

**SUBJECT: Status Update – Finance and Corporate Services Committee
Inquiries and Motions for the period ending April 21, 2023**

File Number ACS2023-OCC-CCS-0056

Report to Finance and Corporate Services Committee on 2 May 2023

Submitted on April 21, 2023 by Melinda Aston, Committee Coordinator

**Contact Person: Melinda Aston, Committee Coordinator, Office of the City Clerk
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Ward: Citywide

**OBJET : Rapport de situation – demandes de renseignement et motions du
Comité des finances et des services organisationnels pour la période
se terminant le 21 avril 2023**

Dossier : ACS2023-OCC-CCS-0056

Rapport au Comité des finances et du développement économique le 2 mai 2023

Soumis le 21 avril 2023 par Melinda Aston, coordonnatrice du comité

**Personne ressource : Melinda Aston, coordonnatrice du comité
(613) 580-2424, poste. 21838, Melinda.Aston@ottawa.ca**

Quartier : à l'échelle de la ville

Report recommendation

**That the Finance and Corporate Services Committee receive this report for
information.**

Recommandation du rapport

**Que le Comité des finances et des services organisationnels prenne
connaissance de ce rapport.**

BACKGROUND

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these

motions and inquiries. Accordingly, this report is being presented to Committee for information.

DISCUSSION

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The departmental list of outstanding motions and directions to staff is attached as Document 1.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a City-Wide report.

ADVISORY COMMITTEE(S) COMMENTS

No Advisory Committees were consulted in the preparation of this information report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Outstanding Inquiries as of April 21, 2023 (immediately follows report)

Document 1: Departmental List of Outstanding Motions and Directions

DISPOSITION

This report is for information purposes. The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.

Document 1

Table 1 – List of Outstanding Inquiries as of April 21, 2023

Inquiry Number	Subject	Meeting Date	Raised by	Referred to (lead department)
FCSC-2023-01	Staff position vacancies	4/Apr/2023	Kitts	Finance and Corp Services