

**Subject: Status Update – Emergency Preparedness and Protective Services
Committee Inquiries and Motions for the Period Ending 6 February 2024**

File Number ACS2024-OCC-CCS-0014

**Report to Emergency Preparedness and Protective Services Committee on
15 December 2023**

**Submitted on February 6, 2024 by Christopher Zwierzchowski,
Committee Coordinator**

**Contact Person: Christopher Zwierzchowski, Committee Coordinator,
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Ward: City Wide

**Objet : Rapport de situation – demandes de renseignements et motions du
Comité des services de protection et de préparation aux situations d'urgence
pour la période se terminant le 6 février 2024**

Dossier : ACS2024-OCC-CCS-0014

**Rapport au Comité des services de protection et de préparation aux situations
d'urgence le 15 février 2024**

**Soumis le 6 février 2024 par Christopher Zwierzchowski,
Coordonnateur du Comité**

**Personne ressource : Christopher Zwierzchowski,
Coordonnateur du Comité, Bureau du greffier municipal**

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Quartier : À l'échelle de la ville

REPORT RECOMMENDATION

**That the Emergency Preparedness and Protective Services Committee receive
this report for information.**

RECOMMANDATION DU RAPPORT

Que le Comité des services de protection et de préparation aux situations d'urgence prenne connaissance du présent rapport.

BACKGROUND

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries. Accordingly, this report is being presented to Committee for information.

DISCUSSION

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding EPPS Committee Motions and Directions to staff is attached as Document 1. The list of outstanding EPPS Committee Inquiries is attached as Document 2.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city-wide report.

ADVISORY COMMITTEE(S) COMMENTS

No Advisory Committees were consulted in the preparation of this information report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Outstanding Emergency Preparedness and Protective Services Committee Motions and Directions

Document 2 – Outstanding Emergency Preparedness and Protective Services Committee Inquiries

DISPOSITION

The Coordinator will continue to track all formal inquiries made at the Committee meetings and departmental staff will continue to track motions and directions to staff, the status of which will be reported to the Committee on a bi-monthly basis.