



## Community Safety and Well-Being Advisory Committee

### Minutes

**Meeting #:** 1  
**Date:** Monday, March 18, 2024  
**Time:** 4 pm  
**Location:** Champlain Room, 110 Laurier Avenue West, and by electronic participation

**Present:** Monica Armstrong, Tom D'Amico, Brianna Dusome, Vera Etches, Salim Fakirani, Clara Freire, Karen Green, Meseret Haileyesus, Claire Kendall, Kevin McHale, Eric Stubbs, Wendy White

**Absent:** Isabelle Jasmin

**Present non-voting Members:** Councillor David Hill, Councillor Rawlson King

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1. Notices and meeting information for meeting participants and the public  
Members of Committee and Council, City staff, media and the general public may join the meeting with this link:

**Zoom webinar ID:** [872 7363 2618](#)

Those who require a telephone number to call into the Zoom meeting may contact the committee coordinator.

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

The deadline to register to speak by phone or email, or submit written comments or visual presentations is 2 pm on the day of the meeting.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Office of the City Clerk

3.1 Adoption of the Community Safety and Well-Being Advisory Committee Procedure By-law and Mandatory Policies for Advisory Committees

File No. ACS2024-OCC-CCS-0026 – City-wide

Caitlin Salter MacDonald, Manager, Council and Committee Services, presented an overview of the report, and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

**Report recommendations**

That, as set out in the [Advisory Body Review report](#) (ACS2023-OCC-GEN-0008), approved by City Council on July 12, 2023, the **Community Safety and Well-Being Advisory Committee approve:**

1. **The Community Safety and Well-Being Advisory Committee Procedure By-law (Document 1);**
2. **The Policies for sale and disposition of land, hiring of employees and procurement of goods and services (Document 2);**
3. **The Rules and procedures regarding the use of resources during the election campaign period (Document 3).**

**Carried**

4. Committee Items

4.1 Election of Chair and Vice-Chair

**Recommendation**

**That the Community Safety and Well-Being Advisory Committee elect a Chair and Vice-Chair for the 2022-2026 Term of Council.**

With the will of Committee, this item was deferred to the next meeting.  
Ms. Clara Freire presided the meeting.

4.2 2024 Meeting Schedule – Community Safety and Well-Being Advisory Committee

**Recommendation**

**That the Community Safety and Well-Being Advisory Committee confirm the 2024 meeting schedule.**

**Carried**

5. Community and Social Services Department

5.1 Poverty Reduction Strategy

The following presenters provided an overview of the item and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

- Sarah Taylor, Director, Community Safety, Well-Being, Policy & Analytics, and Sawsan Al-Refaei, Manager, Strategic Projects (City of Ottawa)
- Matthew Beutel, Executive Director (Lowertown Community Resource Center)
- Rachael Wilson, CEO (Ottawa Food Bank)

**Recommendation**

**That the Community Safety and Well-Being Advisory Committee receive the update for information.**

**Received**

5.2 Update on Priorities for the Community Safety and Well-Being Advisory Committee

Sarah Taylor, Director, Community Safety, Well-Being, Policy & Analytics, and Sawsan Al-Refaei, Manager, Strategic Projects, presented the item and answered questions from the Committee. A copy of the slide presentation is filed with the Office of the City Clerk.

The following residents spoke before the Committee. A written copy of their comments is on file with the Office of the City Clerk:

- Jeffrey Bradley
- Robin Browne

**Recommendation**

**That the Community Safety and Well-Being Advisory Committee receive the update for information.**

**Received**

6. In Camera Items

There were no *in camera* items.

7. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

8. Inquiries

There were no Inquiries.

9. Other Business

There was no other business.

10. Adjournment

Next Meeting: Tuesday, June 18, 2024

The meeting adjourned at 5:51 pm.

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Eric Pelot, Committee Coordinator

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Clara Freire, Presiding Officer