



Ottawa Police Services Board

Minutes

Meeting #: 94
Date: November 27, 2023
Time: 4:00 pm
Location: Electronic Participation

Present: Chair: Gail Beck, Mayor Mark Sutcliffe, Councillor Cathy Curry, Councillor Marty Carr, Michael Doucet, Vice Chair: Salim Fakirani, Peter Henschel

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1. Notices and meeting information for participants and members of the public
 2. Confirmation of Agenda

That the Ottawa Police Services Board confirm the agenda of the 27 November 2023 meeting.

Carried

3. Confirmation of Minutes
 - 3.1 Minutes #90 of 23 October 2023

That the Ottawa Police Services Board confirm Minutes #90 of the 23 October 2023 meeting.

Carried

3.2 Minutes #92 of 08 November 2023

That the Ottawa Police Services Board confirm Minutes #92 of the 08 November 2023 special meeting.

Carried

4. Committee Meetings: Reports from Committee Chairs & Minutes

4.1 Finance and Audit Committee - Draft Minutes #23 of 17 November, 2023

The Chair of the Finance and Audit Committee provided an overview of the meeting that took place and noted that the only item they had discussed, namely the draft budget tabled on November 8 is before the Board for approval.

That the Ottawa Police Services Board receive this item for information.

Received

5. Declarations of Interest

No Declarations of Interest were filed.

6. Public Delegations

1. Jeffrey Bradley, Ph.D. Candidate (ABD) Legal Studies - Carleton University. Member of the Criminalization and Punishment Education Project
2. Keith Nuthall, Vice-President of a condominium board in Sandy Hill and a long-term community activist.
3. David Hill, Councillor, Ward 3
4. Calla Barnett, PhD(c) Vice-Chair, Action Sandy Hill
5. Anya Fraser, a resident in Ward 12

Public delegations spoke to the 2024 Ottawa Police Service draft budget; the inefficacy of police responses to intimate partner violence; requests for more police in Sandy Hill to keep the community safe and safety concerns around supervised consumption sites; the issue of vehicle thefts and the lack of provincial funding for Ottawa; and support for the staffing stabilization plan.

The Service noted it would be following up with Province to understand why they did not receive any of the grant funding related to vehicle thefts and to see if there is an opportunity for reconsideration.

7. Inquiries

Member Carr raised the following inquiry:

Roles and Responsibilities Regarding Business Plan Development

The Ottawa Police Services Board Policy Manual notes:

[T]he Ottawa Police Services Board is required by subsection 32(1) of Ontario Regulation 3/99 (" the Adequacy Standards") to enter into a protocol with the Council for the Municipality of Ottawa that addresses:

A. The sharing of information with Municipal Council, including the type of information to be shared and the frequency of sharing such information.

B. The dates by which the business plan and annual report shall be provided to Municipal Council.

C. The responsibility for making public the business plan and annual report and the dates by which the business plan and report must be made public.

D. If the Municipal Council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan

Can staff clearly outline the respective roles and authorities of the Police Services Board and Ottawa City Council concerning the development of the Police Services' Business Plan.

8. Items of Business

8.1 Chair's verbal report

Chair's report

That the Ottawa Police Services Board receive this report for information.

Received

8.2 Chief's verbal report

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.3 Update on Board Strategic Plan: Final Draft for Approval

Presentation

Final Draft Strategic Plan

That the Ottawa Police Services Board approve the final draft of the strategic plan.

Carried

8.4 Budget Consultation Summary

Chief's report

5:20 Cathy is commenting on Board consultation vs

That the Ottawa Police Services Board receive this report for information.

Received

8.5 2024 Draft Operating and Capital Budget

Chief's report

The following points of clarification were made about the budget, following questions from Board members:

- The Service is hiring 75 growth positions over three years and will identify on a yearly basis where they will be assigned. In terms of resignations/retirements/attrition, the Service is projecting 70 members a year. The listing of retirements as an 'efficiency' in the budget book is meant to represent the members who had sick banks and are now retiring. The sick leave program was changed around 1994-1995 and this reflects the lower liability.
- Under the new District model, each district will have its own Neighbourhood Resource Team (NRT).
- For the South Facility Project and any incremental needs/costs, the OPS is confident it can achieve the project with the monies it is setting aside. In terms of facilities the Service will be turning back over to the City as part of the Facilities Strategic Plan, there will be no financial benefit from this transaction.
- The "Just In Time" Program was a program to assist in managing the ebbs and flows of the staffing complement. It was previously collapsed as an efficiency measure however OPS will be restarting it as part of the staffing stabilization strategy. The program will also help to reduce overtime.
- The \$650,000 for cyber security is a net increase investment however it is identified under "maintain services" as OPS already has a Cyber Security Program.
- The 2025 tax rate forecast of 5.6% does not include assessment growth. Further, much of the funding is related to the staffing stabilization plan as the cost of the plan grows in later years. There are also project costs as a result of initiatives being pushed to future years pending Board approval, such as body worn cameras.

The Board requested to receive more information around vulnerable sector checks to have a better understanding of revenue opportunities and engage in a further policy discussion.

That the Ottawa Police Services Board:

1. **Approve the Ottawa Police Service 2024 Draft Operating and Capital Budget.**

2. **Delegate authority to the Chief of Police to execute and administer the 2024 Fleet Replacement Program, up to a maximum of \$4.8 million.**
3. **Delegate authority to the Chief of Police to execute and administer the 2024 Conducted Energy Weapon (CEW) Program, up to a maximum of \$1.33M.**

Carried

8.6 Delegation of Special Constable Status Approval

Chief's report

That the Ottawa Police Services Board:

1. **Delegate authority to the Chair and Vice-Chair to approve Special Constable Appointments and Re-Appointments, pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the Approval of Appointment Forms obtained from the Ministry of the Solicitor General; and**
2. **Approve semi-annual reporting to the Board for exercise of this delegated authority.**

Carried

8.7 Telephone Maintenance Services for the Ottawa Police Service

Chief's report

That the Ottawa Police Services Board delegate authority to the Chief of Police for the purchase of wireline telephone support and maintenance services, including equipment and professional services to support 9-1-1 phone lines and administrative phone lines at the Ottawa Police Service as part of the transition to NG9-1-1. The associated competitive tender 30923-83988-T01 is a five (5) year contract for the upward amount of \$2,472,775 before applicable taxes.

Carried

8.8 Workforce Management Report – Third Quarter 2023

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.9 Financial Status Report – Third Quarter 2023

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.10 Report on SIU Investigation 23-OFI-071

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.11 Report on SIU Investigation 23-OVI-211

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.12 Outstanding Board Inquiries & Motions: November 2023

Executive Director's report

That the Ottawa Police Services Board receive this report for information.

Received

8.13 Letters of Commendation

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

9. Other Business

The Chair raised the topic of returning to in-person meetings, following questions she has been receiving. She noted the Board does not currently have the resources required to host hybrid meetings therefore the only option would be to be fully in-person, which limits accessibility. In light of this, the Chair suggested the Board remain virtual until the Board has more resources.

A suggestion was made to consider alternating meetings between in person and virtual formats. The Chair noted she would discuss this with the Executive Director and report back to the Board in December.

10. In Camera Items

Please note that the in-camera meeting was held prior to the public meeting and the following items were discussed:

1. Briefing on Major Events and Demonstrations
2. Labour Relations Matter
3. Legal Matter
4. Labour Relations Matter
5. Labour Relations Matter

11. Adjournment

The meeting adjourned at 05:49 pm.

12. Next Meeting

Regular Meeting – Monday, December 18, 2023 - 4:00 PM

DRAFT