



## French Language Services Advisory Committee

### Minutes

**Meeting #:** 1  
**Date:** Thursday, November 16, 2023  
**Time:** 5:30 pm  
**Location:** Electronic Participation

**Present:** Warsama Aden, Marc Beaudry, Mireille Brownhill, Katherine Dupuis, Danièle Fillion, Pierre Loranger, Marc Maisonneuve, Neiges Sénéchal

**Absent:** Fatouma Ali-Ismaïl, Diane Desaulniers, Lina Nada Maach

**Present non-voting Member:** Councillor Stéphanie Plante

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1. Notices and meeting information for meeting participants and the public  
Members of Committee and Council, City staff, media and the general public may join the meeting with this link:  
[Zoom no. 822 9025 1667](#)  
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.  
Accessible formats and communication supports are available, upon request.  
The deadline to register to speak by phone or email, or submit written comments or visual presentations is 4 pm on the day of the meeting.
2. Declarations of Interest  
No Declarations of Interest were filed.

### 3. Committee Items

#### 3.1 Election of Chair and Vice-chair

Member N. Sénéchal was acclaimed as the Chair of the Committee.

Member M. Brownhill was acclaimed as the Vice-chair of the Committee.

#### **Recommendation**

**That the French Language Services Advisory Committee elect a Chair and Vice-Chair.**

### 4. Office of the City Clerk

#### 4.1 Adoption of Procedure By-law and Mandatory Policies for Advisory Committees

Caitlin Salter MacDonald, Manager, Council and Committee Services, provided a brief overview of the subject matter and was available to answer questions from Committee. After discussions, the Committee carried the recommendations as presented.

#### **Recommendations**

**That the French Language Services Advisory Committee adopt the following provisions as set out in Document 3, Appendix A of the Advisory Bodies Report (ACS2023-OCC-GEN-0008) approved by City Council on July 12, 2023:**

- i. **Procedure By-law**
- ii. **Policies for Sale and Disposition of Land, Hiring of Employees and Procurement of Goods and Services**
- iii. **Rules and procedures regarding the use of resources during the election campaign period**

**Carried**

#### 4.2 French Language Services Advisory Committee 2023-2026 Work Plan

Michèle Rochette, Manager, French Language Services, presented an overview of the process for establishing a French Language Services Advisory Committee 2023-2026 work plan, along with recommended next steps. Following questions and discussions, the committee accepted the recommended next steps in establishing a work plan.

**Recommendation**

**That the French Language Services Advisory Committee receive an update and begin discussions regarding its 2023-2026 Work Plan.**

**Carried**

5. Finance Services Department

5.1 2024 Draft Operating and Capital Budget – French Language Services Advisory Committee

Michèle Rochette, Manager, French Language Services, and Isabelle Jasmin, Deputy City Treasurer, presented an overview of the French Language Services portion of the draft 2024 operating and capital budget. Following questions from Committee, the Committee received the staff presentation, as well as carried Motion No. FLSAC 2023-01-01.

**Recommendation**

**That the French Language Services Advisory Committee receive the presentation for information.**

**Received**

**Motion No. FLSAC 2023-01-01**

Moved by Pierre Loranger

**BE IT RESOLVED that the French Language Services Advisory Committee (FLSAC) authorize the FLSAC Chair and Vice Chair to submit the Committee's consolidated comments on the 2024 Draft Operating and Capital Budget to the Committee Coordinator in advance of December 5 for circulation to Members of the Finance and Corporate Services Committee and Council.**

**Carried**

6. In Camera Items

There were no *in camera* items.

7. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

8. Inquiries

There were no Inquiries.

9. Other Business

There was no other business.

10. Adjournment

Next Meeting

February 8, 2024

The meeting adjourned at 7:17 pm.

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Original signed by M. Blais,  
Committee Coordinator

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Original signed by the Presiding  
Officer