



## Finance and Corporate Services Committee

### Minutes

**Meeting #:** 1  
**Date:** February 7, 2023  
**Time:** 9:30 am  
**Location:** Andrew S. Haydon Hall, 110 Laurier Avenue West, and by electronic participation

**Present:** Chair: Mayor Mark Sutcliffe, Vice-Chair: Councillor Catherine Kitts, Councillor Riley Brockington, Councillor Cathy Curry, Councillor George Darouze, Councillor Laura Dudas, Councillor Glen Gower, Councillor Rawlson King, Councillor Jeff Leiper, Councillor Matt Luloff, Councillor Shawn Menard, Councillor Tim Tierney

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1. Notices and meeting information for meeting participants and the public  
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 22 February 2023 in Finance and Corporate Services Committee Report 1.

The deadline to register by phone to speak or submit written comments or visual presentations is 4 pm on Monday February 6, 2023, and the deadline to register to speak by email is 8:30 am on Tuesday, February 7, 2023.

**This draft Minutes document contains a summary of the disposition of items and actions taken at the meeting. This document does not include all**

of the text that will be included in the final Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in this draft Minutes document are draft until the Minutes of the meeting are confirmed by the Committee. The final draft Minutes will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 Finance and Economic Development Committee (FEDC) Minutes 42 - 1 November 2022

**Carried**

3.2 Finance and Economic Development Committee (FEDC) Confidential Minutes 42, 2022 – 1 November, 2022 (Distributed separately)

**Carried**

3.3 Information Technology Sub-Committee (ITSC) Minutes 9 - 31 May 2022

**Carried**

3.4 Information Technology Sub-Committee (ITSC) Confidential Minutes 9 - 31 May 2022 (Distributed separately)

**Carried**

4. City Manager's Office

4.1 Update on the Public Order Emergency Commission

ACS2023-CMR-OCM-0001 - Citywide

During the consent portion of the agenda, Committee approved Motion No. FCSC 2023 01-01 as outlined below:

**Report Recommendation(s)**

**That the Finance and Corporate Services Committee recommend City Council receive the information related to the City of Ottawa's**

**work on the Public Order Emergency Commission, including as follows:**

- a. **The City of Ottawa’s Institutional Report (Document 1);**
- b. **The City of Ottawa’s Timeline of Events Relating to the Freedom Convoy (Document 2); and**
- c. **Factual Submissions of the City of Ottawa (Document 3).**

**Carried as amended**

**Amendment:**

**Motion No. FCSC 2023-01-01**

Moved by M. Luloff

**WHEREAS, at its meeting on February 7, 2023, Finance and Corporate Services Committee will consider an information report titled, “Update on the Public Order Emergency Commission” (ACS2023-CMR-OCM-0001); and**

**WHEREAS Document 1 of the Report, being “Institutional Reports Submitted by the City of Ottawa,” includes information about the 2022 Freedom Convoy’s impact on residents with disabilities but this content was inadvertently omitted from the Report’s “Accessibility Impacts” section.**

**THEREFORE BE IT RESOLVED THAT the Report’s “Accessibility Impacts” section be amended to include the following comments:**

**As noted in Document 1, being the City of Ottawa’s Institutional Report, the impact of the Convoy on Ottawa’s residents, particularly those who live in the downtown core, was well-documented in the media and in the thousands of emails sent to elected officials at the City during the relevant time. City staff documented common and persistent impacts to residents, including seemingly never-ending noise from horns, fumes from idling trucks, issues with food security, transportation, safety, and mental health.**

**For more information about the impact on residents with disabilities, see section 5 of Document 1, being the “Impact of Demonstrations in Early 2022 on the City of Ottawa, its**

**Residents and Businesses.” In particular, several accessibility impacts are described under subsection ii, being “Impact on Health.” This includes impacts on people with disabilities, isolation and mental health challenges, the effects of air pollution, and the impact on health care workers and the healthcare system. Additional information about the City’s supports to people with disabilities are described in subsection i, titled, “Vulnerable People: Human Needs Command Centre and Human Needs Task Force.”**

**Carried**

5. Finance and Corporate Services Department

5.1 2023 Draft Operating and Capital Budget – Finance and Corporate Services Committee

ACS2023-FCS-FSP-0001 - Citywide

The draft budget was tabled at the Council meeting of February 1, 2023. The Finance and Corporate Services Committee report on the draft budget will be considered by Council at its meeting of March 1, 2023.

On the outset Committee approved FCSC 2023-01-02 to formally add items 5.1 and 5.2 to the agenda.

Wendy Stephanson, Interim City Manager and Cyril Rogers, Interim Chief Financial Officer, Finance and Corporate Services spoke to a PowerPoint Presentation, a copy of which is held on file with the Office of the City Clerk.

After discussion and questions on the budget, Vice-Chair Kitts moved the Budget roadmap motion, which was Carried as presented.

**Report Recommendation**

**That the Finance and Corporate Services Committee consider the relevant portions of the 2023 Operating and Capital Budgets and make recommendations to Council sitting in Committee of the Whole to be held March 1, 2023.**

**Carried as amended**

**Amendment:**

**Motion No. FCSC 2023-01-02**

Moved by C. Kitts

**WHEREAS** the following reports were not distributed with the Finance and Corporate Services Committee Agenda but were posted after the 2023 Budget was tabled on February 1, 2023;

**5.1 – Report (ACS2023-FCS-FSP-0001) 2023 Draft Operating and Capital Budget – Finance and Corporate Services Committee”** was not circulated with the agenda; and

**5.2 - Report (ACS2023-FCS-FIN-0001) titled “Report on 2023 Budget Expenses Pursuant to Ontario Regulation 284/09”** was not circulated with the agenda; and

**THEREFORE BE IT RESOLVED** that, pursuant to Subsection 89(3) of the Procedure By-law (being By-law NO 2022-410), the Finance and Corporate Services Committee approve the addition of these items.

**Carried**

**Amendment:**

**Motion No. FCSC 2023-01-03**

Moved by C. Kitts

**That the Finance and Corporate Services Committee recommend that Council, sitting as Committee of the Whole, approve the Finance and Corporate Services Committee 2023 Draft Operating and Capital Budget, as follows:**

- 1. Elected Officials - Operating Resource Requirement (page 2);**
- 2. Office of the City Clerk Budget, as follows;**
  - a. User fees (pages 6-7);**
  - b. Operating Resource Requirement (page 5);**
- 3. Legal Services Operating Resource Requirement (page 9)**
- 4. City Manager’s Office Operating Resource Requirement (page 11);**

5. **Transit Services, Rail Construction Program Service Budget as follows:**
  - a. **User fees (pages 14-16);**
  - b. **Operating Resource Requirement (page 13);**
6. **Planning, Real Estate and Economic Development Department Budget, as follows:**
  - a. **General Manager's Office and Business and Technical Support Services – Operating Resources Requirement (page 17);**
  - b. **Economic Development and Long-Range Planning, as follows:**
    - i. **User fees (page 20)**
    - ii. **Operating Resource Requirement (page 19);**
  - c. **Corporate Real Estate Office, as follows:**
    - i. **User fees (page 23);**
    - ii. **Operating Resource Requirement (page 22);**
7. **General Manager's Office and Business Support Services (former ICS) – Operating Resource Requirement (page 24)**
8. **Service Transformation – Operating Resources Requirement (page 26)**
9. **Public Information and Media Relations - Operating Resource Requirement (page 28);**
10. **Human Resources Operating Resource Requirement (page 30);**
11. **ServiceOttawa Operating Budget as follows:**
  - a. **User fees (page 34);**
  - b. **Operating Resource Requirement (page 33);**
12. **Information Technology Services – Operating Resource Requirement (page 36);**
13. **Supply Services - Operating Resource Requirement (page 38);**

- 14. Remaining Finance and Corporate Services Department Operating Budgets, as follows:**
- a. Chief Financial Officer/Treasurer and Business Support Services - Operating Resource Requirement (page 39);**
  - b. Financial Strategies, Planning and Client Services, as follows:**
    - i. Operating Resource Requirement (page 41);**
  - c. Revenue Services, as follows:**
    - i. User fees (pages 45-46);**
    - ii. Operating Resource Requirement (page 44);**
  - d. Corporate Finance – Operating Resource Requirement (page 48);**
  - e. Payroll, Pensions and Benefits Services – Operating Resource Requirement (page 50);**
- 15. Non-Departmental - Operating Resource Requirement (page 53-56).**
- 16. Finance and Corporate Services Committee Capital Budget (page 57, individual projects listed on pages 113-118)**

**Carried**

**5.2 Report on 2023 Budget Expenses Pursuant to Ontario Regulation 284/09**

ACS2023-FCS-FIN-0001 - Citywide

This item will be presented to Council on March 1, 2023 in Finance and Corporate Services Committee Report No 1A

Please see Motion FCSC 2023-01-02 (above) that added the item formally to the agenda (item 5.1)

**Report Recommendations**

- 1. That the Finance and Corporate Services Committee recommend Council adopt this report.**
- 2. That Council approve that the Chief Financial Officer (CFO) / City Treasurer be delegated the authority to adjust the accrual**

**budget to include any budget changes approved by Council as part of the final adopted budget, and to include the accrual budget presentation within the City of Ottawa's final adopted 2023 budget book, for information purposes.**

**Carried**

6. Office of the City Clerk

6.1 Finance and Corporate Services Committee Terms of Reference

ACS2023-OCC-CCS-0010 - Citywide

**Report Recommendation**

**That the Finance and Corporate Services Committee recommend Council approve its Terms of Reference, as outlined in this report and attached as Document 1.**

**Carried**

7. In Camera Items

There were no *in camera* items.

8. Information Previously Distributed

8.1 Update on the City of Ottawa's response to the proceedings of the Ottawa Light Rail Transit Public Inquiry

8.2 Economic Development Quarterly Updates, Q2 and Q3 2022

9. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

10. Inquiries

There were no Inquiries.

11. Other Business

There was no other business.

12. Adjournment

Next Meeting

Tuesday, 7 March, 2023



The meeting adjourned at 10:49 am.

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Original signed by M. Aston,  
Committee Coordinator

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Original signed by Mayor M.  
Sutcliffe, Chair