.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Release of Site Plan Agreement/Easement | 443.00 | 453.00 | 1,083.00 | 139.1% | 144.5% | 01-Jan-24 | |
| Pre-servicing Agreement - Site Plan | 686.00 | 702.00 | 1,678.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Agreements arising from Consent Applications | 1,679.00 | 1,718.00 | 4,106.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Agreements arising from Minor Variance | 659.00 | 674.00 | 1,611.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Well Agreement | 268.00 | 274.00 | 655.00 | 139.1% | 144.4% | 01-Jan-24 | |
| Other Agreements arising from Committee of Adjustment Applications | 443.00 | 453.00 | 1,083.00 | 139.1% | 144.5% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Planning Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|---------------------------------|---------------------------------|---------------------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Miscellaneous Legal Fees Related to Planning Services Applications continued | | | | | | | |
| Amending Site Plan Agreement Not Covered by Development Application Fee | 1,243.00 | 1,272.00 | 3,040.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Amending Subdivision Agreement Not Covered by Development Application Fee | 1/2 Primary Agreement Legal Fee | 1/2 Primary Agreement Legal Fee | 1/2 Primary Agreement Legal Fee | 0.0% | 0.0% | 01-Jan-24 | |
| Miscellaneous Agreement Arising from Development Applications | 722.00 | 739.00 | 1,766.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Release of Miscellaneous Agreement Arising from Development Applications | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Traffic Signal Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Municipal Covenant Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Consolidation Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Community Improvement Plan (Development Assistance) Grant Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Road Modification Agreement | 722.00 | 739.00 | 1,766.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Other Agreements - Complex | 815.00 | 834.00 | 1,993.00 | 139.0% | 144.5% | 01-Jan-24 | |
| Other Agreements - Simple | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Limiting Distance Agreement | 269.00 | 347.00 | 829.00 | 138.9% | 208.2% | 01-Jan-24 | |
| Section 37 Bonusing Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Brownfield Agreement | 269.00 | 275.00 | 657.00 | 138.9% | 144.2% | 01-Jan-24 | |
| Municipal Responsibility Agreement | 1,617.00 | 1,655.00 | 3,955.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Cost Sharing Agreement | 1,617.00 | 1,655.00 | 3,955.00 | 139.0% | 144.6% | 01-Jan-24 | |
| Total Departmental | | | | | | | (4,605) |

Planning, Real Estate and Economic Development Department 2024 Service Area Summary - Building Code Services

Building Code Services (BCS) is part of the Planning, Real Estate and Economic Development (PRED) Department, a department that champions the city-building priorities from planning and managing development opportunities and transportation infrastructure, to managing City real estate for population growth and economic prosperity.

BCS is the regulatory authority for building construction for the City and enforces the Ontario Building Code (OBC) to protect the public. The OBC establishes uniform minimum standards for health, life safety, fire protection, accessibility, energy efficiency and structural sufficiency that must be included in the design and construction of a building.

Building Code Services

- Reviews construction plans for all new/renovated buildings, assigns municipal addresses, issues building and demolition permits, and inspects building construction to ensure compliance with permit plans, OBC and applicable laws.
- Coordinates prosecution of non-compliant construction and manages investigations in response to legal claims; and
- Assists property owners, builders, architects, designers and engineers by providing direction in the application and interpretation of the Building Code Act, the OBC, and applicable laws (e.g. Zoning By-law, Nutrient Management Act, etc.) to ensure construction meets the safety and performance standards.

In accordance with the Building Code Act, building permit fees are set to only recover the costs associated with servicing building permits and enforcing the Act and Code. A Building Code Reserve Fund has been established in order to safeguard the City's ability to continue to enforce the Act and Code and avert passing on the associated costs to general taxation.

Programs/Services Offered

- Provide frontline development information to clients

- Provide OBC expert advice to the industry and all stakeholders
- Review construction plans for all new/renovated buildings
- Calculate and collect building permit and related charges including development charges
- Issue building and demolition permits
- Conduct inspections of building construction, renovations and unsafe buildings
- Issue orders, prosecute non-compliant construction and manage legal claims
- Ensure buildings formerly used for Marijuana Grow Operations are remediated
- Municipal addressing – policy direction, naming, assignment of civic numbers
- Access to building permit records
- Process Agency letters of Approval (liquor licence, day cares, all care facilities, etc.)

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - Operating Resource Requirement
 In Thousands (\$000)

| | 2022 | 2023 | | 2024 | \$ Change over 2023 Budget |
|---|-----------------|-----------------|-----------------|-----------------|-------------------------------|
| | Actual | Forecast | Budget | Estimate | |
| Expenditures by Program | | | | | |
| Building Code Services - Other Permits and Compliance Reporting | 588 | 565 | 665 | 670 | 5 |
| Building Code Service - Ontario Building Code | 27,207 | 28,066 | 30,394 | 30,984 | 590 |
| Gross Expenditure | 27,795 | 28,631 | 31,059 | 31,654 | 595 |
| Recoveries & Allocations | (1,479) | (1,267) | (95) | (95) | 0 |
| Revenue | (26,955) | (27,904) | (31,404) | (31,999) | (595) |
| Net Requirement | (639) | (540) | (440) | (440) | 0 |
| Expenditures by Type | | | | | |
| Salaries, Wages & Benefits | 17,444 | 18,503 | 20,606 | 21,171 | 565 |
| Overtime | 417 | 337 | 652 | 652 | 0 |
| Material & Services | 823 | 1,149 | 1,189 | 1,189 | 0 |
| Transfers/Grants/Financial Charges | 481 | 0 | 0 | 0 | 0 |
| Fleet Costs | 257 | 262 | 262 | 262 | 0 |
| Program Facility Costs | 0 | 0 | 0 | 0 | 0 |
| Other Internal Costs | 8,373 | 8,380 | 8,350 | 8,380 | 30 |
| Gross Expenditures | 27,795 | 28,631 | 31,059 | 31,654 | 595 |
| Recoveries & Allocations | (1,479) | (1,267) | (95) | (95) | 0 |
| Net Expenditure | 26,316 | 27,364 | 30,964 | 31,559 | 595 |
| Revenues By Type | | | | | |
| Federal | 0 | 0 | 0 | 0 | 0 |
| Provincial | 0 | 0 | 0 | 0 | 0 |
| Own Funds | 0 | (5,090) | (803) | (778) | 25 |
| Fees and Services | (26,955) | (22,814) | (30,601) | (31,221) | (620) |
| Fines | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total Revenue | (26,955) | (27,904) | (31,404) | (31,999) | (595) |
| Net Requirement | (639) | (540) | (440) | (440) | 0 |
| Full Time Equivalents | | | 197.89 | 197.89 | 0.00 |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Building Code Services (OPCR) section | | | | | | | |
| Other Permits and Compliance Reporting | | | | | | | |
| Agency Letters* | 439.00 | 439.00 | 451.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Pool Enclosures | 220.00 | 220.00 | 226.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Permanent signs on private property | 408.00 | 408.00 | 419.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Permanent signs on private property - eportal | 364.00 | 364.00 | 374.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Directional Development Sign | 408.00 | 408.00 | 419.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Development Sign - Development area ≤ 1,000 m2 | 408.00 | 408.00 | 419.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Development Sign - Development area 1,000 to 5,000 m2 | 745.00 | 745.00 | 765.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Development Sign - Development area > 5,000 m2 | 1,442.00 | 1,442.00 | 1,481.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Static Billboard Sign Permit | 2,280.00 | 2,280.00 | 2,341.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Digital Billboard Sign Permit | 3,023.00 | 3,023.00 | 3,104.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Sign Impound and Storage Fees (per Month) | 186.00 | 186.00 | 191.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Sign Encroachment (Initial) (per sign) | 342.00 | 342.00 | 351.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Sign Encroachment (Renewal) | 135.00 | 135.00 | 139.00 | 3.0% | 3.0% | 01-Jan-24 | |
| Signs Minor Variance | 2,126.00 | 2,126.00 | 2,183.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Digital Billboard Sign Minor Variance | 3,023.00 | 3,023.00 | 3,104.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Message Centre Sign Permit | 579.00 | 579.00 | 594.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Digital menu Board with Changing Messages | 476.00 | 476.00 | 489.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Home Based Business and Bed and Breakfast Sign Permit | 227.00 | 227.00 | 233.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Application for Access to Sign/Pool Enclosure Permit Records (excluding reproduction costs) | 75.00 | 75.00 | 77.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Copies- Paper (per page)* | 0.30 | 0.30 | 0.30 | 0.0% | 0.0% | 01-Jan-24 | |
| Copies- USB (per USB)* | 16.80 | 16.80 | 17.25 | 2.7% | 2.7% | 01-Jan-24 | |
| Copies- drawings (per drawing)* | 11.25 | 11.25 | 11.55 | 2.7% | 2.7% | 01-Jan-24 | |
| Zoning and Building Code Compliance Reports | | | | | | | |
| Zoning Information letter - Dev Info Officer | 207.00 | 207.00 | 213.00 | 2.9% | 2.9% | 01-Jan-24 | |
| Zoning Designation and List of Permitted Uses | 207.00 | 207.00 | 213.00 | 2.9% | 2.9% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|---|---|--|-----------------------|-----------------------|-------------------|----------------------------|
| Residential - 4 suites or less per Building | | | | | | | |
| Summary | 120.00 | 120.00 | 123.00 | 2.5% | 2.5% | 01-Jan-24 | |
| Zoning (plus mobile home, vacant land) | 258.00 | 258.00 | 265.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Update | 120.00 | 120.00 | 123.00 | 2.5% | 2.5% | 01-Jan-24 | |
| Residential - more than 4 suites per Building. Commercial / Industrial / Institutional / Mixed Use - 10 suites and under per Building | | | | | | | |
| Summary | 258.00 | 258.00 | 265.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Zoning | 661.00 | 661.00 | 679.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Update (includes over 10 suites) | 258.00 | 258.00 | 265.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Commercial /Industrial / Institutional/Mixed use - over 10 suites per Building and/or up to 3 Buildings | | | | | | | |
| Summary | 705.00 + 214.00 for each additional building | 705.00 + 214.00 for each additional building | 725.00 + 220.00 for each additional building | 2.8% | 2.8% | 01-Jan-24 | |
| Zoning (plus shopping centre up to 3 buildings - mobile home park over 10 suites) | 1,920.00 + 585.00 for each additional building | 1,920.00 + 585.00 for each additional building | 1,970.00 + 600.00 for each additional building | 2.6% | 2.6% | 01-Jan-24 | |
| Update | 492.00 | 492.00 | 505.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Compliance Reports with Agreements | | | | | | | |
| Report | 405.00 + 115.00 for each amending agreement | 405.00 + 115.00 for each amending agreement | 415.00 + 120.00 for each amending agreement | 2.5% | 2.5% | 01-Jan-24 | |
| Rooming House compliance report | 59.00 | 59.00 | 61.00 | 3.4% | 3.4% | 01-Jan-24 | |
| Release of Agreement | 555.00 + 115.00 for each amending agreement | 555.00 + 115.00 for each amending agreement | 570.00 + 120.00 for each amending agreement | 2.7% | 2.7% | 01-Jan-24 | |
| Pool Enclosure | 202.00 | 202.00 | 207.00 | 2.5% | 2.5% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - User Fees

| | 2022 Rate \$ per square foot | 2022 Rate \$ per square meter | 2023 Rate \$ per square foot | 2023 Rate \$ per square meter | 2024 Rate \$ per square foot | 2024 Rate \$ per square meter | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--|---|--|---|--|---|-----------------------|-----------------------|-------------------|----------------------------|
| Building Code Services - Ontario Building Code | | | | | | | | | | |
| Building Classification by Major Occupancy | | | | | | | | | | |
| Group A (Assembly occupancies) with a minimum fee of \$103 | | | | | | | | | | |
| All (except as noted below) | 1.57 | 16.90 | 1.57 | 16.90 | 1.61 | 17.33 | 2.7% | 2.7% | 01-Jan-24 | |
| School, College, University | 1.88 | 20.21 | 1.88 | 20.21 | 1.93 | 20.77 | 2.8% | 2.8% | 01-Jan-24 | |
| Community Centre, Theatre Arena, Recreational Facility | 2.13 | 22.88 | 2.13 | 22.88 | 2.19 | 23.57 | 2.8% | 2.8% | 01-Jan-24 | |
| Group B (Institutional Occupancies) with a fee of \$103 | | | | | | | | | | |
| Hospital and Detention facility | 2.51 | 26.96 | 2.51 | 26.96 | 2.58 | 27.77 | 3.0% | 3.0% | 01-Jan-24 | |
| All other B occupancies | 1.57 | 16.90 | 1.57 | 16.90 | 1.61 | 17.33 | 2.7% | 2.7% | 01-Jan-24 | |
| Group C (Residential Occupancies) with a minimum fee of \$103 | | | | | | | | | | |
| Single Detached Unit, Semi-Detached, Row house, Stacked Townhouse and Duplex | 1.06 | 11.45 | 1.06 | 11.45 | 1.09 | 11.73 | 2.9% | 2.9% | 01-Jan-24 | |
| Master Plan Permits for Single Detached Unit, Semi-Detached, Row house and Stacked Townhouse | 0.92 | 9.84 | 0.92 | 9.84 | 0.94 | 10.12 | 2.6% | 2.6% | 01-Jan-24 | |
| Finished basement for above residential | 0.25 | 2.78 | 0.25 | 2.78 | 0.26 | 2.80 | 2.4% | 2.4% | 01-Jan-24 | |
| Apartment Building (Part 9) | 1.13 | 12.08 | 1.13 | 12.08 | 1.16 | 12.49 | 3.0% | 3.0% | 01-Jan-24 | |
| Other Apartment Buildings, Motel, and all Hotels (Part 3) | 1.38 | 14.86 | 1.38 | 14.86 | 1.42 | 15.28 | 2.7% | 2.7% | 01-Jan-24 | |
| Group D (Business and Personal Service Occupancies) with a minimum of \$103 | | | | | | | | | | |
| Office Building less or equal to 10 Storeys | 1.32 | 14.23 | 1.32 | 14.23 | 1.36 | 14.64 | 2.7% | 2.7% | 01-Jan-24 | |
| Office Buildings more than 10 Storeys | 1.63 | 17.54 | 1.63 | 17.54 | 1.68 | 18.08 | 2.8% | 2.8% | 01-Jan-24 | |
| Bank, Medical Office, Police and Fire Station | 1.50 | 16.15 | 1.50 | 16.15 | 1.54 | 16.58 | 2.6% | 2.6% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - User Fees

| | 2022 Rate \$ per square foot | 2022 Rate \$ per square meter | 2023 Rate \$ per square foot | 2023 Rate \$ per square meter | 2024 Rate \$ per square foot | 2024 Rate \$ per square meter | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--|---|--|---|--|---|-----------------------|-----------------------|-------------------|----------------------------|
| Group E (Mercantile Occupancies) with a minimum fee of \$103 | | | | | | | | | | |
| All | 1.13 | 12.08 | 1.13 | 12.08 | 1.16 | 12.49 | 3.0% | 3.0% | 01-Jan-24 | |
| Group F (Industrial Occupancies) with a minimum fee of \$103 | | | | | | | | | | |
| Industrial building, Warehouse | 0.88 | 9.52 | 0.88 | 9.52 | 0.90 | 9.69 | 1.9% | 1.9% | 01-Jan-24 | |
| Office area in any industrial building (car dealership) | 1.13 | 12.08 | 1.13 | 12.08 | 1.16 | 12.49 | 3.0% | 3.0% | 01-Jan-24 | |
| Parking Garage (below or above grade) and lightly serviced warehouse | 0.44 | 4.71 | 0.44 | 4.71 | 0.45 | 4.84 | 1.9% | 1.9% | 01-Jan-24 | |
| Multi level underground parking garage | 0.56 | 6.10 | 0.56 | 6.10 | 0.58 | 6.24 | 3.0% | 3.0% | 01-Jan-24 | |
| Single storey Self-Storage building | 0.44 | 4.71 | 0.44 | 4.71 | 0.45 | 4.84 | 1.9% | 1.9% | 01-Jan-24 | |
| Miscellaneous with a minimum fee of \$103 | | | | | | | | | | |
| Shell Building for any classification above - Fee reduce by: | 0.32 | 3.42 | 0.32 | 3.42 | 0.33 | 3.55 | 3.1% | 3.1% | 01-Jan-24 | |
| First time fit-up for any classification above (full floor area) | 0.32 | 3.42 | 0.32 | 3.42 | 0.33 | 3.55 | 3.9% | 3.9% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Other - rate based on a per \$1000 or part thereof of the estimated valuation of the work, with a minimum fee of \$103 | | | | | | | |
| Tenant fit-up | 11.00/100.00 | 11.00/100.00 | 11.30/103.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Homeowner projects (interior alterations, decks, etc) | 11.00/100.00 | 11.00/100.00 | 11.30/103.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Farm building | 7.72/100.00 | 7.72/100.00 | 7.93/103.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Any construction where the Gross Floor Area (GFA) cannot be applied | 11.00/100.00 | 11.00/100.00 | 11.30/103.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Construct - Limited Authorization | 11.00/100.00 | 11.00/100.00 | 11.30/103.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Permit to demolish - \$ for the first 5000 sq. ft of floor area, plus \$ for each add 1000 sq. ft (92.9 sq. m) of GFA or part thereof | 100.00/11.00 | 100.00/11.00 | 103.00/11.30 | 3.0% | 3.0% | 01-Jan-24 | |
| Other - Flat Fees | | | | | | | |
| Certification of Master Plan | 109.00 | 109.00 | 112.00 | 2.8% | 2.8% | 01-Jan-24 | |
| Plumbing work only | 100.00 | 100.00 | 103.00 | 3.0% | 3.0% | 01-Jan-24 | |
| Application for lot severances - requiring plumbing inspections to ensure separate plumbing services can be provided | 108.00 | 108.00 | 111.00 | 2.8% | 2.8% | 01-Jan-24 | |
| Application for access to Building Permits Records (excluding reproduction costs) - per application | 75.00 | 75.00 | 77.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Copies - Paper (per page) * | 0.30 | 0.30 | 0.30 | 0.0% | 0.0% | 01-Jan-24 | |
| Copies - USB (per USB) * | 16.80 | 16.80 | 17.25 | 2.7% | 2.7% | 01-Jan-24 | |
| Copies - Plan Sheet (per Plan Sheet) * | 11.25 | 11.25 | 11.55 | 2.7% | 2.7% | 01-Jan-24 | |

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Building Code Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Fees in Addition to Regular Permit Fees | | | | | | | |
| Conditional Permit - \$333 for single detached unit, semi detached and row house unit and \$998 for all other buildings/construction projects | 324.00/972.00 | 324.00/972.00 | 333.00/998.00 | 2.8% | 2.8% | 01-Jan-24 | |
| Change of use | 108.00 | 108.00 | 111.00 | 2.8% | 2.8% | 01-Jan-24 | |
| Partial Permit | 252.00 | 252.00 | 259.00 | 2.8% | 2.8% | 01-Jan-24 | |
| Transfer of application or permit | 100.00 | 100.00 | 103.00 | 3.0% | 3.0% | 01-Jan-24 | |
| Re-examination (application with certified master plan) - Change of one certified master plan for another | 339.00 | 339.00 | 348.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Re-examination fee - all other applications where substantial change - Additional 10% of fee rate based on same building classification by major occupancy of the original permit | 10.0% | 10.0% | 10.0% | 0.0% | 0.0% | 01-Jan-24 | |
| Revision to permit- Master Plan - Change of one certified master plan for another | 339.00 | 339.00 | 348.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Revision to permit- other \$ fee per \$1000 construction value, minimum \$103 | 11.00/100.00 | 11.00/100.00 | 11.30/103.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Revision to permit for farm building \$ fee per \$1000 construction value, minimum \$103 (OFA Registration required) | 7.72/100.00 | 7.72/100.00 | 7.93/103.00 | 2.7% | 2.7% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Building Code Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|---|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Administrative Surcharge: Permit to Demolish where the building was located on property subject to the Demolition Control By-law 2012-377 | 1,000.00 | 1,000.00 | 1,027.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Administrative Surcharge: Permit to Demolish where the building was located on property subject to the Heritage Act | 3,000.00 | 3,000.00 | 3,080.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Administrative Surcharge: Partial Permit to Construct: 50% of permit fees calculated for the complete building for the Partial Permit to Construct up to a maximum of \$5000 for each stage of construction | 50%/5,000.00 | 50%/5,000.00 | 50%/5,000.00 | 0.0% | 0.0% | 01-Jan-24 | |
| Administrative Surcharge: Regular Permit to Construct: 50% of permit fees calculated for a regular Permit to Construct up to a maximum of \$10,000 | 50%/10,000.00 | 50%/10,000.00 | 50%/10,000.00 | 0.0% | 0.0% | 01-Jan-24 | |
| Administrative Surcharge: 15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act. | 15% | 15% | 15% | 0.0% | 0.0% | 01-Jan-24 | |
| Deferral of revocation | 314.00 | 314.00 | 322.00 | 2.5% | 2.5% | 01-Jan-24 | |
| Alternative Solution - Tier 1 Review Process \$970, Tier II Review Process - \$390 per application | 945.00/380.00 | 945.00/380.00 | 970.00/390.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Limiting Distance Agreements | 347.00 | 347.00 | 356.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Demolition Agreement | 416.00 | 416.00 | 427.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Refundable inspection fee for single detached, semi-detached, row house or townhouse dwelling units | 300.00 | 300.00 | 300.00 | 0.0% | 0.0% | 01-Jan-24 | |
| Re-inspection fee for single, semi-detached, row house or townhouse dwelling units - per inspection | 100.00 | 100.00 | 100.00 | 0.0% | 0.0% | 01-Jan-24 | |

City of Ottawa
Planning, Real Estate & Economic Development Department
Building Code Services - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Remediation Type 1 | 1,036.00 | 1,036.00 | 1,064.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Remediation Type 2 | 1,840.00 | 1,840.00 | 1,889.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Remediation Type 3 | 458.00 | 458.00 | 470.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Remediation Type 4 | 1,148.00 | 1,148.00 | 1,179.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Remediation Type 5(a) | 231.00 | 231.00 | 237.00 | 2.6% | 2.6% | 01-Jan-24 | |
| Private Roadway Naming | 2,029.00 | 2,029.00 | 2,083.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Private Roadway Naming (submitted on same day as Site Plan Control application for the same lands) | 1,457.00 | 1,457.00 | 1,496.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Highway Name Change (Street Name Change) | 2,931.00 | 2,931.00 | 3,009.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Highway Name Dedication (Street Name Dedication) | 1,758.00 | 1,758.00 | 1,805.00 | 2.7% | 2.7% | 01-Jan-24 | |
| Civic Number Change | 242.00 | 242.00 | 248.00 | 2.5% | 2.5% | 01-Jan-24 | |
| 911 Blade Sign and Post (Installed by City) | 98.00 | 98.00 | 101.00 | 3.1% | 3.1% | 01-Jan-24 | |
| 911 Replacement Blade Sign and Post (Installed by the City) | 98.00 | 98.00 | 101.00 | 3.1% | 3.1% | 01-Jan-24 | |
| 911 Replacement Blade Sign and Post (Installed by Owner) | 59.00 | 59.00 | 61.00 | 3.4% | 3.4% | 01-Jan-24 | |
| 911 Replacement Blade Only | 34.00 | 34.00 | 35.00 | 2.9% | 2.9% | 01-Jan-24 | |
| Removal of Orders Registered on Title | 250.00 | 250.00 | 257.00 | 2.8% | 2.8% | 01-Jan-24 | |
| Total Departmental | | | | | | | (595) |

Note:

*HST applicable

Planning, Real Estate and Economic Development Department 2024 Service Area Summary - Long-Range Planning

Economic Development and Long-Range Planning is part of the Planning, Real Estate and Economic Development (PRED) Department, a department that champions the city-building priorities from planning and managing development opportunities and transportation infrastructure, to managing City real estate for population growth and economic prosperity.

Programs/Services Offered

- Official Plan Review: preparing the City's Official Plan, appeals to policy documents, and long-term urban planning strategy and policy.
- Community Planning: neighbourhood planning, including Community Design Plans, Secondary Plans, Transit-Oriented Development Plans, and Neighbourhood Revitalization Plans.
- Zoning & Interpretation: oversight, maintenance and updating of the Zoning by-law, by-law preparation, and city-wide and area-specific land use studies.
- Research and Forecasting: the centre of expertise for population, employment, housing, land use, development of travel demand input data; implementing recommendations from the 15-minute Neighbourhood baseline study; and, for monitoring of the Official Plan and economic indicators to inform the development of economic and planning policy within the City.

City of Ottawa
 Planning, Real Estate & Economic Development Department
 Long Range Planning - Operating Resource Requirement
 In Thousands (\$000)

| | 2022 | 2023 | | 2024 | \$ Change over 2023 Budget |
|------------------------------------|--------------|--------------|--------------|--------------|-------------------------------|
| | Actual | Forecast | Budget | Estimate | |
| Expenditures by Program | | | | | |
| Long Range Planning | 3,137 | 3,121 | 3,281 | 3,401 | 120 |
| Forecasting and Monitoring | 573 | 848 | 848 | 763 | (85) |
| Gross Expenditure | 3,710 | 3,969 | 4,129 | 4,164 | 35 |
| Recoveries & Allocations | (844) | (750) | (60) | (240) | (180) |
| Revenue | (2) | (404) | (4) | (4) | 0 |
| Net Requirement | 2,864 | 2,815 | 4,065 | 3,920 | (145) |
| Expenditures by Type | | | | | |
| Salaries, Wages & Benefits | 3,255 | 3,272 | 3,182 | 3,452 | 270 |
| Overtime | 1 | 10 | 10 | 10 | 0 |
| Material & Services | 447 | 329 | 929 | 694 | (235) |
| Transfers/Grants/Financial Charges | 1 | 0 | 0 | 0 | 0 |
| Fleet Costs | 0 | 0 | 0 | 0 | 0 |
| Program Facility Costs | 0 | 0 | 0 | 0 | 0 |
| Other Internal Costs | 6 | 358 | 8 | 8 | 0 |
| Gross Expenditures | 3,710 | 3,969 | 4,129 | 4,164 | 35 |
| Recoveries & Allocations | (844) | (750) | (60) | (240) | (180) |
| Net Expenditure | 2,866 | 3,219 | 4,069 | 3,924 | (145) |
| Revenues By Type | | | | | |
| Federal | 0 | 0 | 0 | 0 | 0 |
| Provincial | 0 | 0 | 0 | 0 | 0 |
| Own Funds | 0 | 0 | 0 | 0 | 0 |
| Fees and Services | (2) | (404) | (4) | (4) | 0 |
| Fines | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total Revenue | (2) | (404) | (4) | (4) | 0 |
| Net Requirement | 2,864 | 2,815 | 4,065 | 3,920 | (145) |
| Full Time Equivalents | | | 22.33 | 24.33 | 2.00 |

City of Ottawa
Planning, Real Estate & Economic Development Department
Long Range Planning - User Fees

| | 2022 Rate \$ | 2023 Rate \$ | 2024 Rate \$ | % Change Over 2023 | % Change Over 2022 | Effective Date | 2024 Revenue (\$000) |
|------------------------------------|--------------------|--------------------|--------------------|-----------------------|-----------------------|-------------------|----------------------------|
| Legal Non-Conforming Rights | | | | | | | |
| Legal Non-Conforming Rights | 670.00 | 690.00 | 710.00 | 2.9% | 6.0% | 01-Jan-24 | |

Community and Social Services Department 2024 Service Area Summary - Affordable Housing

The Affordable Housing Branch, located within the Housing Services Service Area, is responsible for the development of affordable housing policy and the delivery of capital programs and funding for new affordable and supportive housing. The Affordable Housing Branch works with the private, not-for-profit, and charitable sectors on the development of new affordable and supportive housing for low and moderate-income individuals and families in Ottawa to advance the objectives of the City's 10 Year Housing and Homelessness Plan. This includes administering federal and provincial programs, municipal investments and leveraging City and community resources to advance Council and community priorities. The Affordable Housing Branch works closely with other branches within Housing Services as well as other City departments to develop and implement strategies to move people from homelessness into permanent affordable and supportive housing. Many of the projects funded by this branch exceed green building and energy efficiency standards, as well as meeting other socioeconomic and environmental objectives of the City of Ottawa.

Programs/Services Offered

- 1,700 units of affordable and supportive housing are in various stages of development in 2023.
- Allocates capital funding to support affordable housing projects at the pre-development stage to establish a pipeline of shovel-ready projects, with \$4 million invested since 2019.
- Administers, delivers, and monitors Ontario Renovates and Homeownership programs.
- Facilitates the creation of new affordable housing through innovative policies and programs, such as the Community Improvement Plan for Affordable Housing, Inclusionary Zoning and the Affordable Housing Pipeline Strategy.
- With other City departments, identifies vacant city parcels that are appropriate for development of affordable housing, including lands close to major transit stations.
- Develops and updates policies related to affordable housing on an as-needed basis, for example the Affordable Housing Land and Funding Policy, Action Ottawa, and Defining Affordability.

- Liaises with upper levels of government, including the Canada Mortgage and Housing Corporation (CMHC) and the Ministry of Municipal Affairs and Housing (MMAH) to leverage planning and funding opportunities.
- Works with sectors to develop innovative and “made in Ottawa” solutions for affordable and supportive housing.

City of Ottawa
Community & Social Services Department
Affordable Housing - Operating Resource Requirement
In Thousands (\$000)

| | 2022 | 2023 | | 2024 | \$ Change over 2023 Budget |
|------------------------------------|--------------|--------------|--------------|---------------|-------------------------------|
| | Actual | Forecast | Budget | Estimate | |
| Expenditures by Program | | | | | |
| Affordable Housing | 7,785 | 8,818 | 8,818 | 10,363 | 1,545 |
| Gross Expenditure | 7,785 | 8,818 | 8,818 | 10,363 | 1,545 |
| Recoveries & Allocations | (102) | 0 | 0 | 0 | 0 |
| Revenue | 0 | 0 | 0 | 0 | 0 |
| Net Requirement | 7,683 | 8,818 | 8,818 | 10,363 | 1,545 |
| Expenditures by Type | | | | | |
| Salaries, Wages & Benefits | 729 | 778 | 778 | 923 | 145 |
| Overtime | 0 | 0 | 0 | 0 | 0 |
| Material & Services | 15 | 0 | 0 | 0 | 0 |
| Transfers/Grants/Financial Charges | 7,040 | 8,040 | 8,040 | 9,440 | 1,400 |
| Fleet Costs | 0 | 0 | 0 | 0 | 0 |
| Program Facility Costs | 0 | 0 | 0 | 0 | 0 |
| Other Internal Costs | 1 | 0 | 0 | 0 | 0 |
| Gross Expenditures | 7,785 | 8,818 | 8,818 | 10,363 | 1,545 |
| Recoveries & Allocations | (102) | 0 | 0 | 0 | 0 |
| Net Expenditure | 7,683 | 8,818 | 8,818 | 10,363 | 1,545 |
| Revenues By Type | | | | | |
| Federal | 0 | 0 | 0 | 0 | 0 |
| Provincial | 0 | 0 | 0 | 0 | 0 |
| Own Funds | 0 | 0 | 0 | 0 | 0 |
| Fees and Services | 0 | 0 | 0 | 0 | 0 |
| Fines | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total Revenue | 0 | 0 | 0 | 0 | 0 |
| Net Requirement | 7,683 | 8,818 | 8,818 | 10,363 | 1,545 |
| Full Time Equivalents | | | 8.00 | 9.00 | 1.00 |

City Of Ottawa
2024 Draft Capital Budget
Planning and Housing Committee
Capital Funding Summary
In Thousands (\$000)

| | Revenues | Tax Supported/ Dedicated | Rate Supported | Develop. Charges | Gas Tax | Tax Supported/ Dedicated Debt | Rate Supported Debt | Develop. Charges Debt | Gas Tax Debt | Grand Total |
|---|----------|-----------------------------|----------------|---------------------|----------|----------------------------------|---------------------|-----------------------|--------------|---------------|
| Housing Services | | | | | | | | | | |
| Growth | | | | | | | | | | |
| 911160 Municipal invest-affordable housing 2024 | 0 | 22,800 | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 23,800 |
| Growth Total | 0 | 22,800 | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 23,800 |
| Housing Services Total | 0 | 22,800 | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 23,800 |
| Planning & Development | | | | | | | | | | |
| Renewal of City Assets | | | | | | | | | | |
| 910394 DC By-Law - 2024 Background Study | 0 | 15 | 0 | 135 | 0 | 0 | 0 | 0 | 0 | 150 |
| Renewal of City Assets Total | 0 | 15 | 0 | 135 | 0 | 0 | 0 | 0 | 0 | 150 |
| Service Enhancements | | | | | | | | | | |
| 909981 CoA - Land Mngmt Solution (LMS) | 0 | 745 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 745 |
| Service Enhancements Total | 0 | 745 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 745 |
| Planning & Development Total | 0 | 760 | 0 | 135 | 0 | 0 | 0 | 0 | 0 | 895 |
| Grand Total | 0 | 23,560 | 0 | 1,135 | 0 | 0 | 0 | 0 | 0 | 24,695 |