

**From:** Ottawa Public Library Board\C.A. de la bibliothèque publique d'Ottawa  
**Sent:** March 20, 2024 3:01 PM  
**Subject:** Orléans Branch Closure

*Sent on behalf of Anna Basile, Deputy CEO, Corporate Services*

Trustees,

This email is to make trustees aware that the Orléans branch will be closed April 15, 16, and 17 to replace the fire detection system.

In 2023, the fire alarm tripped on several occasions resulting in the branch to be closed on two occasions to drain and refill the sprinkler system, as per Fire Code requirements. As these were false alarms, the City's Facilities Operations team has been investigating the root cause of the failure. Together, with the City's fire protection contractor, we have determined the best way forward is to replace the fire detection system completely to mitigate the risk of future false alarms. For safety and code reasons, the public will not be permitted in the facility during the work.

There will be no library services for three (3) days. Staff will notify the local ward Councillor and issue public communications following this memo. This item will be listed as Information Previously Distributed on the 9 April 2024 Board meeting agenda.

Thank you  
Anna

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