

**MEMO / NOTE DE SERVICE****To / Destinataire** OPLB Trustees**cc:** Sonia Bebbington, Chief Librarian and CEO**From / Expéditeur** Craig Ginther, Division Manager, Service Planning**Subject / Objet** City reporting on Ādisōke**Date:** May 24, 2024

The purpose of this Memo is to make trustees aware of a report regarding Ādisōke that will be tabled for information at the next meeting of the Finance and Corporate Services Committee on Tuesday, June 4, 2024, and subsequently at Ottawa City Council on Wednesday, June 12, 2024.

Context

On June 13, 2018, Council approved the Implementation Plan for the Ottawa Public Library (OPL) and Library and Archives Canada Joint Facility report ([ACS2018-PIE-IS-0007](#)). That report recognized the City of Ottawa's participation in the partnership for the Joint Facility, noted that the City would provide all project management services for the building project via a Project Management Office (PMO), and directed the PMO to provide updates to Members of Council as major project milestones are achieved.

On December 6, 2023, Council received the Ādisōke Project Update report [ACS2023-IWS-IS-0001](#), which provided Members of Council with an update on the progress of this project. As part of staff's commitment to keeping Council informed, that report established the commitment to provide more frequent updates, on a bi-annual basis, to Council.

Update / Implications

In line with the above-mentioned reporting obligations, the Infrastructure and Water Services Department at the City will be tabling a report at the next meeting of the Finance and Corporate Services Committee on June 4, 2024, and subsequently at Council on June 12, 2024. The report will describe overall construction progress and the status of schedule and budget. It will also touch on key risks being monitored by the PMO, discuss key workplan items for the remainder of 2024, and highlight upcoming communications and engagement efforts.

The upcoming report is distinct from the monthly construction updates shared with all Members of Council and with OPLB Trustees and is also distinct from OPLB reports, which provide general updates on construction progress and OPL operational planning efforts, the next of which will occur at the June 11, 2024 meeting of the Board. These distinctions align with the management and reporting accountabilities of each partner as reflected in the June 2018 Board and Council reports, and in accordance with the Governance Agreement.

Next steps

City staff will continue reporting to Council on a bi-annual basis with an overall project update, identifying when major milestones have been achieved, and providing a review of key risks. OPL staff will continue to advise trustees via memo in advance of future City reports.

For any questions, please feel free to contact me.