



**Ottawa Police Service Board
Finance and Audit Committee
Minutes**

Meeting #: 25
Date: April 9, 2024
Time: 1:00 pm
Location: Electronic Participation
Present: Councillor Cathy Curry, Councillor Marty Carr, Dave Donaldson

1. Ceremonial Activities and Announcements

1.1 Election of Committee Chair

Moved by Member Carr
Seconded by Member Curry

That member D. Donaldson serve as Chair of the Ottawa Police Service Board's Finance and Audit Committee.

Carried

2. Confirmation of Agenda

That the Ottawa Police Service Board's Finance and Audit Committee confirm the agenda of the 9 April 2024 meeting.

Carried

3. Confirmation of Minutes

3.1 Minutes #24 of 2 February 2024

That the Ottawa Police Service Board's Finance and Audit Committee confirm Minutes #24 of the 2 February 2024 meeting.

Carried

4. Declarations of Interest

Chair Donaldson noted he would be raising a potential conflict of interest matter in relation to an in-camera agenda item during the closed session.

5. Items of Business

5.1 South Facility Project Update - First Quarter 2024

Chief's report

The Service provided a presentation on this item.

The Service confirmed they have a project dashboard as well as monthly status reports that are internal to the OPS.

In terms of the main risks, the Service noted they are the 'unknowns' such as what they find during excavation, soil conditions, etc. As an example, the Service noted they uncovered previous structural supports from a building previously on the site. The Service is mitigating these types of risks through project change orders however they can impact schedule and budget. The construction purchase order does contain contingencies to address risks and the Service continues to monitor. The contingency is approximately 15%.

As the building is being constructed, the Service has a third party that is independent of the contractor to ensure they are constructing the building to the contract requirements. The third party validates reports from the general contractor. There is a camera on site as well to help monitor progress. Invoicing from the general contractor includes descriptions of percentage of completion.

The Service confirmed it was lump sum bid in keeping with City Procurement and a Class A estimate.

That the Ottawa Police Service Board's Finance and Audit Committee receive this report for information.

Received

6. Other Business

7. In Camera Items

That the Ottawa Police Services Board's Finance and Audit Committee adjourn the public portion of its meeting to move in-camera to discuss one contract matter.

Carried

8. Adjournment

The meeting adjourned at 1:18pm.

9. Next Meeting

Friday, June 14, 2024 - 10:00 am