



Ottawa Police Services Board

Minutes

Meeting #: 98
Date: Monday, March 25, 2024
Time: 4:00 pm
Location: Electronic Participation

Present: Chair: Salim Fakirani, Mayor Mark Sutcliffe, Councillor Cathy Curry, Councillor Marty Carr, Michael Doucet, Peter Henschel, and Dave Donaldson

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1. Notices and meeting information for participants and members of the public
 2. Confirmation of Agenda

The Chair requested the Board's consent to amend the agenda and include an additional report entitled "AXON – Operationalization of Digital Evidence Information Management System".

That the Ottawa Police Services Board confirm the amended agenda of the 25 March 2024 meeting.

Carried as amended

3. Confirmation of Minutes

3.1 Minutes #97 of 26 of February 2024

That the Ottawa Police Services Board confirm Minutes #97 of the 26 February 2024 meeting.

Carried

4. Committee Meetings: Reports from Committee Chairs & Minutes

4.1 Policy and Governance Committee – Draft Minutes #16 of 22 February, 2024

That the Ottawa Police Services Board receive this item for information.

Received

4.2 Policy and Governance Committee – Draft Minutes #17 of 13 March, 2024

That the Ottawa Police Services Board receive this item for information.

Received

4.3 Human Resources Committee – Draft Minutes #19 of 7 March, 2024

That the Ottawa Police Services Board receive this item for information.

Received

5. Declarations of Interest

No Declarations of Interest were filed.

6. Public Delegations

1. Robin Browne

The public delegate noted concerns regarding misinformation spread by the Ottawa Police Service, disproportionate use of force against racialized members, and police involvement in the City-led Mental Health Guiding Council.

7. Inquiries

Member Carr

Costs of Demonstrations

Demonstrations occur frequently in the City as it is the Nation's capital. Managing protests and maintaining public safety is costly to the police service. Could the Ottawa Police Service please provide the following costing for demonstration related duties in 2023:

- Officer overtime
- Bringing in services from other jurisdictions to support
- Costs of other resources (vehicles, specialized PPE, etc.)
- Costs related to planning, including intelligence gathering, convening partners, etc.
- Administrative costs as well as costs related to civilian supports, including communications/media
- Other costs incurred as a result of managing demonstrations

Mistaken Identity

- Does the OPS currently have a way of tracking how many wrongful apprehensions have been made by the Ottawa Police due to mistaken identity?
- If so, in the past 5 years, how many have there been?
- How many of these involved the apprehension of racialized individuals?
- If not, is there a way this can be tracked moving forward, including capturing race data?
- What initiatives is the Ottawa Police Service undertaking to minimize these cases of mistaken identity?

8. Items of Business

8.1 Chair's verbal report

Chair's report

That the Ottawa Police Services Board receive this report for information.

Received

8.2 Chief's verbal report

Chief's report

A question was raised regarding the protocol followed by the Ottawa Police Service in the event of mistaken identity incidents, specifically, whether there is a protocol to contact individuals who have been apprehended mistakenly.

The Service acknowledged that mistaken identity incidents do occur from time to time and while they did not have the specific number of such incidents readily available, it was emphasized that when such incidents occur, the Service aims to determine and review the reasons behind them. Each circumstance is considered unique, hence the necessity for a thorough review process. Part of this process involves reaching out to the individual who was mistakenly apprehended.

The Service mentioned efforts made by the OPS to meet with Mr. Niyondagara, who was recently apprehended in a case of mistaken identity. It was expressed that the OPS is committed to understanding the full scope of the situation and hearing directly from the individual involved.

With respect to the procedure for obtaining identification from suspects before resorting to physical activity, the Service explained that the approach to each situation varies, with OPS members responding based on the information available to them at the time. While the ideal scenario involves obtaining identification from a suspect before taking physical action, the Service highlighted that circumstances can be complex and unpredictable, requiring officers to assess and respond accordingly.

The Board is asking to be kept informed on the discussions had with Mr. Niyondagara by the Service.

That the Ottawa Police Services Board receive this report for information.

Received

8.3 OAPSB Conference – Attendance and Sponsorship

Executive Director's report

That the Ottawa Police Services Board approve:

- 1. The attendance of Chair S. Fakirani, Vice Chair M. Carr, Member D. Donaldson and Executive Director K. Ferraro at the Annual Conference of the Ontario Association of Police Services Boards, to be held in Blue Mountain Resort from June 3-5, 2024.**
- 2. A \$1,500 Silver Sponsorship of the Ontario Association of Police Services Boards' 2024 Annual Conference.**

Carried

8.4 Board Committee Appointments

Executive Director's report

That the Ottawa Police Services Board approve the appointment of D. Donaldson to the Finance and Audit Committee as well as the Thomas G. Flanagan Scholarship Award Selection Committee.

Carried

8.5 Community Safety and Policing Act (CSPA), 2019

Presentation & Chief's report (*deferred from February*)

That the Ottawa Police Services Board:

- 1. Receive the February report for information.**
- 2. Receive the March report for information.**

8.6 Implementation of Board Requirements under the Community Safety and Policing Act (CSPA) – Board Policies for Approval

Executive Director's report

That the Ottawa Police Services Board approve the Board policies attached in this report, in keeping with the requirements of the Community Safety and Policing Act (CSPA), and as reviewed by the Board's Policy and Governance Committee.

Carried

8.7 Financial Accountability Procedures Manual Update

Chief's report (*deferred from February*)

That the Ottawa Police Services Board approve the updated Financial Accountability Procedures Manual as endorsed by the Finance and Audit Committee.

Carried

8.8 2024 Internal Audit Work Plan

Chief's report (*deferred from February*)

That the Ottawa Police Services Board approve the 2024 Internal Audit Work Plan as endorsed by the Finance and Audit Committee.

Carried

8.9 Renewal of Microsoft Enterprise Agreement

This item is before the Board for ratification following pre-approval on February 27, 2024, by electronic polling.

That the Ottawa Police Services Board delegate authority to the Chief of Police for the purchase of the Microsoft Canada Inc. Enterprise Agreement renewal for a five-year term from April 1, 2024 to March 31, 2029 for the upward amount of \$8,363,015 net of HST.

Carried

8.10 Missing Persons Act, 2018 – Urgent Demands for Records - Annual Report

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.11 South Facility Project Update – Fourth Quarter 2023

Chief's report (*deferred from February*)

That the Ottawa Police Services Board receive this report for information.

Received

8.12 Safe Workplace Update Report

Chief's report (*deferred from February*)

That the Ottawa Police Services Board receive this report for information.

Received

8.13 Financial Status Report – Fourth Quarter 2023

Chief's report

That the Ottawa Police Services Board receive this report for information.

Received

8.14 Performance Report – Fourth Quarter 2023

Chief's report (*deferred from February*)

That the Ottawa Police Services Board receive this item for information.

Received

8.15 Report on the Special Investigation Unit 23-OCD-243

Chief's report (*deferred from February*)

That the Ottawa Police Services Board receive this report for information.

Received

8.16 Report on the Special Investigation Unit 23-OCD-309

Chief's report (*deferred from February*)

That the Ottawa Police Services Board receive this item for information.

Received

8.17 Report on the Special Investigations Unit 23-OCD-375

Chief's report (*deferred from February*)

That the Ottawa Police Services Board receive this item for information.

Received

8.18 Workforce Management Report – Fourth Quarter 2023

Chief's report (*deferred from February*)

Clarifications were sought, specifically inquiring about the consistency of salary and wages as a proportion of the OPS budget. The Service noted that salary and wages typically account for approximately 81% to 83% of the OPS budget, a figure that has remained consistent for the past 15 years.

In terms of the anticipated number of spots available for hiring, the Service is expecting to receive confirmation of its seats for the rest of the calendar year shortly. Anticipated spots for hiring are around 29-31, with approximately 30 spots expected for each class. In terms of concerns around a potential shortfall in spots compared to the OPS's targeted hiring

number, the Recruiting Team would ensure readiness to take advantage of any extra spots that might become available. Additionally, efforts to hire experienced officers would help bridge any gap in the targeted number.

With respect to positions labeled as "not staffed" in the report, it was clarified that such positions typically include those on WSIB, LTD, or parental leaves, where replacements are not made. The staffing stabilization plan aims to target 120 hires over the next three years to fill these vacancies.

For members on WSIB, the Service pays the salary and a 35% administration fee for programming. It was noted that WSIB is an important program for members to ensure they can get better and heal.

It was clarified that the OPS does not have a short term disability program but rather an income protection program, followed by a long term disability program, which is separate from WSIB but includes a similar amount of rigour in terms of its administration.

That the Ottawa Police Services Board receive this item for information.

Received

8.19 Legal Services Status Report – 2023 Fourth Quarter

Board Solicitor's report (*deferred from February*)

That the Ottawa Police Services Board receive this item for information.

Received

8.20 Outstanding Board Inquiries & Motions: February 2024 and March 2024

Executive Director's report

That the Ottawa Police Services Board:

1. Receive the February report for information.

2. Receive the March report for information.

Received

8.21 Letter of Commendation: February 2024 and March 2024

Chief's report

That the Ottawa Police Services Board:

- 1. Receive the February report for information.**
- 2. Receive the March report for information.**

Received

8.22 AXON – Operational of Digital Evidence Information Management System

Chief's report

That the Ottawa Police Services Board delegate authority to the Chief of Police to sign a contract for Digital Evidence Information Management System licences required to operationalize the Axon Evidence.com Digital Evidence Information Management System, for the amount of \$1,106,622.27 before applicable taxes.

Carried

9. Other Business

10. In Camera Items

Please note that the in camera meeting was held prior to the public meeting and the following items were discussed:

1. Operational Update re: Major Events and Demonstrations
2. Operational Matter
3. Operational Matter
4. 2023 Public Sector Salary Disclosure Act
5. Labour Relations Matter
6. Delay Application
7. Complaints Committee Report
8. Labour Relations Matter

Two labour relation matters previously scheduled to come forward were deferred for discussion at a future in-camera meeting.

11. Adjournment

The meeting adjourned at 5:30pm

13. Next Meeting

Regular Meeting – Monday, April 22, 2024 - 4:00 PM

DRAFT