

## NOTICE OF HEARING

Pursuant to the Ontario *Planning Act*

### Consent Application

Panel 2  
Tuesday, March 19, 2024  
1 p.m.

Ben Franklin Place, Main Floor Chamber, 101 Centrepointe Drive  
and by videoconference

**Owners of neighbouring properties within 60 metres of the property address below are receiving this notice in case they want to comment on the application(s) and/or participate at the hearing.**

The hearing can also be viewed on the Committee of Adjustment [YouTube](#) page.

*Simultaneous interpretation in both official languages, accessible formats and communication supports are available for any specific agenda item by contacting the Committee of Adjustment at least 72 hours before the hearing.*

**File Nos.:** D08-01-23/B-00349 & D08-01-24/B-00023  
**Applications:** Consent under section 53 of the *Planning Act*  
**Owner/Applicant:** Greenbelt Baptist Church  
**Property Address:** 839 Shefford Road  
**Ward:** 11-Beacon Hill-Cyrville  
**Legal Description:** Part of lot 15, Concession 1 (Ottawa Front), former Township of Gloucester; Parts 1 to 4 on Plan 4R-10693  
**Zoning:** IL2[294] H(14)  
**Zoning By-law:** 2008-250

### APPLICANT'S PROPOSAL / PURPOSE OF THE APPLICATIONS

The Owner wants to subdivide its property into two separate parcels of land to create one new lot for future development.

At the hearing on February 20<sup>th</sup>, 2024, the Committee adjourned the application to allow the applicant time to submit a secondary consent application to create an easement. The applicant has since submitted the secondary consent application and would like to proceed with the application.

**CONSENT IS REQUIRED FOR THE FOLLOWING:**

The Owner requires the Committee's consent to sever the property, For an easement/rights-of-way and for a joint-use and maintenance agreement.

The severed land is shown as Parts 3 and 4 on a Plan 4R-10693 filed with the application and will have a frontage of 51.43 metres, a depth of 73.94 metres and a lot area of 3,795.5 square metres. This land is vacant and will be known municipally as 843 Shefford Road.

The retained land is shown as Parts 1 and 2 on said plan, has a frontage of 58.3 metres, a depth of 73.94 metres and a lot area of 4,299.53 square metres. This land contains the existing Greenbelt Church and associated parking and is known municipally as 839 Shefford Road.

It is proposed to establish an easement/rights-of-way over Part 2 in favour of Parts 3 & 4 (843 Shefford Road) for shared access.

**THE APPLICATIONS** indicate the property is not the subject of any other current application under the *Planning Act*.

**IF YOU DO NOT PARTICIPATE** in the hearing, it may proceed in your absence, and you will not receive any further notice of the proceedings.

**IF YOU WANT TO BE NOTIFIED OF THE DECISION** following the hearing, and of any subsequent appeal to the Ontario Land Tribunal, submit a written request to the Committee.

**FOR MORE INFORMATION** about this matter, contact the Committee of Adjustment at the address, email address, website or QR code below.

**ALL SUBMITTED INFORMATION BECOMES PUBLIC**

In accordance with the *Planning Act*, the *Municipal Act* and the *Municipal Freedom of Information and Privacy Act*, a written submission to the Committee of Adjustment is considered public information and can be shared with any interested individual. Information you choose to disclose in your correspondence, including your personal information, will become part of the public record, and shared with Committee Members, the Applicant(s) or their agent, and any other interested individual.

**HOW TO PARTICIPATE**

**Submit written or oral comments before the hearing:** Email your comments to [cofa@ottawa.ca](mailto:cofa@ottawa.ca) at least 24 hours before the hearing to ensure they are received by the panel adjudicators. You may also call the Coordinator at 613-580-2436 to have your comments transcribed.

**Register to Speak at the hearing at least 24 hours before** by contacting the Committee Coordinator at 613-580-2436 or at [cofa@ottawa.ca](mailto:cofa@ottawa.ca). You will receive details on how to participate by videoconference. If you want to share a visual presentation, the Coordinator can provide details on how to do so. Presentations are limited to five minutes, and any exceptions are at the discretion of the Chair.

Hearings are governed by the Committee of Adjustment's *Rules of Practice and Procedure* accessible online.

## COMMITTEE OF ADJUSTMENT

The Committee of Adjustment is the City of Ottawa's quasi-judicial tribunal created under the Ontario *Planning Act*. Each year, it holds hearings on hundreds of applications under the *Planning Act* in accordance with the Ontario *Statutory Powers Procedure Act*, including consents to sever land and minor variances from the zoning requirements.

DATED: March 5, 2024



*Ce document est également offert en français.*

**Committee of Adjustment**  
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