

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

22 January 2024 / 22 janvier 2024

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

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SUBJECT: APPLICATION FOR SECONDARY ACTIVITIES

OBJET: DEMANDE LIÉE À DES ACTIVITÉS SECONDAIRES

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board receive this report for information.

RECOMMANDATIONS DU RAPPORT

**Que la Commission de services policiers d'Ottawa prenne connaissance du
présent rapport à titre d'information.**

BACKGROUND

Board Policy BC-2 – Monitoring Requirements, stipulates that the Chief of Police shall provide the Board with an annual report on the secondary activities of all sworn officers. In addition, the Chief of Police shall advise the Board of any secondary activities they are personally contemplating so the Board can determine if it is acceptable.

The Ottawa Police Service provides guidelines regarding off duty secondary activities for all members including temporary, contract, and term employees. This is to ensure that outside activities do not interfere with the member's duties or detract from public trust and community confidence in the Ottawa Police Service.

DISCUSSION

Section 49(1) states:

49(1) A member of a police force shall not engage in any activity,

- (a) that interferes with or influences adversely the performance of his or her duties as a member of the police service, or is likely to do so;
- (b) that places the member in a position of conflict of interest, or is likely to do so;
- (c) that would otherwise constitute full-time employment for another person; or
- (d) in which he or she has an advantage derived from employment as a member of a Police Service.

The Chief of Police exercises his discretion, on a case-by-case basis, to determine whether an application is likely to violate Section 49(1) of the Police Services Act. During 2023 there were 11 applications for secondary activity. Of these submissions, all have been approved.

The following chart details the type of activities, the number of applications received from uniform and civilian members and the status of the applications as of 31 December 2023.

2023 ANNUAL REPORT ON NEW APPLICATIONS FOR SECONDARY ACTIVITY		
TYPE OF ACTIVITY	NUMBER OF SWORN APPLICATIONS	NUMBER OF CIVILIAN APPLICATIONS
Customer Service	4	3
Human Resources		1
Military	1	
Teaching	2	
Ward Councilor (Clarence Creek)	1	
TOTAL	8	4

CONSULTATION

Not applicable.

FINANCIAL STATEMENT

Not applicable.

CONCLUSION

The Police Services Act requires regular reporting to the Board on secondary activities of members of the Police Service, and the Board's own policies stipulate that this reporting will take place on an annual basis. This report fulfills the Chief's reporting requirements on secondary activities for the period 01 January to 31 December 2023.