



**Accessibility Advisory Committee**

**Minutes**

**Meeting #:** 10  
**Date:** Tuesday, March 19, 2024  
**Time:** 6 pm  
**Location:** Electronic Participation

**Present:** Chair Vania Karam, Vice-Chair Holly Ellingwood, Wayne Antle, Ian Bourrie, Ana Maria Cruz-Valderrama, Matthew Eliot, Jodi Fisher, David Humphries, William Van Veen, Hannah Walhad

**Absent:** Adele Furrie, Murray MacDonald

**Present non-voting member:** Councillor Marty Carr

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1. Notices and meeting information for meeting participants and the public  
Members of Committee and Council, City staff, media and the general public may join the meeting with this link:  
[Zoom meeting no. 84938360532](#)  
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
Accessible formats and communication supports are available, upon request.  
The deadline to register to speak, or submit written comments is 4 pm on the day of the meeting.
2. Declarations of Interest  
No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 AAC Minutes 9 – February 20, 2024

**Carried**

4. Office of the City Clerk

4.1 Accessibility Advisory Committee - Workplan 2024 Update

Megan Richards, Program Manager, Accessibility Office and Tyler Cox, Manager, Legislative Services, Office of the City Clerk provided information and answered questions.

Members spoke to various issues that they are concerned with, including but not limited to, social isolation of seniors and disabled, festivals, property issues, parking and Para-Transpo. Members also provided feedback on the current workload of the Committee.

**Report Recommendation(s)**

**That the Accessibility Advisory Committee receive and table the Term of Council work plan for consideration at the April meeting.**

**Received**

4.2 Accessibility Office Update

Sarah Beriault, Corporate Accessibility Specialist, Accessibility Office provided a presentation and answered questions.

Megan Richards, Program Manager, Accessibility Office and Tyler Cox, Manager, Legislative Services, Office of the City Clerk, were also in attendance and answered questions.

A copy of the slide presentation is filed with the Office of the City Clerk.

Chair Karam asked if there was a process to measure progress over the year. Mr. Cox informed the committee that there is a report every two years that rises to Committee and Council.

**Report Recommendation(s)**

**That the Accessibility Advisory Committee receive the updates for information.**

**Received**

5. Motions of Which Notice has been Previously Given
6. Notices of Motions (For Consideration at Subsequent Meeting)  
There were no Notices of Motion.
7. Inquiries  
There were no Inquiries.
8. Other Business  
There was no other business.
9. Adjournment  
Next Meeting  
April 16, 2024.  
The meeting adjourned at 7:09 pm

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Original signed by R. Ramos,  
Committee Coordinator

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Original signed by Vania Karam,  
Chair