

Report to / Rapport au:

**OTTAWA POLICE SERVICE BOARD
LA COMMISSION DE SERVICE DE POLICE D'OTTAWA**

22 April 2024 / 22 avril 2024

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

**Deputy Chief Steve Bell, Chief Administrative Officer / Agent administratif
principal**

BellS@ottawapolice.ca

**SUBJECT: DELEGATION OF SPECIAL CONSTABLE STATUS EXERCISE
REPORT**

**OBJET: RAPPORT D'EXERCICE SUR LA DÉLÉGATION RELATIVE AU
STATUT D'AGENT SPÉCIAL**

REPORT RECOMMENDATIONS

That the Ottawa Police Service Board:

- 1- Receive this report for information as per the requirement for bi-annual reporting on the exercise of delegated authority.**
- 2- Conclude the delegated authority to the Chair and Vice-Chair to approve Special Constable Appointments and Re-Appointments and the reporting requirement approved at the November 2023 Board meeting as of March 31, 2024.**

RECOMMANDATIONS DU RAPPORT

Que la Commission de service de police d'Ottawa:

- 1- prenne connaissance du présent rapport à titre d'information, conformément à l'exigence de déclaration semestrielle du pouvoir délégué.**
- 2- permettre la délégation, au président et à la vice-présidente, du pouvoir d'approuver des nominations et renouvellements de nomination au statut d'agent spécial, ainsi que l'exigence de déclaration adoptée lors de la**

réunion de novembre 2023 de la Commission, et ce à compter du 31 mars 2024.

BACKGROUND

On November 27, 2023 the Ottawa Police Service Board (the Board) approved delegated authority to the Chair and Vice-Chair to approve Special Constable Appointments and Re-Appointments, pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the Approval of Appointment Forms obtained from the Ministry of the Solicitor General. Additionally, the Board approved a bi-annual reporting function that will summarize the exercise of the delegated authority.

As of April 1, 2024, the Community Safety and Policing Act will not support the delegated authority relied upon under the Police Services Act. Therefore, the Board has ceased utilizing this authority as of March 31, 2024. As of April 1, 2024, all Special Constable appointments will return to the previous process which saw a board report brought before the full Board during monthly Board meetings.

To satisfy the previously approved bi-annual reporting and, since the delegated authority will no longer proceed, the Service is providing the first and final report on the usage of the delegated authority.

DISCUSSION

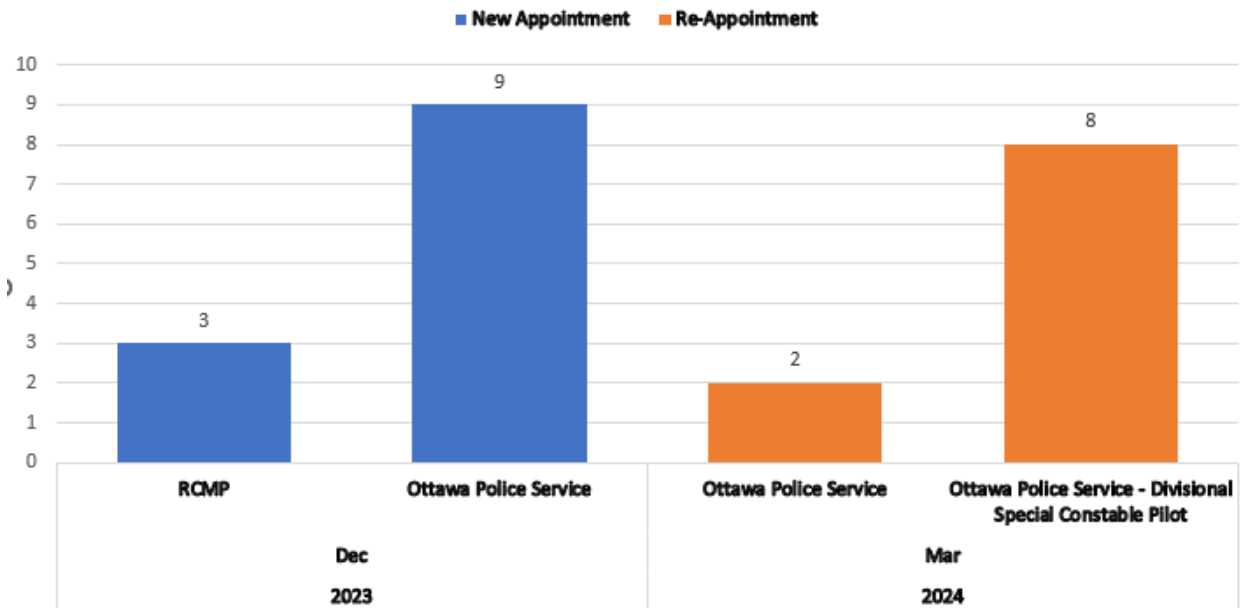
Between November 23, 2023 and March 31, 2024, the Board Chair and Vice Chair have utilized the delegated authority to approve 22 appointments and re-appointments.

12 new appointments were approved in December 2023, nine for the Ottawa Police Service and three for the RCMP. 10 re-appointments were approved in March 2024, two were for regular Ottawa Police Service appointments and the other eight were approved per the Ottawa Police Service Divisional Special Constable Pilot Project which was approved at the January 22, 2024 Board meeting. Of note, the December 2023 approvals were ratified at the full Board meeting on January 22, 2024.

The signed approval of appointment forms are on record with the Executive Director.

Delegated authority was exercised as follows:

	New Appointment	Re-Appointment	Grand Total
March 2024	0	10	10
Ottawa Police Service		2	2
Ottawa Police Service - Divisional Special Constable Pilot		8	8
December 2023	12	0	12
RCMP	3		3
Ottawa Police Service	9		9
Grand Total	12	10	22



CONCLUSION

This report will satisfy the requirement to report to the full Board the exercise of the delegated authority, as approved at the November 2023 Board meeting. This report will also conclude the exercise of delegated authority to the Chair and Vice-Chair to

approve Special Constable Appointments and Re-Appointments and the reporting requirement approved at the November 2023 meeting as of March 31, 2024.