

**Subject: Heritage Permits Issued through Delegated Authority, 2023**

**File Number: ACS2024-PRE-RHU-0030**

**Report to Built Heritage Committee on 4 March 2024**

**and Council 3 April 2024**

**Submitted on February 20, 2024 by Court Curry, Manager, Right of Way, Heritage,  
and Urban Design Services, Planning, Real Estate and Economic Development**

**Contact Person: Taylor Quibell, Heritage Planner I**

**613-580-2424 ext.74708, taylor.quibell@ottawa.ca**

**Ward: Citywide**

**Objet: Permis patrimoniaux délivrés en vertu de pouvoirs délégués, 2023**

**Dossier: ACS2024-PRE-RHU-0030**

**Rapport au Comité du patrimoine bâti**

**le 4 mars 2024**

**et au Conseil le 3 avril 2024**

**Soumis le 20 février 2024 par Court Curry, Gestionnaire, Services des emprises,  
du patrimoine, et du design urbain, Services de la planification, des biens  
immobiliers et du développement économique**

**Personne ressource: Taylor Quibell, Planificateur du patrimoine I**

**613-580-2424 ext.74708, taylor.quibell@ottawa.ca**

**Quartier: À l'échelle de la ville**

## **REPORT RECOMMENDATION(S)**

**That the Built Heritage Committee recommend that Council receive the following report for information.**

## **RECOMMANDATION(S) DU RAPPORT**

**Que le Comité du patrimoine bâti recommande que le Conseil prenne connaissance du rapport suivant à titre d'information.**

## **BACKGROUND**

On July 8, 2015, City Council approved the recommendations included in the report number [ACS2015-PAI-PGM-0094](#) which delegated authority under the *Ontario Heritage Act* (“the Act”) for certain types of applications to the General Manager, Planning and Growth Management Department (Planning, Real Estate and Economic Development). This authority has been incorporated into Schedule J, Section 33 of the City’s Delegation of Authority By-law 2023-2.

Schedule J, Section 33(8) of the Delegation of Authority By-law requires that the Manager, Right of Way, Heritage and Urban Design will bring forward to the appropriate Standing Committee of Council an annual report of heritage permits issued under delegated authority at least once every calendar year. This report has been prepared to provide information on permits issued through delegated authority in 2023.

## **DISCUSSION**

From January 1, 2023, to December 31, 2023, 73 heritage permits were issued under the *Ontario Heritage Act* using the authority delegated to staff. These permits were issued under Parts IV and V of the Act authorizing a variety of alterations ranging from windows replacement to additions that meet the criteria approved by Council. Of the 73 permits issued, 22 were part of the City of Ottawa Heritage Grant Program for Building Restoration.

The delegated authority process has improved client service by providing a formal application process for all alterations to designated buildings. The average timeline for the issuance of a permit is ten days from the date of application with many smaller applications taking only two to three days for issuance.

A complete list of permits issued through delegated authority is attached as Document 1 to this report.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications.

## **LEGAL IMPLICATIONS**

There are no legal implications associated with receiving this report.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This is a City-wide report – not applicable.

## **CONSULTATION**

There was no consultation for this report.

## **ACCESSIBILITY IMPACTS**

There are no accessibility impacts associated with this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk implications associated with this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no asset management implications associated with this report.

## **RURAL IMPLICATIONS**

In 2023, five heritage permits were issued for a designated property in the rural area:

- 6656 Rideau Valley Drive South
- 270 Pinhey's Point Road
- 590 Hazeldean Road
- 15 Steeple Hill Crescent
- 6581 Fourth Line Road

## **TERM OF COUNCIL PRIORITIES**

There are no Term of Council Priority impacts associated with this report.

## **SUPPORTING DOCUMENTATION**

Document 1 Heritage Permits Issued under Delegated Authority, 2023

**DISPOSITION**

This report is for information. The Heritage Planning Branch will continue to report annually on heritage permits issued under delegated authority.

### Document 1 Heritage Permits Issued under Delegated Authority, 2023

	Application Date	Address	Designation	Type of Work	Heritage Permit Issued
1	December 30, 2022	216 Cooper St	Part V	Construction of 1-storey Accessory Building	January 10, 2023
2	December 23, 2022 (Heritage Grant)	27 Bruyere	Part IV/V	Repair a large stained-glass window (west) of the chapel. Hardware.	July 31, 2023
3	January 4, 2023 (Heritage Grant)	174 Stanley	Part V	Restoration of windows on first and second floor	May 5, 2023
4	January 6, 2023 (Heritage Grant)	161-163 Gilmour	Part V	Restoration of masonry and exterior wood surfaces	April 12, 2023
5	January 10, 2023 (Heritage Grant)	90 Queen Victoria	Part V	Restoration of original exterior patio door	June 15, 2023
6	January 16, 2023 (Heritage Grant)	454 King Edward	Part IV/V	Stone masonry restoration	April 12, 2023
7	January 17, 2023	6656 Rideau Valley	Part IV	Window replacement	January 25, 2023
8	January 17, 2023	100 Laurier Avenue East	Part V	Repointing of masonry	January 24, 2023
9	January 17, 2023	161 Sir Guy Carleton	Part V	Replacement of exterior wall cladding with stucco and stone skirt & alterations to windows on front facade	March 2, 2023
10	January 18, 2023	166 Huron Avenue North	Part IV	Removing and reinstating the wood trim in the interior living room	January 30, 2023
11	January 19, 2023	355 Cooper	Part V	Concrete step replacement and exterior wall and canopy remediation.	February 2, 2023
12	January 23, 2023	88 Queen Victoria	Part V	Installation of Skylights on Rear-facing Slope	February 2, 2023
13	January 23, 2023 (Heritage Grant)	323 Somerset W	Part V	Brick repointing and replacement	April 12, 2023

14	January 25, 2023	231 Cobourg	Part V	Minor design changes to previously approved plans	January 25, 2023
15	February 12, 2023 (Heritage Grant)	21 Cathcart Square	Part V	Restoration of exterior wood surfaces including replacing siding and reinstalling eavestrough	April 12, 2023
16	February 16, 2023	550 Cumberland	Part V	Repair and restoration of front stairs, portico	March 16, 2023
17	February 22, 2023 (Heritage Grant)	102 Lewis	Part V	Replacement of 10 wood windows	April 24, 2023
18	February 23, 2023 (Heritage Grant)	51 Crichton	Part IV/V	Restoration of 5 original windows and storms and replacement of 6 windows.	April 26, 2023
19	February 23, 2023 (Heritage Grant)	24 Springfield	Part IV	Restoration of wood windows, patio doors and frames	May 5, 2023
20	February 24, 2023 (Heritage Grant)	180 Metcalfe	Part V	Replacement of copper flashing on the parapets and stone cornice	April 27, 2023
21	February 27, 2023 (Heritage Grant)	164 Guigues	Part V	Demolition and restoration of the original ground floor porch	May 25, 2023
22	February 27, 2023 (Heritage Grant)	126 Keefer	Part V	Remove and replace deteriorating siding and window capping	April 12, 2023
23	February 27, 2023 (Heritage Grant)	113-117 Bank	Part V	Masonry repairs, including repointing, replacing, and sealing bricks.	April 12, 2023
24	February 27, 2023 (Heritage Grant)	207 Cathcart	Part V	Restoration and reinstatement of the first and second level porches	April 12, 2023
25	February 27, 2023 (Heritage Grant)	189 Laurier	Part V	Restoration and repair work of original exterior wood features	April 12, 2023
26	February 27, 2023 (Heritage Grant)	453 Laurier	Part V	Restoration and replacement of historic windows at the front and side of house	April 12, 2023
27	February 28, 2023	322 Clemow	Part V	Restoration work on the front porch	April 12, 2023

28	February 28, 2023	322 Clemow	Part V	Restoration work on the front porch	April 12, 2023
29	March 2, 2023	54 Lorne Avenue	Part V	Installation of swim spa & wooden deck that will connect to side porch & bifold door on rear facade	March 3, 2023
30	March 9, 2023	429 MacLaren	Part V	Reinstate a one storey porch to replace a previously demolished porch. The work included in the scope of this project is as follows:	March 30, 2023
31	March 10, 2023	320 Cooper Street	Part V	Addition of a secondary means of egress to meet code requirements.	March 14, 2023
32	March 14, 2023	243-249 Bank Street	Part V	Removal of the existing roof over the retail portion of the building, reframing of the roof, and rehabilitate the structural clay brick columns.	March 14, 2023
33	March 21, 2023	161 Manor Avenue	Part V	2022 Permit Update. Removal of existing stucco. To be replaced with natural limestone. Removal of existing retaining wall. Rebuilt in kind with similar materials.	March 27, 2023
34	March 22, 2023	241 Manor Avenue	Part V	Demolition of the second-floor garage, construction of a new second floor and addition	May 18, 2023
35	March 29, 2023	27 Bruyere Street	Part IV/V	Masonry stone wall repointing and stone resetting of part of the south-east corner, east elevation, and on each concrete balcony.	April 11, 2023
36	March 30, 2023	176 Cameron	Part IV	Construction of new stairs to the primary and secondary front entrances, two accessible exterior ramps, and a barrier-free path to the parking area.	April 11, 2023

37	April 1, 2023	3080 Richmond Road	Part IV	Restoration work	June 23, 2023
38	April 4, 2023	10 Rideau	Part IV	Localized terra cotta and masonry repairs to the north elevation of the building.	April 14, 2023
39	April 18, 2023	353 Elmwood Avenue	Part V	Addition of a new covered patio at the rear southeast corner	May 4, 2023
40	May 1, 2023	15 Steeple Hill	Part IV	Window replacement	June 12, 2023
41	May 4, 2023	310 St. Patrick	Part IV	Installation of two temporary patios.	July 12, 2023
42	May 5, 2023	340-342 Metcalfe St	Part V	Removal and replacement of rear balconies.	May 29, 2023
43	May 10, 2023	66 Glebe	Part V	Replacement of 13 vinyl windows with PVC	May 23, 2023
44	May 18, 2023 (Heritage Grant)	375 King Edward	Part IV	Restoration of windows	May 29, 2023
45	May 25, 2023	122 Argyle Avenue	Part V	Addition of new deck at front of property	June 5th, 2023
46	May 29, 2023 (Heritage Grant)	310 St. Patrick	Part IV/V	Masonry restoration and finial removal	June 2, 2023
47	June 5, 2023	14 Crescent	Part V	Modifications to the previously approved heritage permit for demolition of an existing one storey building and construction of a two-storey single detached dwelling.	June 14, 2023
48	June 13, 2023	454 King Edward Avenue	Part IV	Installation of a fence on the southeast corner of the vestry courtyard	June 29, 2023
49	June 13, 2023	414 Sparks	Part IV	Removal and replacement of two existing entrance stairs	June 22, 2023
50	June 16, 2023 (Heritage Grant)	528 Old St. Patrick	Part IV	Restoration of a stained-glass window	June 20, 2023
51	June 16, 2023	7 Bayview Station Road	Part IV	Restoration work on the concrete lintels	June 29, 2023



52	June 25, 2023	155 MacKay	Part V	Replacement of a rear facing patio door with a window	June 29, 2023
53	June 25, 2023	25 Crichton	Part IV	Remove and replace the existing asphalt shingled roof	July 5, 2023
54	June 25, 2023	29 Crichton	Part IV	Remove and replace the existing asphalt shingled roof	July 5, 2023
55	June 30, 2023	590 Hazeldean	Part IV	Replacing the metal roof on the main house and north porch.	August 4, 2023
56	July 5, 2023	6581 Fourth Line	Part IV	Chimney repair	July 14, 2023
57	July 7, 2023	461 Laurier Avenue East	Part V	Addition of three dormers at the rear slope of the roof.	July 17, 2023
58	July 10, 2023,	126 Keefer	Part V	Addition of four new windows	July 31, 2023
59	July 28, 2023	Broad Street Bridge	Part IV	Structural testing and graffiti removal	July 28, 2023
60	August 4, 2023 (Heritage Grant)	192 Daly		Emergency restoration work of the front porch.	August 10, 2023
61	August 15, 2023	Pinhey's Point Historic Site	Part IV	Updates to heating and cooling systems.	August 23, 2023
62	August 24, 2023	77 James Street	Part V	Construction of 1-storey addition at rear of existing house	August 28, 2023
63	August 24, 2023	771 Acacia Lane	Part V	Replace vinyl windows on the front facade	September 6, 2023
64	September 4, 2023	91 Guigues	Part V	To replace a 2nd story balcony at the back of the house	October 24, 2023
65	October 3, 2023	136 Stanley Ave	Part V	Replacement deck in rear yard	October 11, 2023
66	October 5, 2023	167 Gilmour St	Part V	Alterations - new access ramp, two storey porch	October 11, 2023
67	October 5, 2023	241 Hilcrest	Part V	Remove and replace windows on the non-street facing sides.	October 12, 2023
68	October 12, 2023	233 Gilmour	Part V	Modifications to existing front entrance. This includes a new exterior vestibule, new building	October 25, 2023

				signage, and a new stone pathway to the parking lot.	
69	October 16, 2023	73 First Ave	Part IV	Cornice/coping remediation	October 19, 2023
70	November 11, 2023	95 Parent	Part V	To replace 4 existing rear balconies	November 23, 2023
71	November 17, 2023	460 Besserer	Part V	Chimney removal and roof replacement	December 1, 2023
72	November 28, 2023	103A Crichton Street	Part V	Extension to existing deck	December 13, 2023
73	December 15, 2023	80 Pond	Part V	Modifications to existing front and rear facade. This includes adding a new front porch, "enviroshake" shingles, copper gutters, copper chimney caps, modifying the bay windows, and recladding with compatible materials	December 27, 2023