

**SUBJECT: Status Update - Council Inquiries and Motions for the period ending  
February 16, 2024**

**File Number ACS2024-OCC-CCS-0017**

**Report to City Council on 21 February 2024**

**Submitted on February 16, 2024 by Caitlin Salter MacDonald, Manager, Council  
and Committee Services**

**Contact Person: Melinda Aston, Coordinator, Council and Committee Services,  
Office of the City Clerk**

**613-580-2424 x21838, [Melinda.Aston@ottawa.ca](mailto:Melinda.Aston@ottawa.ca)**

**Ward: City wide**

**OBJET : Rapport de situation – demandes de renseignements et motions du  
Conseil pour la période se terminant le 16 février 2024**

**Dossier : ACS2024-OCC-CCS-0017**

**Rapport au Conseil le 21 février 2024**

**Soumis le 16 février 2024 par Caitlin Salter MacDonald, Gestionnaire des Services  
au Conseil municipal et aux comités**

**Personne ressource : Melinda Aston, Coordonnatrice, Services au Conseil  
municipal et aux comités, bureau du Greffier municipal**

**613-580-2424, poste 21838, [Melinda.Aston@ottawa.ca](mailto:Melinda.Aston@ottawa.ca)**

**Quartier : À l'échelle de la ville**

**Report recommendation**

**That Council receive this report for information.**

**Recommandation du rapport**

**Que le Conseil municipal prenne connaissance de ce rapport.**

## **BACKGROUND**

On June 11, 2008, City Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Council to receive status updates on these motions and inquiries. Accordingly, this report is being presented to Council for information.

## **DISCUSSION**

As per the process approved by Council, this report includes the status of any outstanding Council inquiries. The report also includes the status of outstanding Council motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately. Motions, directions, and inquiries initiated at Standing Committee are similarly reported out directly to those Committees

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding Council Inquiries is set out below as Document 1.

The departmental list of outstanding motions and directions to staff is attached as Document 2.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with receiving this report.

## **LEGAL IMPLICATIONS**

here are no legal impediments to receiving this report.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This report is City-wide in nature

## **ADVISORY COMMITTEE(S) COMMENTS**

As this report is administrative in nature, no comments were received from Advisory Committees.

## **CONSULTATION**

This report is administrative in nature and, therefore, no consultation was required.

## **ACCESSIBILITY IMPACTS**

This report is for information only and has no associated accessibility impacts.

## **RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified for this report, as it is for information only.

## **RURAL IMPLICATIONS**

There are no rural implications associated with receiving this report.

## **TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities identified for the Term of Council.

## **SUPPORTING DOCUMENTATION**

Document 1 – Outstanding City Council Inquiries as of February 16, 2024 (immediately follows report)

Document 2 - Departmental report on Outstanding Motions and Directions as of February 16, 2024 (attached separately)

## **DISPOSITION**

Council and Committee Services will continue to track all formal inquiries made at Council meetings and departmental staff will continue to track motions and directions to staff.

**Document 1**

**Table 1 – List of Outstanding Council Inquiries as of February 16, 2024**

<b>Inquiry Number</b>	<b>Subject</b>	<b>Council Meeting Date</b>	<b>Raised by</b>	<b>Referred to (lead department_</b>	<b>Status Update</b>
OCC-2024-02	Building Permit Processes and Costs	7-Feb-2024	S. Desroches	Planning, Real Estate and Economic Development	In progress
OCC-2024-01	Housing Refugees and Asylum Seekers	24-Jan-24	A. Hubley	Community and Social Services	In progress
OCC-2023-11	Cost structure for traffic Calming Measures	22/Nov/2023	R. Brockington	IWSD/FCSD (Supply)	In progress
OCC-2023-09	Park and Rides	13/Sep/2023	S. Desroches	Transit Services	In progress
OCC-22-05	Formal Legal Opinion on Ottawa's Illegal Occupation	13/Apr/2022	Previous Term of Council	City Solicitor	In progress
OCC-16-19	Street Furniture	25/Sep/2019	Previous Term of Council	Planning, Real Estate and Economic Development	In progress