



Ottawa

Draft

# BUDGET

# 2024

Advancing Ottawa: A plan for a resilient, affordable and connected city

Emergency Preparedness and Protective Services Committee

Tabled – November 8, 2023



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## Emergency and Protective Services Committee

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## **Business and Technical Support Services – Emergency and Protective Services 2024 Service Area Summary**

The Business and Technical Support Services unit (BTSS) provides centralized strategic and operational support to all services within the department. It provides key business support functions and expertise such as project and program management, communications, legislative agenda, audit coordination, policy review and development, digital services support, and fulfilling corporate obligations and reporting. The BTSS supports the General Manager's office, department leadership, and operational services/branches, and works with the other BTSS/BSS units across the corporation to increase organizational effectiveness, efficiency, and collaboration between departments. The BTSS also provides technical support services that provide unique and specialized technical expertise that support core departmental operations, programs, activities, or systems.

City of Ottawa  
Emergency & Protective Services  
GM's Office & Business Support Services - Operating Resource Requirement  
In Thousands (\$000)

	2022	2023		2024	\$ Change over 2023 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
General Manager's Office	979	423	423	442	19
Business & Technical Support Services	4,308	4,343	4,311	4,502	191
<b>Gross Expenditure</b>	<b>5,287</b>	<b>4,766</b>	<b>4,734</b>	<b>4,944</b>	<b>210</b>
Recoveries & Allocations	0	0	0	0	0
Revenue	(433)	(32)	0	0	0
<b>Net Requirement</b>	<b>4,854</b>	<b>4,734</b>	<b>4,734</b>	<b>4,944</b>	<b>210</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	4,752	4,612	4,592	4,802	210
Overtime	227	7	7	7	0
Material & Services	300	147	132	132	0
Transfers/Grants/Financial Charges	1	0	0	0	0
Fleet Costs	0	0	0	0	0
Program Facility Costs	0	0	0	0	0
Other Internal Costs	7	0	3	3	0
<b>Gross Expenditures</b>	<b>5,287</b>	<b>4,766</b>	<b>4,734</b>	<b>4,944</b>	<b>210</b>
Recoveries & Allocations	0	0	0	0	0
<b>Net Expenditure</b>	<b>5,287</b>	<b>4,766</b>	<b>4,734</b>	<b>4,944</b>	<b>210</b>
<b>Revenues By Type</b>					
Federal	(3)	0	0	0	0
Provincial	(421)	(14)	0	0	0
Own Funds	0	0	0	0	0
Fees and Services	(9)	(18)	0	0	0
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>(433)</b>	<b>(32)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Requirement</b>	<b>4,854</b>	<b>4,734</b>	<b>4,734</b>	<b>4,944</b>	<b>210</b>
<b>Full Time Equivalents</b>			<b>36.00</b>	<b>36.00</b>	<b>0.00</b>

## **Emergency and Protective Services Department 2024 Service Area Summary - Public Safety Service**

The Public Safety Service is responsible for providing a safe and secure environment for residents and visitors to the city of Ottawa. This includes:

- Leading the coordination of City services and supports to prevent, mitigate, prepare, respond and recover from emergencies and to support planned events
- Providing a safe and secure environment for all persons at City facilities through the delivery of security services
- Managing the City's corporate radio system, and, as the City's 9-1-1 Authority, managing the 9-1-1 service agreement with the Ottawa Police Services Board

### **Programs/Services Offered:**

- Maintaining the Municipal Emergency Plan, as well as all requirements under *Ontario's Emergency Management and Civil Protection Act*
- Providing public education through information sessions focused on individual emergency preparedness ("Are You Ready?") and community emergency preparedness ("Community Emergency Toolkit"); delivering emergency management training to staff and external stakeholders
- Providing security services such as security systems/technologies (access control, intrusion detection, CCTV), operating a 24/7 Security Operations Centre, as well as Security Guard Services at City Administrative facilities
- Providing Photo Identification services and security-related education/training to staff
- Managing over 7,400 radios and ensuring that the City has a reliable, public safety-grade radio service available for first responders and other City users
- Providing oversight of the 9-1-1 service agreement with the Ottawa Police Services Board and managing the 9-1-1 telephone service contract with Bell Canada

**City of Ottawa**  
**Emergency & Protective Services**  
**Public Safety Service - Operating Resource Requirement**  
**In Thousands (\$000)**

	2022	2023		2024	\$ Change over 2023 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
Public Safety Service - Operating Resource Requirement Analysis	11,996	13,003	12,480	13,100	620
9.1.1	2,411	2,457	2,480	2,530	50
<b>Gross Expenditure</b>	<b>14,407</b>	<b>15,460</b>	<b>14,960</b>	<b>15,630</b>	<b>670</b>
Recoveries & Allocations	(5,545)	(5,651)	(5,171)	(5,251)	(80)
Revenue	(506)	(340)	(270)	(270)	0
<b>Net Requirement</b>	<b>8,356</b>	<b>9,469</b>	<b>9,519</b>	<b>10,109</b>	<b>590</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	2,701	3,274	2,751	3,051	300
Overtime	107	71	8	8	0
Material & Services	9,146	9,627	9,707	10,027	320
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	0	0	0	0	0
Program Facility Costs	0	0	0	0	0
Other Internal Costs	2,453	2,488	2,494	2,544	50
<b>Gross Expenditures</b>	<b>14,407</b>	<b>15,460</b>	<b>14,960</b>	<b>15,630</b>	<b>670</b>
Recoveries & Allocations	(5,545)	(5,651)	(5,171)	(5,251)	(80)
<b>Net Expenditure</b>	<b>8,862</b>	<b>9,809</b>	<b>9,789</b>	<b>10,379</b>	<b>590</b>
<b>Revenues By Type</b>					
Federal	(93)	0	0	0	0
Provincial	(138)	0	0	0	0
Own Funds	0	0	0	0	0
Fees and Services	(275)	(340)	(270)	(270)	0
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>(506)</b>	<b>(340)</b>	<b>(270)</b>	<b>(270)</b>	<b>0</b>
<b>Net Requirement</b>	<b>8,356</b>	<b>9,469</b>	<b>9,519</b>	<b>10,109</b>	<b>590</b>
<b>Full Time Equivalents</b>			<b>23.00</b>	<b>25.00</b>	<b>2.00</b>

**City of Ottawa**  
**Emergency & Protective Services**  
**Public Safety Service - User Fees**

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Emergency Management course fees</b>							
Emergency Management course fee- External participant * <sup>1</sup>	100.00	100.00	100.00	0.0%	0.0%	01-Apr-24	
Emergency Management course cancellation fee - Internal participant * <sup>1</sup>	100.00	100.00	100.00	0.0%	0.0%	01-Apr-24	
Emergency Management course cancellation fee - External participant * <sup>1</sup>	100.00	100.00	100.00	0.0%	0.0%	01-Apr-24	
<b>Notes:</b>							
* Fees calculated per day + HST applicable.							
<sup>1</sup> Permission from Office of the Fire Marshal and Emergency Management to charge fees for cost recovery.							

## **Emergency and Protective Services Department 2024 Service Area Summary - Ottawa Fire Service**

Ottawa Fire Services (OFS) protects the lives, property, and environment for the citizens of and visitors to the City of Ottawa. OFS provides services from 45 stations located across the City of Ottawa. Collectively, these stations provide service to approximately 1,046,440 residents across 2,796 square kilometres. The OFS team is comprised of career firefighters, volunteer firefighters, as well as inspection, education, safety, training, communications, maintenance, and administration personnel. OFS personnel provide many valuable services to the community beyond fighting fires, including:

- Fire Prevention and Public Fire Safety Education services which include fire prevention inspections, code enforcement, determination of cause and origin of fires, attendance at public events, fire safety presentations and dissemination of public fire safety educational materials
- Fire Suppression services which include fire rescue, tiered medical response, training, communications and incident management
- Special Operations includes Vehicle and Machinery Extrication, Rope and Confined Space Rescue, Trench/Collapse and Urban Search and Rescue, Fire Support Unit - Rescue Task Force, Hazmat/Chemical, Biological, Radiological, Nuclear and Explosive, Wildland Fires, Light Rail Transit Rescue, Water/Ice Rescue, Specialized Foam Suppression

In order to provide these services, the OFS team operates from six divisions: Office of the Fire Chief; Urban and Special Operations; Rural Operations; Community Standards and Communications; Training and Safety; and Operational Support Services.

OFS remains committed to continuously improving emergency response times, effective risk planning, and proactive fire protection and prevention. Through the annual international accreditation (Commission on Fire Accreditation International), Ottawa Fire uses performance indicators and community risk assessments to determine optimal response models and develop new programs.

City of Ottawa  
Emergency & Protective Services  
Ottawa Fire Services - Operating Resource Requirement  
In Thousands (\$000)

	2022	2023		2024	\$ Change over 2023 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
Chief's Office	589	545	545	556	11
Operations	162,572	161,264	161,264	167,259	5,995
Prevention	6,795	7,087	7,087	7,254	167
Communications	6,463	6,935	6,935	7,192	257
Operational Support	6,879	6,820	6,820	7,225	405
<b>Gross Expenditure</b>	<b>183,298</b>	<b>182,651</b>	<b>182,651</b>	<b>189,486</b>	<b>6,835</b>
Recoveries & Allocations	(155)	0	0	0	0
Revenue	(1,655)	(1,353)	(1,253)	(1,268)	(15)
<b>Net Requirement</b>	<b>181,488</b>	<b>181,298</b>	<b>181,398</b>	<b>188,218</b>	<b>6,820</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	155,212	160,855	160,855	166,447	5,592
Overtime	8,865	3,417	3,417	3,485	68
Material & Services	5,232	3,898	3,898	4,474	576
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	9,619	9,483	9,483	9,923	440
Program Facility Costs	2,957	3,503	3,503	3,622	119
Other Internal Costs	1,413	1,495	1,495	1,535	40
<b>Gross Expenditures</b>	<b>183,298</b>	<b>182,651</b>	<b>182,651</b>	<b>189,486</b>	<b>6,835</b>
Recoveries & Allocations	(155)	0	0	0	0
<b>Net Expenditure</b>	<b>183,143</b>	<b>182,651</b>	<b>182,651</b>	<b>189,486</b>	<b>6,835</b>
<b>Revenues By Type</b>					
Federal	(240)	0	0	0	0
Provincial	(185)	(160)	0	0	0
Own Funds	0	0	0	0	0
Fees and Services	(1,230)	(1,193)	(1,253)	(1,268)	(15)
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>(1,655)</b>	<b>(1,353)</b>	<b>(1,253)</b>	<b>(1,268)</b>	<b>(15)</b>
<b>Net Requirement</b>	<b>181,488</b>	<b>181,298</b>	<b>181,398</b>	<b>188,218</b>	<b>6,820</b>
<b>Full Time Equivalent</b>			<b>975.00</b>	<b>987.00</b>	<b>12.00</b>

City of Ottawa  
Emergency & Protective Services  
Ottawa Fire Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Hazmat Fees and Charges (minimum charge of 1 hour)</b>							
Hazmat Vehicle & Techs*	765.00	780.00	800.00	2.6%	4.6%	01-Apr-24	(15)
Pump & Crew*	976.00	996.00	1,021.00	2.5%	4.6%	01-Apr-24	
Ladder, Aerial, Platform & Crew*	723.00	737.00	755.00	2.4%	4.4%	01-Apr-24	
Incident Commander & Vehicle*	486.00	496.00	508.00	2.4%	4.5%	01-Apr-24	
Safety Officer & Vehicle*	439.00	448.00	459.00	2.5%	4.6%	01-Apr-24	
Water Rescue & Vehicle*	378.00	386.00	396.00	2.6%	4.8%	01-Apr-24	
Hose Tender*	608.00	620.00	636.00	2.6%	4.6%	01-Apr-24	
Supply Tender*	359.00	366.00	375.00	2.5%	4.5%	01-Apr-24	
Foam Tender*	359.00	366.00	375.00	2.5%	4.5%	01-Apr-24	
Heavy Rescue*	723.00	737.00	755.00	2.4%	4.4%	01-Apr-24	
Tanker*	359.00	366.00	375.00	2.5%	4.5%	01-Apr-24	
Command RV Vehicle*	359.00	366.00	375.00	2.5%	4.5%	01-Apr-24	
Service Vehicle*	181.00	185.00	190.00	2.7%	5.0%	01-Apr-24	
Maintenance Vehicle*	181.00	185.00	190.00	2.7%	5.0%	01-Apr-24	
Hazmat Support Vehicle*	181.00	185.00	190.00	2.7%	5.0%	01-Apr-24	
Rehab Vehicle*	181.00	185.00	190.00	2.7%	5.0%	01-Apr-24	
Heavy Equipment Rental*	Cost + 15%	Cost + 15%	Cost + 15%			01-Apr-24	
Initial Hazard Assessment Team*	346.00	353.00	362.00	2.5%	4.6%	01-Apr-24	
Consumable Materials*	Cost + 15%	Cost + 15%	Cost + 15%			01-Apr-24	

**City of Ottawa**  
**Emergency & Protective Services**  
**Ottawa Fire Services - User Fees**

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Fire Prevention</b>							
1) File Search (only) Fees							
Residential*	113.00	115.00	118.00	2.6%	4.4%	01-Apr-24	
Non-Residential*	227.00	232.00	238.00	2.6%	4.8%	01-Apr-24	
Replacement Documentation*	92.00	94.00	96.00	2.1%	4.3%	01-Apr-24	
2) General Fire Inspections Fees							
Inspections: less than 3 storeys, warehouses and other industrial buildings under 5,000 sq. ft.*	451.00	460.00	472.00	2.6%	4.7%	01-Apr-24	
Inspections: for 4-6 storeys, warehouses and other industrial buildings between 5,000 - 15,000 sq. ft.*	722.00	736.00	754.00	2.4%	4.4%	01-Apr-24	
Inspections: for 7-12 storeys, warehouses and other industrial buildings over 15,000 sq. ft.*	903.00	921.00	944.00	2.5%	4.5%	01-Apr-24	
Inspections: for 13 storeys or higher, or an especially large complex.*	1,174.00	1,197.00	1,227.00	2.5%	4.5%	01-Apr-24	
Daycares/Nurseries Inspections*	119.00	121.00	124.00	2.5%	4.2%	01-Apr-24	
Group Home Inspections (Max 4 residents)*	119.00	121.00	124.00	2.5%	4.2%	01-Apr-24	
Fire Summary Reports*	92.00	94.00	96.00	2.1%	4.3%	01-Apr-24	
Fire Safety Plan - Includes application, document review and site inspection.*	179.00	183.00	188.00	2.7%	5.0%	01-Apr-24	
Fire Safety Plan - Includes application, document review and site inspection - Multiple building ( 3 or more) property.*	518.00	528.00	-	0.0%	0.0%	01-Apr-24	
<b>Risk Safety Management Plan Review:</b>							
Level 1*	599.00	611.00	626.00	2.5%	4.5%	01-Apr-24	
Level 2*	1,196.00	1,220.00	1,251.00	2.5%	4.6%	01-Apr-24	
Re-Inspection Fee - Applicable to the third visit to any property for non-compliance.*	119.00	121.00	124.00	2.5%	4.2%	01-Apr-24	
Marijuana Grow-Op Inspections (MGO) - Investigation and compliance.*	599.00	611.00	626.00	2.5%	4.5%	01-Apr-24	
Fire Drill and Safety Planning Review - On-Site drill assessment and safety plan review (vulnerable occupancies are excluded).*	263.00	268.00	275.00	2.6%	4.6%	01-Apr-24	
Open Air Fire Permits	14.00	14.00	15.00	7.1%	7.1%	01-Apr-24	
Inspection: Specific Event Open Air Fire Permits*	55.00	56.00	57.00	1.8%	3.6%	01-Apr-24	
Agency Letter*	106.00	108.00	111.00	2.8%	4.7%	01-Apr-24	

**City of Ottawa**  
**Emergency & Protective Services**  
**Ottawa Fire Services - User Fees**

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Recruitment Fees:</b>							
Competition User Fee*	246.00	251.00	257.00	2.4%	4.5%	01-Apr-24	
Canadian Physical Ability Testing (CPAT)*	500.00	510.00	523.00	2.5%	4.6%	01-Apr-24	
<b>Special Events Fee:</b>							
Fire Apparatus Unit (4 Firefighters plus Truck)-Base Rate <sup>1*</sup>	1,452.00	1,481.00	1,518.00	2.5%	4.5%	01-Apr-24	
Fire Apparatus Unit (4 Firefighters plus Truck)-Hourly Rate <sup>2*</sup>	483.00	493.00	505.00	2.4%	4.6%	01-Apr-24	
Additional Firefighter(s)-Base Rate <sup>1*</sup>	257.00	262.00	269.00	2.7%	4.7%	01-Apr-24	
Additional Firefighter(s)-Hourly Rate <sup>2*</sup>	87.00	89.00	91.00	2.2%	4.6%	01-Apr-24	
Fire Prevention Officer-Base Rate <sup>1*</sup>	336.00	343.00	352.00	2.6%	4.8%	01-Apr-24	
Fire Prevention Officer-Hourly Rate <sup>2*</sup>	113.00	115.00	118.00	2.6%	4.4%	01-Apr-24	
Chief Officer-Base Rate <sup>1*</sup>	379.00	387.00	397.00	2.6%	4.7%	01-Apr-24	
Chief Officer-Hourly Rate <sup>2*</sup>	125.00	128.00	131.00	2.3%	4.8%	01-Apr-24	
<b>Total Departmental</b>							<b>(15)</b>

**Notes:**

\* HST applicable

<sup>1</sup> Base rate includes the minimum requirement of three hours of on-site event coverage.

<sup>2</sup> The hourly rate is charged in addition to the Base Rate for events that exceed three hours.

## **Emergency and Protective Services Department 2024 Service Area Summary - Ottawa Paramedic Service**

The Ottawa Paramedic Service provides an emergency response and patient care to residents of the nation's capital, while the Ottawa Central Ambulance Communications Centre provides call-taking and dispatching services to eastern Ontario including Ottawa; the United Counties of Prescott-Russell; and the United Counties of Stormont, Dundas, and Glengarry, which includes the City of Cornwall. The Ottawa Paramedic Service provides home-based health care to patients with complex medical needs through various Community Paramedic Programs. In addition, Special Operations maintains three specialized teams: the Paramedic Marine Unit, the Paramedic Support Unit, and the Paramedic Tactical Unit. Marine Paramedics support water-based operations, while Paramedics working in the Paramedic Support Unit and the Paramedic Tactical Unit support Police operations and other high-risk events including CBRNE/Hazmat, active threats, public order, missing person searches, and warrant executions. The Paramedic Service also delivers public education programs for the public and City staff, manages medical equipment purchases for the City, and oversees the Public Access Defibrillator Program, which places automated external defibrillators in public and private buildings.

### **Programs/Services Offered**

- The Ministry of Health funds the following:
  - The Ottawa Paramedic Service (Land Ambulance Service) at 50% funded.
  - The Ottawa Central Ambulance Communications Centre at 100% funded.
  - The Dedicated Offload Nurse Program and Neonatal Transport Unit are 100% funded.
- Community Paramedic Programs are 100% funded by the Ministry of Health and the Ministry of Long-Term Care.
- Public Education Programs that promote public safety, prevention, and awareness are cost recovery.

City of Ottawa  
Emergency & Protective Services  
Ottawa Paramedic Service - Operating Resource Requirement  
In Thousands (\$000)

	2022	2023		2024	\$ Change over 2023 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
Ottawa Paramedic Service	124,126	119,838	117,928	123,929	6,001
CACC (Dispatch)	11,510	12,770	12,770	12,769	(1)
Program Support	0	2,310	2,310	3,185	875
<b>Gross Expenditure</b>	<b>135,636</b>	<b>134,918</b>	<b>133,008</b>	<b>139,883</b>	<b>6,875</b>
Recoveries & Allocations	(2,200)	(180)	(180)	(180)	0
Revenue	(83,238)	(78,446)	(77,191)	(79,236)	(2,045)
<b>Net Requirement</b>	<b>50,198</b>	<b>56,292</b>	<b>55,637</b>	<b>60,467</b>	<b>4,830</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	94,119	101,537	101,230	105,895	4,665
Overtime	5,667	2,709	2,709	3,159	450
Material & Services	13,589	14,856	13,253	13,987	734
Transfers/Grants/Financial Charges	5,537	0	0	0	0
Fleet Costs	9,988	10,906	10,906	10,906	0
Program Facility Costs	2,136	2,255	2,255	2,406	151
Other Internal Costs	4,600	2,655	2,655	3,530	875
<b>Gross Expenditures</b>	<b>135,636</b>	<b>134,918</b>	<b>133,008</b>	<b>139,883</b>	<b>6,875</b>
Recoveries & Allocations	(2,200)	(180)	(180)	(180)	0
<b>Net Expenditure</b>	<b>133,436</b>	<b>134,738</b>	<b>132,828</b>	<b>139,703</b>	<b>6,875</b>
<b>Revenues By Type</b>					
Federal	(720)	(101)	(18)	(18)	0
Provincial	(81,189)	(77,115)	(76,083)	(78,108)	(2,025)
Own Funds	0	0	0	0	0
Fees and Services	(1,329)	(1,230)	(1,090)	(1,110)	(20)
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>(83,238)</b>	<b>(78,446)</b>	<b>(77,191)</b>	<b>(79,236)</b>	<b>(2,045)</b>
<b>Net Requirement</b>	<b>50,198</b>	<b>56,292</b>	<b>55,637</b>	<b>60,467</b>	<b>4,830</b>
<b>Full Time Equivalents</b>			<b>740.80</b>	<b>768.80</b>	<b>28.00</b>

**City of Ottawa**  
**Emergency & Protective Services**  
**Ottawa Paramedic Service - User Fees**

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Program Fees</b>							(10)
Standard First Aid Certification (two day course)*	140.45	143.25	146.85	2.5%	4.6%	01-Apr-24	
Standard First Aid Recertification (one day course)*	92.70	94.55	96.90	2.5%	4.5%	01-Apr-24	
Emergency First Aid Recertification (one day course)*	92.70	94.55	96.90	2.5%	4.5%	01-Apr-24	
Cardiopulmonary Resuscitation (CPR) "C" and Automated External Defibrillator (AED) (half day course)*	55.60	56.70	58.10	2.5%	4.5%	01-Apr-24	
Health Care Provider CPR "C"/AED (half day course)*	71.50	72.95	74.75	2.5%	4.5%	01-Apr-24	
Oxygen Therapy and Airway Management (half day course)*	71.50	72.95	74.75	2.5%	4.5%	01-Apr-24	
First Aid Instructor Certification (two day course)*	239.30	244.00	250.10	2.5%	4.5%	01-Apr-24	
First Aid Instructor Cross-Over Clinic (half day course)*	122.25	124.70	127.80	2.5%	4.5%	01-Apr-24	
Training off-site fee (one day course)*	53.00	54.05	55.40	2.5%	4.5%	01-Apr-24	
Training off-site fee (two day course)*	79.60	81.20	83.25	2.5%	4.6%	01-Apr-24	
<b>Special Events Fees<sup>1</sup></b>							(10)
Two Person Paramedic Resource - Hourly Rate*	265.30	270.60	277.20	2.5%	4.5%	01-Apr-24	
Single Paramedic Resource - Hourly Rate* <sup>2</sup>	132.65	135.20	138.60	2.5%	4.5%	01-Apr-24	
<b>Total Departmental</b>							<b>(20)</b>

**Notes:**

\* HST applicable.

1 A minimum charge of 4.5 hours will be applied, which includes 3 hours on-site + 1.5 hours for preparation and travel.

2 The hourly rate divided in half in the event that only a single resource is required.

## **Emergency and Protective Services Department 2024 Service Area Summary - By-law and Regulatory Services**

The mandate of By-law and Regulatory Services is to protect and serve residents, businesses and visitors through education on, and administration and enforcement of, regulations that address public health and safety, nuisance control and consumer protection. The Service Area is responsible for ensuring compliance with city-wide regulatory by-laws and provincial legislation that address a wide range of municipal community issues. By-law and Regulatory Services accomplishes those objectives through:

- Animal Care and Control, including pet registration and transport of sick/injured domestic and small wild animals
- Noise control
- Parking Enforcement, including the Private Parking Enforcement Agency Program
- Property Standards, Property Maintenance, Short-Term Rental and Zoning enforcement
- Smoke Free Ontario and municipal smoke-free regulation enforcement
- Enforcement of various other regulations including Fences, Parks and Facilities, Use and Care of Roads, Clothing Donation Boxes, Shopping Carts, Graffiti
- Vehicle-for-Hire By-law administration, enforcement, and inspections (taxis, limousines, private transportation companies)
- Rental Housing Property Management By-law administration, enforcement, and inspections
- Development of administration and enforcement policies and procedures in support of by-laws
- Promotion, education, and awareness of by-laws
- Business licensing, administration, and enforcement of 34 Business License Categories and Lottery Licensing, the regulation of temporary signs, and the coordination of appeals committees
- Management of the Spay/Neuter Clinic, and the Municipal Animal Shelter Services Agreement
- Coordination of Large Wild Mammal Emergency Response Service

By-law and Regulatory Services consists of five main areas to achieve this mandate: the Director's Office, By-law Enforcement, Licensing Administration and Enforcement, Operational Support and Regulatory Services, and Parking Enforcement and Logistics.

City of Ottawa  
Emergency & Protective Services  
By-law and Regulatory Services - Operating Resource Requirement  
In Thousands (\$000)

	2022	2023		2024	\$ Change over 2023 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
Operations	24,953	26,893	25,371	31,226	5,855
Spay Neuter Clinic	594	597	542	557	15
Municipal Animal Shelter Services	988	1,232	1,232	1,382	150
<b>Gross Expenditure</b>	<b>26,535</b>	<b>28,722</b>	<b>27,145</b>	<b>33,165</b>	<b>6,020</b>
Recoveries & Allocations	(1,124)	(942)	(395)	(4,845)	(4,450)
Revenue	(31,096)	(33,252)	(32,092)	(33,607)	(1,515)
<b>Net Requirement</b>	<b>(5,685)</b>	<b>(5,472)</b>	<b>(5,342)</b>	<b>(5,287)</b>	<b>55</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	18,770	20,433	20,433	24,663	4,230
Overtime	882	906	277	302	25
Material & Services	4,546	4,702	4,819	6,214	1,395
Transfers/Grants/Financial Charges	864	993	1	1	0
Fleet Costs	1,101	1,243	1,136	1,501	365
Program Facility Costs	24	31	26	31	5
Other Internal Costs	348	414	453	453	0
<b>Gross Expenditures</b>	<b>26,535</b>	<b>28,722</b>	<b>27,145</b>	<b>33,165</b>	<b>6,020</b>
Recoveries & Allocations	(1,124)	(942)	(395)	(4,845)	(4,450)
<b>Net Expenditure</b>	<b>25,411</b>	<b>27,780</b>	<b>26,750</b>	<b>28,320</b>	<b>1,570</b>
<b>Revenues By Type</b>					
Federal	(166)	0	0	0	0
Provincial	(2,006)	0	0	0	0
Own Funds	0	0	0	0	0
Fees and Services	(28,924)	(33,252)	(32,092)	(33,607)	(1,515)
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>(31,096)</b>	<b>(33,252)</b>	<b>(32,092)</b>	<b>(33,607)</b>	<b>(1,515)</b>
<b>Net Requirement</b>	<b>(5,685)</b>	<b>(5,472)</b>	<b>(5,342)</b>	<b>(5,287)</b>	<b>55</b>
<b>Full Time Equivalents</b>			<b>218.29</b>	<b>222.29</b>	<b>4.00</b>

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Business Licensing</b>							(90)
Application Processing Fee	57.00	57.00	58.00	1.8%	1.8%	01-Jan-24	
Canada Day Lottery Fee	100.00	100.00	102.00	2.0%	2.0%	01-Jan-24	
Duplicate Permit Fee	50.00	20.00	20.00	0.0%	-60.0%	01-Jan-24	
Renewal late fee	57.00	57.00	58.00	1.8%	1.8%	01-Jan-24	
Location transfer	100.00	100.00	102.00	2.0%	2.0%	01-Jan-24	
Ownership transfer	50.00	50.00	51.00	2.0%	2.0%	01-Jan-24	
Vehicle reinspection	55.00	55.00	56.00	1.8%	1.8%	01-Jan-24	
Vehicle to replacement vehicle	55.00	56.00	57.00	1.8%	3.6%	01-Jan-24	
Adult Entertainment Parlour (Owner) <sup>1</sup>	7,251.00	7,396.00	7,581.00	2.5%	4.6%	01-Jan-24	
Adult Entertainment Parlour (Operator) <sup>1</sup>	1,373.00	1,400.00	1,435.00	2.5%	4.5%	01-Jan-24	
Adult Entertainment Stores A <sup>1</sup>	703.00	717.00	735.00	2.5%	4.6%	01-Jan-24	
Adult Entertainment Stores B <sup>1</sup>	68.00	69.00	71.00	2.9%	4.4%	01-Jan-24	
All Night Dance Events <sup>1</sup>	318.00	324.00	332.00	2.5%	4.4%	01-Jan-24	
Amusement Places <sup>1</sup>	194.00	198.00	203.00	2.5%	4.6%	01-Jan-24	
Auctioneer A (Annual) <sup>1</sup>	474.00	483.00	495.00	2.5%	4.4%	01-Jan-24	
Auctioneer B (Per Event) <sup>1</sup>	160.00	163.00	167.00	2.5%	4.4%	01-Jan-24	
Body Rub Parlour <sup>1</sup>	1,371.00	1,398.00	1,433.00	2.5%	4.5%	01-Jan-24	
Driving School (Owner/Operator) <sup>1</sup>	465.00	474.00	486.00	2.5%	4.5%	01-Jan-24	
Driving School (Instructor) <sup>1</sup>	168.00	171.00	175.00	2.3%	4.2%	01-Jan-24	
Driving School (Initial vehicle inspection) <sup>1</sup>	54.00	55.00	56.00	1.8%	3.7%	01-Jan-24	
Exhibitions (per event) <sup>1</sup>	284.00	290.00	297.00	2.4%	4.6%	01-Jan-24	
Exhibitions (each additional day)	54.00	55.00	56.00	1.8%	3.7%	01-Jan-24	
Exotic Animal Entertainment <sup>1</sup>	284.00	290.00	297.00	2.4%	4.6%	01-Jan-24	
Exotic Animal Rescue Establishments <sup>1</sup>	143.00	146.00	150.00	2.7%	4.9%	01-Jan-24	
Flea Markets (C-Annual) <sup>1</sup>	2,084.00	2,126.00	2,179.00	2.5%	4.6%	01-Jan-24	
Flea Markets (A-day) <sup>1</sup>	284.00	290.00	297.00	2.4%	4.6%	01-Jan-24	
Food Premises <sup>1</sup>	212.00	216.00	221.00	2.3%	4.2%	01-Jan-24	
Group Home Old Nepean and Old Gloucester <sup>1</sup>	136.00	139.00	142.00	2.2%	4.4%	01-Jan-24	
Group Home Cumberland (New) <sup>1</sup>	126.00	129.00	132.00	2.3%	4.8%	01-Jan-24	
Group Home Cumberland (Renewal)	36.00	37.00	38.00	2.7%	5.6%	01-Jan-24	
Kennel - Boarding <sup>1</sup>	116.00	118.00	121.00	2.5%	4.3%	01-Jan-24	
Kennel - In-Home Breeding	84.00	86.00	88.00	2.3%	4.8%	01-Jan-24	
Kennel - Recreational	84.00	86.00	88.00	2.3%	4.8%	01-Jan-24	
Payday Loan Establishment <sup>1</sup>	561.00	572.00	586.00	2.4%	4.5%	01-Jan-24	
Payday Loan Establishment poster or replacement	20.00	20.00	20.00	0.0%	0.0%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Business Licensing cont'd</b>							
Pet Shop <sup>1</sup>	119.00	121.00	124.00	2.5%	4.2%	01-Jan-24	
Public Garage <sup>1</sup>	212.00	216.00	221.00	2.3%	4.2%	01-Jan-24	
Rickshaw Operators	52.00	53.00	54.00	1.9%	3.8%	01-Jan-24	
Rickshaw Owners	99.00	101.00	103.00	2.0%	4.0%	01-Jan-24	
Rooming House Owner 4-10 rooming units <sup>1</sup>	200.00	204.00	209.00	2.5%	4.5%	01-Jan-24	
Rooming House Owner 11-20 rooming units <sup>1</sup>	266.00	271.00	278.00	2.6%	4.5%	01-Jan-24	
Rooming House Owner 21-30 rooming units <sup>1</sup>	339.00	346.00	355.00	2.6%	4.7%	01-Jan-24	
Rooming House Owner 31-40 rooming units <sup>1</sup>	401.00	409.00	419.00	2.4%	4.5%	01-Jan-24	
Rooming House Owner 41-50 rooming units <sup>1</sup>	474.00	483.00	495.00	2.5%	4.4%	01-Jan-24	
Rooming House Owner 51-60 rooming units <sup>1</sup>	538.00	549.00	563.00	2.6%	4.6%	01-Jan-24	
Rooming House Owner over 60 rooming units <sup>1</sup>	568.00	579.00	593.00	2.4%	4.4%	01-Jan-24	
Salvage Yards <sup>1</sup>	175.00	179.00	183.00	2.2%	4.6%	01-Jan-24	
Second-hand Goods Shops <sup>1</sup>	175.00	179.00	183.00	2.2%	4.6%	01-Jan-24	
Snow Plow Contractors <sup>1</sup>	292.00	298.00	305.00	2.3%	4.5%	01-Jan-24	
Snow Plow Vehicles	36.00	37.00	38.00	2.7%	5.6%	01-Jan-24	
Temporary Sign Lessors <sup>1</sup>	416.00	424.00	435.00	2.6%	4.6%	01-Jan-24	
Tobacco Vendors <sup>1</sup>	889.00	907.00	930.00	2.5%	4.6%	01-Jan-24	
Private Parking Enforcement Agency <sup>1</sup>	340.00	347.00	356.00	2.6%	4.7%	01-Jan-24	
<b>Refreshment Vendors</b>							
<b>Mobile Refreshment Vehicle - Urban</b>							
Licence "A" Annual <sup>1</sup>	3,433.00	3,502.00	3,590.00	2.5%	4.6%	01-Jan-24	
Licence "B" six months <sup>1</sup>	2,219.00	2,263.00	2,320.00	2.5%	4.6%	01-Jan-24	
Licence "C" monthly <sup>1</sup>	339.00	346.00	355.00	2.6%	4.7%	01-Jan-24	
Licence "D" special event (1-21 days) <sup>1</sup>	270.00	275.00	282.00	2.5%	4.4%	01-Jan-24	
Licence "E" special event per day (1-4 days) <sup>1</sup>	199.00	203.00	203.00	0.0%	2.0%	01-Jan-24	
Licence "F" roadway annual <sup>1</sup>	3,433.00	3,502.00	3,590.00	2.5%	4.6%	01-Jan-24	
Licence "G" roadway six months <sup>1</sup>	2,219.00	2,263.00	2,320.00	2.5%	4.6%	01-Jan-24	
Licence "H" roadway monthly <sup>1</sup>	339.00	346.00	355.00	2.6%	4.7%	01-Jan-24	
Licence "I" Canada Day <sup>1</sup>	179.00	183.00	187.00	2.2%	4.5%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Refreshment Vendors cont'd</b>							
<b>Mobile Canteen - Urban</b>							
Licence "A" Annual <sup>1</sup>	740.00	755.00	774.00	2.5%	4.6%	01-Jan-24	
Licence "B" Six months <sup>1</sup>	538.00	549.00	563.00	2.6%	4.6%	01-Jan-24	
Licence "C" Monthly <sup>1</sup>	267.00	272.00	279.00	2.6%	4.5%	01-Jan-24	
Licence "D" Special Event (1-21 days) <sup>1</sup>	235.00	240.00	246.00	2.5%	4.7%	01-Jan-24	
Licence "E" Special Event per day (1-4 days) <sup>1</sup>	199.00	203.00	203.00	0.0%	2.0%	01-Jan-24	
<b>Mobile Refreshment Cart - Urban</b>							
Licence "A" Annual <sup>1</sup>	601.00	613.00	628.00	2.4%	4.5%	01-Jan-24	
Licence "B" Six months <sup>1</sup>	401.00	409.00	419.00	2.4%	4.5%	01-Jan-24	
Licence "C" Monthly <sup>1</sup>	267.00	272.00	279.00	2.6%	4.5%	01-Jan-24	
Licence "D" Special Event (1-21 days) <sup>1</sup>	235.00	240.00	246.00	2.5%	4.7%	01-Jan-24	
Licence "E" Special Event per day (1-4 days) <sup>1</sup>	199.00	203.00	203.00	0.0%	2.0%	01-Jan-24	
Licence "F" Sidewalk Annual <sup>1</sup>	601.00	613.00	628.00	2.4%	4.5%	01-Jan-24	
Licence "G" Sidewalk Six Months <sup>1</sup>	401.00	409.00	419.00	2.4%	4.5%	01-Jan-24	
Licence "H" Sidewalk Monthly <sup>1</sup>	267.00	272.00	279.00	2.6%	4.5%	01-Jan-24	
Licence "I" Canada Day <sup>1</sup>	179.00	183.00	188.00	2.7%	5.0%	01-Jan-24	
<b>Refreshment Stand - Urban</b>							
Licence "A" Annual <sup>1</sup>	805.00	821.00	842.00	2.6%	4.6%	01-Jan-24	
Licence "B" Six Months <sup>1</sup>	538.00	549.00	563.00	2.6%	4.6%	01-Jan-24	
Licence "C" Monthly <sup>1</sup>	267.00	272.00	279.00	2.6%	4.5%	01-Jan-24	
Licence "D" Special Event (1-21 days) <sup>1</sup>	235.00	240.00	246.00	2.5%	4.7%	01-Jan-24	
Licence "E" Special Event per day (1-4 days) <sup>1</sup>	179.00	183.00	183.00	0.0%	2.2%	01-Jan-24	
<b>Itinerant Seller - Urban</b>							
Licence "A" Annual <sup>1</sup>	538.00	549.00	562.00	2.4%	4.5%	01-Jan-24	
Licence "B" Six Months <sup>1</sup>	339.00	346.00	355.00	2.6%	4.7%	01-Jan-24	
Licence "C" Monthly <sup>1</sup>	299.00	305.00	313.00	2.6%	4.7%	01-Jan-24	
Licence "D" Special Event (1-21 days) <sup>1</sup>	270.00	275.00	282.00	2.5%	4.4%	01-Jan-24	
Licence "E" Special Event per day (1-4 days) <sup>1</sup>	179.00	183.00	183.00	0.0%	2.2%	01-Jan-24	
Licence "F" Sidewalk Annual <sup>1</sup>	538.00	549.00	563.00	2.6%	4.6%	01-Jan-24	
Licence "G" Sidewalk Six Months <sup>1</sup>	339.00	346.00	355.00	2.6%	4.7%	01-Jan-24	
Licence "H" Sidewalk Monthly <sup>1</sup>	299.00	305.00	313.00	2.6%	4.7%	01-Jan-24	
Licence "I" Canada Day <sup>1</sup>	179.00	183.00	188.00	2.7%	5.0%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Refreshment Vendors cont'd</b>							
<b>Mobile Refreshment Vehicle - Rural</b>							
Licence "A" Annual <sup>1</sup>	504.00	514.00	527.00	2.5%	4.6%	01-Jan-24	
Licence "B" Eight Months <sup>1</sup>	316.00	322.00	330.00	2.5%	4.4%	01-Jan-24	
Licence "C" Special Event per day (1-30 days) <sup>1</sup>	125.00	128.00	131.00	2.3%	4.8%	01-Jan-24	
<b>Itinerant Seller - Rural</b>							
Licence "A" Annual <sup>1</sup>	378.00	386.00	396.00	2.6%	4.8%	01-Jan-24	
Licence "B" Eight Months <sup>1</sup>	251.00	256.00	262.00	2.3%	4.4%	01-Jan-24	
Licence "C" Special Event per day (1-30 days) <sup>1</sup>	125.00	128.00	131.00	2.3%	4.8%	01-Jan-24	
<b>Annual Designated Space</b>							
Roadway - Removal Zone 1 (Schedule B) <sup>1</sup>	4,413.00	4,501.00	4,614.00	2.5%	4.6%	01-Jan-24	
Roadway - Removal Zone 2 (Schedule F) <sup>1</sup>	2,017.00	2,057.00	2,108.00	2.5%	4.5%	01-Jan-24	
Roadway - Removal Zone 3 (Schedule I) <sup>1</sup>	2,017.00	2,057.00	2,108.00	2.5%	4.5%	01-Jan-24	
Sidewalk - Removal Zone 1 (Schedule C) <sup>1</sup>	1,890.00	1,928.00	1,976.00	2.5%	4.6%	01-Jan-24	
Sidewalk - Removal Zone 2 (Schedule G) <sup>1</sup>	944.00	963.00	987.00	2.5%	4.6%	01-Jan-24	
Sidewalk - Removal Zone 3 (Schedule J) <sup>1</sup>	944.00	963.00	987.00	2.5%	4.6%	01-Jan-24	
<b>Towing</b>							
Tow Service Operator Licence (Annual) <sup>1</sup>	1,300.00	1,300.00	1,333.00	2.5%	N/A	01-Jan-24	
Licence for each additional Tow Truck in Operator's Fleet (Annual) <sup>1</sup>	550.00	550.00	564.00	2.5%	N/A	01-Jan-24	
Tow Truck Driver Licence (Annual) <sup>1</sup>	450.00	450.00	461.00	2.4%	N/A	01-Jan-24	
Vehicle Storage Facility Operator Licence (Annual) <sup>1</sup>	1,300.00	1,300.00	1,333.00	2.5%	N/A	01-Jan-24	
Replacement Tow Service Plate <sup>1</sup>	30.00	30.00	30.00	0.0%	N/A	01-Jan-24	
Replacement Plate Renewal Sticker <sup>1</sup>	20.00	20.00	20.00	0.0%	N/A	01-Jan-24	
<b>Portable Signs</b>							
Temporary Sign (30 day)	133.00	136.00	139.00	2.2%	4.5%	01-Jan-24	
Temporary Sign Inflatable (7 days)	82.00	84.00	86.00	2.4%	4.9%	01-Jan-24	
Storage/Impound <100 sq cm	50.00	50.00	50.00	0.0%	0.0%	01-Jan-24	
Storage/Impound >100 sq cm, <200 sq cm	100.00	100.00	100.00	0.0%	0.0%	01-Jan-24	
Storage/Impound >200 sq cm	150.00	150.00	150.00	0.0%	0.0%	01-Jan-24	
<b>Fireworks Permit</b>	57.00	75.00	77.00	2.7%	35.1%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Murals</b>							
Each mural at one municipal address	150.00	150.00	150.00	0.0%	0.0%	01-Jan-24	
Each additional mural at same municipal address	50.00	50.00	50.00	0.0%	0.0%	01-Jan-24	
<b>Pet Registration and Pound Redemption</b>							
Kitten/puppy (under 6 months)	22.00	22.00	22.00	0.0%	0.0%	01-Jan-24	
Dog/cat (over 6 months) - sterilized	22.00	22.00	22.00	0.0%	0.0%	01-Jan-24	
Dog/cat (over 6 months) - unsterilized	42.00	42.00	42.00	0.0%	0.0%	01-Jan-24	
Vicious dog	104.00	104.00	104.00	0.0%	0.0%	01-Jan-24	
Service Animal	0.00	0.00	0.00	0.0%	0.0%	01-Jan-24	
Tag Replacement (after first re-issue)	10.00	10.00	10.00	0.0%	0.0%	01-Jan-24	
Dog redeemed per day for each day	52.00	53.00	53.00	0.0%	1.9%	01-Jan-24	
Cat redeemed per day for each day	40.00	41.00	41.00	0.0%	2.5%	01-Jan-24	
<b>Spay Neuter Clinic</b>							
<b>Female Dogs</b>							
Small - under 10kg.*	324.00	356.00	374.00	5.1%	15.4%	01-Jan-24	
Medium - 10 - 20 kg.*	335.00	369.00	388.00	5.1%	15.8%	01-Jan-24	
Large - 21 - 40 kg.*	377.00	415.00	436.00	5.1%	15.6%	01-Jan-24	
X-large - over 40 kg.*	430.00	473.00	497.00	5.1%	15.6%	01-Jan-24	
<b>Male Dogs</b>							
Small - under 10kg.*	293.00	322.00	338.00	5.0%	15.4%	01-Jan-24	
Medium - 10 - 20 kg.*	309.00	340.00	357.00	5.0%	15.5%	01-Jan-24	
Large - 21 - 40 kg.*	330.00	363.00	381.00	5.0%	15.5%	01-Jan-24	
X-large - over 40 kg.*	0.00	0.00	405.00	0.0%	0.0%	01-Jan-24	
<b>Female Cats*</b>	197.00	217.00	228.00	5.1%	15.7%	01-Jan-24	
<b>Male Cats*</b>	154.00	169.00	178.00	5.3%	15.6%	01-Jan-24	
<b>Other</b>							
Surgery deposit (dog or cat)	75.00	75.00	75.00	0.0%	0.0%	01-Jan-24	
Medical Supplies*	10.20	11.00	12.00	9.1%	17.6%	01-Jan-24	
Microchip insertion*	33.00	36.30	38.00	4.7%	15.2%	01-Jan-24	
<b>Surcharges</b>							
Hernia repair*	-	-	200.00	100.0%	100.0%	01-Jan-24	
Medical complication (dog or cat)*	55.00	57.20	60.00	4.9%	9.1%	01-Jan-24	
Each inguinal testicle (cryptorchid dog)*	86.00	94.60	100.00	5.7%	16.3%	01-Jan-24	
Each abdominal testicle (cryptorchid dog)*	225.00	248.00	260.00	4.8%	15.6%	01-Jan-24	
Cryptorchid (cat)*	86.00	94.60	100.00	5.7%	16.3%	01-Jan-24	
Non-resident female (dog or cat)*	28.00	30.80	50.00	62.3%	78.6%	01-Jan-24	
Non-resident male (dog or cat)*	28.00	30.80	50.00	62.3%	78.6%	01-Jan-24	
Elizabethan collar*	10.20	11.00	12.00	9.1%	17.6%	01-Jan-24	
Board/care per day fee*	20.40	22.00	23.00	4.5%	12.7%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Special Events</b>							
By-law Enforcement Officer* <sup>2</sup>	72.00	73.00	75.00	2.7%	4.2%	01-Jan-24	
Parking Control Officer* <sup>2</sup>	67.00	68.00	70.00	2.9%	4.5%	01-Jan-24	
Property Standards Officer* <sup>2</sup>	77.00	79.00	81.00	2.5%	5.2%	01-Jan-24	
Supervisor* <sup>2</sup>	83.00	85.00	87.00	2.4%	4.8%	01-Jan-24	
<b>Noise By-law</b>							
Exemption Application fee	75.00	77.00	79.00	2.6%	5.3%	01-Jan-24	
Inspection/Monitoring fee (per hour)	75.00	77.00	79.00	2.6%	5.3%	01-Jan-24	
<b>Property Standards By-law (PSB)</b>							
Property Standards Committee Appeal processing fee	230.00	235.00	241.00	2.6%	4.8%	01-Jan-24	
<b>Property Standards By-law - Compliance report - Residential, Multiple Commercial, Industrial</b>							
1-2 units/unit	57.00	58.00	59.00	1.7%	3.5%	01-Jan-24	
More than 2, not more than 5 units/unit	42.00	43.00	44.00	2.3%	4.8%	01-Jan-24	
More than 5, not more than 15 units/unit	212.00 + 15.00 per unit above the 5th unit	216.00 + 15.00 per unit above the 5th unit	221.00 + 15.00 per unit above the 5th unit	2.5%	1.8%	01-Jan-24	
More than 15, not more than 25 units/unit	318.00 + 10.00 per unit above the 15th unit	324.00 + 10.00 per unit above the 15th unit	332.00 + 10.00 per unit above the 5th unit	2.3%	1.8%	01-Jan-24	
More than 25 units/unit	424.00 + 5.00 per unit above the 25th unit	432.00 + 5.00 per unit above the 25th unit	442.00 + 5.00 per unit above the 5th unit	2.5%	0.0%	01-Jan-24	
<b>Property Standards By-law - Compliance report - Residential, Multiple Commercial, Industrial</b>							
Free Standing Industrial, Commercial Buildings (single occupancy)	50.00 / 98 sq. m., 200.00 min.	50.00 / 98 sq. m., 200.00 min.	50.00 / 98 sq. m., 200.00 min.	0.0%	0.0%	01-Jan-24	
Vacant and Derelict Property	106.00	108.00	111.00	2.8%	4.7%	01-Jan-24	
Vacant Property Permit - 1 year <sup>1</sup>	1,450.00	1,450.00	1,486.00	2.5%	N/A	01-Jan-24	
Replacement of Vacant Property Permit	20.00	20.00	20.00	0.0%	N/A	01-Jan-24	
<b>Property Standards By-law - Re-inspection Fee</b>							
Re-inspection fee where the timeframe provided in a Notice of Violation or Order to Comply has elapsed and the deficiency or violation remains	510.00	520.00	530.00	1.9%	3.9%	01-Jan-24	
Administration and overhead charge	15%	15%	15%	0.0%	0.0%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Short-Term Rentals</b>							
Host permit fee (2 year) <sup>1</sup>	53.00	53.00	54.00	1.9%	1.9%	01-Jan-24	
Replacement of copy of host permit	20.00	20.00	20.00	0.0%	0.0%	01-Jan-24	
Short-term rental property manager registration fee (1 year) <sup>1</sup>	143.00	143.00	147.00	2.8%	2.8%	01-Jan-24	
Short-term rental platform registration - Tier 1 - < 100 listings (3 year) <sup>1</sup>	1,000.00	1,000.00	1,025.00	2.5%	2.5%	01-Jan-24	
Short-term rental platform registration - Tier 2 - 101-500 listings (3 year) <sup>1</sup>	2,500.00	2,500.00	2,563.00	2.5%	2.5%	01-Jan-24	
Short-term rental platform registration - Tier 3 - > 500 listings (3 year) <sup>1</sup>	5,000.00	5,000.00	5,125.00	2.5%	2.5%	01-Jan-24	
Register a prohibition against a short-term rental, per residential unit <sup>1</sup>	5.00	5.00	5.00	0.0%	0.0%	01-Jan-24	
Remove a prohibition against a short-term rental, per residential unit <sup>1</sup>	5.00	5.00	5.00	0.0%	0.0%	01-Jan-24	
<b>Vehicles-for Hire (all) - Application/Renewal Processing Fee</b>	55.00	57.00	58.00	1.8%	5.5%	01-Jan-24	
<b>Vehicles-for Hire - Taxis - New Application<sup>1</sup></b>							
Taxicab Driver - Standard	100.00	100.00	100.00	0.0%	0.0%	01-Jan-24	
Taxicab Driver - Accessible	0.00	0.00	0.00	0.0%	0.0%	01-Jan-24	
Taxi Plate Holder - Standard Taxicab	578.00	578.00	592.00	2.4%	2.4%	01-Jan-24	
Taxi Plate Holder - Accessible Taxicab	578.00	578.00	592.00	2.4%	2.4%	01-Jan-24	
Taxicab Broker - 1 to 24 taxicabs	856.00	856.00	877.00	2.5%	2.5%	01-Jan-24	
Taxicab Broker - 25 to 99 taxicabs	2,619.00	2,619.00	2,684.00	2.5%	2.5%	01-Jan-24	
Taxicab Broker - 100 or more taxicabs	7,696.00	7,696.00	7,890.00	2.5%	2.5%	01-Jan-24	
New Licence application for Standard or Accessible Taxicab Driver with no less than 10 yrs experience, who's Licence had lapsed	318.00	318.00	326.00	2.5%	2.5%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Vehicles-for Hire - Taxis - Renewal Application<sup>1</sup></b>							
Taxicab Driver - Standard	100.00	100.00	100.00	0.0%	0.0%	01-Jan-24	
Taxicab Driver - Accessible	0.00	0.00	0.00	0.0%	0.0%	01-Jan-24	
Taxi Plate Holder - Standard Taxicab	578.00	578.00	592.00	2.4%	2.4%	01-Jan-24	
Taxi Plate Holder - Accessible Taxicab	578.00	578.00	592.00	2.4%	2.4%	01-Jan-24	
Taxicab Broker - 1 to 24 taxicabs	856.00	856.00	877.00	2.5%	2.5%	01-Jan-24	
Taxicab Broker - 25 to 99 taxicabs	2,619.00	2,619.00	2,684.00	2.5%	2.5%	01-Jan-24	
Taxicab Broker - 100 or more taxicabs	7,696.00	7,696.00	7,890.00	2.5%	2.5%	01-Jan-24	
Late fee (additional) - Taxicab Driver, Taxicab Broker	56.00	57.00	58.00	1.8%	3.6%	01-Jan-24	
Late fee (additional) - Taxi Plate Holder - Standard & Accessible	102.00	102.00	105.00	2.9%	2.9%	01-Jan-24	
<b>Vehicles-for Hire - Taxis - Licence Transfer Fees<sup>1</sup></b>							
Transfer Taxi Plate Holder to Taxi Plate Holder	4,196.00	4,196.00	4,196.00	0.0%	0.0%	01-Jan-24	
Transfer Accessible Taxi Plate Holder to Accessible Taxi Plate Holder	-	-	312.00	100.0%	100.0%	01-Jan-24	
Transfer Taxi Plate Holder - deceased Taxicab Owner to legal spouse/child within 12 months of death	312.00	312.00	312.00	0.0%	0.0%	01-Jan-24	
Two Taxi Plates or more upon Death of Plate Holder (per plate)	3,953.00	3,953.00	3,953.00	0.0%	0.0%	01-Jan-24	
Vehicle to replacement vehicle	56.00	56.00	56.00	0.0%	0.0%	01-Jan-24	
<b>Vehicles-for Hire - Taxis - Replacement of Duplicate Fees</b>							
Licence Plate	31.00	31.00	31.00	0.0%	0.0%	01-Jan-24	
Licence Certificate	20.00	20.00	20.00	0.0%	0.0%	01-Jan-24	
Change to Certificate	10.00	10.00	10.00	0.0%	0.0%	01-Jan-24	
Photo Identification	20.00	20.00	20.00	0.0%	0.0%	01-Jan-24	
Tariff Card	10.00	10.00	10.00	0.0%	0.0%	01-Jan-24	

City of Ottawa

Emergency & Protective Services

By-law and Regulatory Services - User Fees

	2022 Rate \$	2023 Rate \$	2024 Rate \$	% Change Over 2023	% Change Over 2022	Effective Date	2024 Revenue (\$000)
<b>Vehicles-for Hire - Taxis - Inspection fee per vehicle</b>							
Meter check after initial check	55.00	55.00	55.00	0.0%	0.0%	01-Jan-24	
Vehicle re-inspection	55.00	55.00	55.00	0.0%	0.0%	01-Jan-24	
Renewal to Priority List	55.00	55.00	55.00	0.0%	0.0%	01-Jan-24	
Addition to Priority List	55.00	55.00	55.00	0.0%	0.0%	01-Jan-24	
<b>Vehicles-for Hire - Limousines</b>							
Owner/Operator <sup>3</sup>	999.00	999.00	1,024.00	2.5%	2.5%	01-Jan-24	
Each Vehicle (except auxiliary service vehicles)	578.00	578.00	592.00	2.4%	2.4%	01-Jan-24	
Each temporary vehicle (30 days)	61.00	61.00	62.00	1.6%	1.6%	01-Jan-24	
<b>Limousines - Licence Transfer Fee</b>							
Change of named Licencee	55.00	55.00	55.00	0.0%	0.0%	01-Jan-24	
Change of premise location	104.00	100.00	100.00	0.0%	-3.8%	01-Jan-24	
Change of named Licencee to another partner	55.00	50.00	50.00	0.0%	-9.1%	01-Jan-24	
Replacement vehicle	55.00	57.00	57.00	0.0%	3.6%	01-Jan-24	
<b>Vehicles-for Hire - Private Transportation Companies (PTC) 1</b>							
PTC - 1 to 24 affiliated vehicles	856.00 + 0.11/trip	856.00 + 0.11/trip	877.00 + 0.12/trip	2.5 % / 9.0%	0.0%	01-Jan-24	
PTC - 25 to 99 affiliated vehicles	2,619.00 + 0.11/trip	2,619.00 + 0.11/trip	2,684.00 + 0.12/trip	2.5 % / 9.0%	0.0%	01-Jan-24	
PTC - 100 or more affiliated vehicles	7,696.00 + 0.11/trip	7,696.00 + 0.11/trip	7,890.00 + 0.12/trip	2.5 % / 9.0%	0.0%	01-Jan-24	
<b>Total Departmental</b>							<b>(90)</b>

**Notes:**

<sup>1</sup> Fees subject to Application processing, Canada Day Lottery Fee, Duplicate Permit Fee and Renewal late fee, as applicable.

<sup>2</sup> Fee per hour; a minimum charge of 3 hours will be applied, which includes on-site time, preparation and travel.

<sup>3</sup> Processing fee applies to each application by limousine Licencee regardless of number of temporary vehicles.

\* HST applicable.

## **Emergency and Protective Services Department 2024 Service Area Summary - Public Policy Development**

The Public Policy Development Service Area is responsible for recommending public policy for regulatory matters within the purview of the Emergency and Protective Services Department (EPS), and for developing and drafting corresponding regulatory by-laws including amendments to existing by-laws. The Service supports other City departments with the development of their by-laws where there is an intersection with EPS.

### **Programs/Services Offered**

- Providing strategic, policy, and regulatory advice and recommendations to EPS and other Departments, Committee and Council regarding the development and/or amendment of relevant EPS by-laws and policies
- Developing and implementing a by-law review workplan for each term of Council, in accordance with the Council-approved By-law Review Framework
- Undertaking by-law review projects for existing regulations or emerging areas, including conducting public engagement and stakeholder consultation, research, and drafting as required
- Monitoring the activities of other levels of government to determine impacts on EPS by-laws and regulations

City of Ottawa  
Emergency & Protective Services  
Public Policy Development - Operating Resource Requirement  
In Thousands (\$000)

	2022	2023		2024	\$ Change over 2023 Budget
	Actual	Forecast	Budget	Estimate	
<b>Expenditures by Program</b>					
Public Policy Development	769	825	825	1,000	175
<b>Gross Expenditure</b>	<b>769</b>	<b>825</b>	<b>825</b>	<b>1,000</b>	<b>175</b>
Recoveries & Allocations	0	0	0	0	0
Revenue	0	0	0	0	0
<b>Net Requirement</b>	<b>769</b>	<b>825</b>	<b>825</b>	<b>1,000</b>	<b>175</b>
<b>Expenditures by Type</b>					
Salaries, Wages & Benefits	762	804	804	964	160
Overtime	0	0	0	0	0
Material & Services	7	21	21	36	15
Transfers/Grants/Financial Charges	0	0	0	0	0
Fleet Costs	0	0	0	0	0
Program Facility Costs	0	0	0	0	0
Other Internal Costs	0	0	0	0	0
<b>Gross Expenditures</b>	<b>769</b>	<b>825</b>	<b>825</b>	<b>1,000</b>	<b>175</b>
Recoveries & Allocations	0	0	0	0	0
<b>Net Expenditure</b>	<b>769</b>	<b>825</b>	<b>825</b>	<b>1,000</b>	<b>175</b>
<b>Revenues By Type</b>					
Federal	0	0	0	0	0
Provincial	0	0	0	0	0
Own Funds	0	0	0	0	0
Fees and Services	0	0	0	0	0
Fines	0	0	0	0	0
Other	0	0	0	0	0
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Requirement</b>	<b>769</b>	<b>825</b>	<b>825</b>	<b>1,000</b>	<b>175</b>
<b>Full Time Equivalents</b>			<b>6.00</b>	<b>6.00</b>	<b>0.00</b>

**City Of Ottawa**  
**2024 Draft Capital Budget**  
**Emergency Preparedness and Protective Services Committee**  
**Capital Funding Summary**  
**In Thousands (\$000)**

	Revenues	Tax Supported/ Dedicated	Rate Supported	Develop. Charges	Gas Tax	Tax Supported/ Dedicated Debt	Rate Supported Debt	Develop. Charges Debt	Gas Tax Debt	Grand Total
<b>By-law &amp; Regulatory Services</b>										
Renewal of City Assets										
909118 By-law Ballistic Vest Replacement	0	80	0	0	0	0	0	0	0	80
911199 2024 Buildings-By-Law Services	0	470	0	0	0	0	0	0	0	470
911204 Bylaw Equipment Replacement (2024)	0	65	0	0	0	0	0	0	0	65
911205 By-law Vehicles and Equipment (2024)	0	259	0	0	0	0	0	0	0	259
<b>Renewal of City Assets Total</b>	<b>0</b>	<b>874</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>874</b>
<b>By-law &amp; Regulatory Services Total</b>	<b>0</b>	<b>874</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>874</b>
<b>Ottawa Fire Services</b>										
Growth										
904333 Ottawa West Fire Station Expansion	0	1,358	0	1,358	0	0	0	0	0	2,715
904334 Ottawa South Fire Station Expansion	0	255	0	255	0	0	0	0	0	510
906832 Fire Vehicles & Equipment	0	50	0	450	0	0	0	0	0	500
<b>Growth Total</b>	<b>0</b>	<b>1,663</b>	<b>0</b>	<b>2,063</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,725</b>
Renewal of City Assets										
908656 Fire SCBA Replacement	0	2,250	0	0	0	0	0	0	0	2,250
911192 Fire Tech. Development & Equipment-2024	0	374	0	0	0	0	0	0	0	374
911193 Specialty Fire Equip. Replacement-2024	0	370	0	0	0	0	0	0	0	370
911194 Fire Equipment Replacement Prog.-2024	0	350	0	0	0	0	0	0	0	350
911200 Fire Safety Equipment Replacement-2024	0	400	0	0	0	0	0	0	0	400
911201 Fire Facility Equipment Replacement-2024	0	320	0	0	0	0	0	0	0	320
911257 2024 Buildings-Fire Services	0	0	0	0	0	2,600	0	0	0	2,600
<b>Renewal of City Assets Total</b>	<b>0</b>	<b>4,064</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,664</b>
Service Enhancements										
911202 CBRN Grant-2024	150	0	0	0	0	0	0	0	0	150
911203 USAR Grant-2024	400	0	0	0	0	0	0	0	0	400
<b>Service Enhancements Total</b>	<b>550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>550</b>
<b>Ottawa Fire Services Total</b>	<b>550</b>	<b>5,727</b>	<b>0</b>	<b>2,063</b>	<b>0</b>	<b>2,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,939</b>
<b>Ottawa Paramedic Services</b>										
Growth										
903350 Paramedic Post - West (2024)	0	0	0	810	0	428	0	1,013	0	2,250
911187 Paramedic Vehicles & Equipment (2024)	0	73	0	430	0	0	0	0	0	503
<b>Growth Total</b>	<b>0</b>	<b>73</b>	<b>0</b>	<b>1,240</b>	<b>0</b>	<b>428</b>	<b>0</b>	<b>1,013</b>	<b>0</b>	<b>2,753</b>

**City Of Ottawa**  
**2024 Draft Capital Budget**  
**Emergency Preparedness and Protective Services Committee**  
**Capital Funding Summary**  
**In Thousands (\$000)**

	Revenues	Tax Supported/ Dedicated	Rate Supported	Develop. Charges	Gas Tax	Tax Supported/ Dedicated Debt	Rate Supported Debt	Develop. Charges Debt	Gas Tax Debt	Grand Total
Renewal of City Assets										
911188 Paramedic Defibrillator Replace (2024)	0	400	0	0	0	0	0	0	0	400
911189 Paramedic Equipment Replacement (2024)	0	300	0	0	0	0	0	0	0	300
911190 Paramedic Facilities Equip Replace 2024	0	125	0	0	0	0	0	0	0	125
911191 Paramedic Technology & Equipment (2024)	0	150	0	0	0	0	0	0	0	150
<b>Renewal of City Assets Total</b>	<b>0</b>	<b>975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>975</b>
<b>Ottawa Paramedic Services Total</b>	<b>0</b>	<b>1,048</b>	<b>0</b>	<b>1,240</b>	<b>0</b>	<b>428</b>	<b>0</b>	<b>1,013</b>	<b>0</b>	<b>3,728</b>
Public Safety Service										
Renewal of City Assets										
909832 Emergency Operations Centre Upgrade	0	50	0	0	0	0	0	0	0	50
911206 IMCMS Equipment (2024)	0	50	0	0	0	0	0	0	0	50
911207 Security Operations Eqpt Replace (2024)	0	405	0	0	0	0	0	0	0	405
911208 Emergency Operations Eqpt Replace (2024)	0	50	0	0	0	0	0	0	0	50
<b>Renewal of City Assets Total</b>	<b>0</b>	<b>555</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>555</b>
<b>Public Safety Service Total</b>	<b>0</b>	<b>555</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>555</b>
<b>Grand Total</b>	<b>550</b>	<b>8,204</b>	<b>0</b>	<b>3,303</b>	<b>0</b>	<b>3,028</b>	<b>0</b>	<b>1,013</b>	<b>0</b>	<b>16,096</b>