



Emergency Preparedness and protective services committee

Minutes

Meeting #:	11
Date:	Thursday, May 16, 2024
Time:	9:30 am
Location:	Champlain Room, 110 Laurier Avenue West, and by electronic participation
Present:	Councillor Riley Brockington, Councillor David Hill, Councillor Jessica Bradley, Councillor Steve Desroches, Councillor Sean Devine, Councillor Allan Hubley, Councillor Laine Johnson, Councillor Clarke Kelly, Councillor Matt Luloff, Councillor Stéphanie Plante
Absent:	Councillor Laura Dudas (as advised)

- Notices and meeting information for meeting participants and the public

Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; *in camera* meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and remote participation details.

Accessible formats and communication supports are available, upon request.

Except where otherwise indicated, reports requiring Council consideration will be presented to Council on May 29, 2024 in Emergency Preparedness and Protective Services Committee Report 11.

The deadline to register by phone to speak, or submit written comments or visual presentations was 4 pm on May 15, 2024, and the deadline to register to speak by email was 8:30 am on May 16, 2024.

These “Summary Minutes” indicate the disposition of items and actions taken at the meeting. This document does not include all of the text that

will be included in the full Minutes, such as the record of written and oral submissions. Recorded votes and dissents contained in the Summary Minutes are draft until the full Minutes of the meeting are confirmed by the Committee. The draft of the full Minutes (for confirmation) will be published with the agenda for the next regular Committee meeting and, once confirmed, will replace this document.

2. Declarations of Interest

No Declarations of Interest were filed.

3. Confirmation of Minutes

3.1 EPPSC Minutes 10 – Thursday 21 March 2024

Carried

4. Response to Inquiry

4.1 EPPSC 2023-06 – City of Ottawa Spay/Neuter Clinic

Councillor S. Devine moved the following Motion to allow for this item's consideration by the Committee:

MOTION N^o EPPSC 2024 11-01

Moved by Councillor S. Devine:

That, pursuant to Subsection 89(3) of the Procedure By-law (being By-law N^o 2022-410), the Emergency Preparedness and Protective Services Committee approve that the Rules of Procedure be suspended to allow for the following item to be lifted onto the agenda for the Committee's consideration:

4. Response to Inquiry

4.1 EPPSC-2023-06 – CITY OF OTTAWA SPAY/NEUTER CLINIC

Carried

Mr. Roger Chapman, Director, Bylaw and Regulatory Services, Emergency and Protective Services Department, was present to respond to questions.

5. Presentation

5.1 Fire Smart Program

Vice-Chair D. Hill moved the following Motion prior to Committee's consideration of this item:

MOTION NO EPPSC 2024 11-02

Moved by Vice-Chair D. Hill:

That, pursuant to Subsection 89(3) of the Procedure By-law (being By-law 2022-410), the Emergency Preparedness and Protective Services Committee (EPPSC) waive the Rules of Procedure to receive a presentation from the Chief, Ottawa Fire Service, regarding the Fire Smart Program on today's EPPSC agenda; and

That, pursuant to Subsection 83(4)(a) of the Procedure By-law, the Committee dispense with the requirement for staff to provide a separate written report on this presentation.

Carried

This item was introduced by Mr. Kim Ayotte, General Manager, Emergency and Protective Services (EPS) Department. The Committee then received a detailed slide presentation overview of the Fire Smart Program from Ottawa Fire Services Chief Paul Hutt. A copy of this presentation is held on file with the Office of the City Clerk. In addition to Messrs. Ayotte and Hutt, Ms Beth Gooding, Director, Public Safety Service, EPS, was also present to respond to questions.

At the conclusion of questions to staff and Committee discussions, the Committee considered the following Motion:

MOTION NO EPPSC 2024 11-03

Moved by Vice-Chair D. Hill:

That the Emergency Preparedness and Protective Services Committee "RECEIVE" the presentation from the Chief, Ottawa Fire Service, for information.

Received

6. Emergency and Protective Services Department

6.1 By-law and Regulatory Services 2023 Annual Report

File No. ACS2024-EPS-BLR-0001 - Citywide

Report Recommendation

That the Emergency Preparedness and Protective Services Committee recommend that council receive this report for information.

Mr. Kim Ayotte, General Manager, Emergency and Protective Services (EPS) Department, introduced Mr. Roger Chapman, Director, By-law and Regulatory Services, EPS, who thanked a number of his colleagues for their work in helping prepare the report. He then spoke to a detailed slide presentation overview of the report, a copy of which is held on file with the Office of the City Clerk. In addition to Messrs. Ayotte and Chapman, Ms Jennifer Therkelson, Program Manager, Bylaw Enforcement Services, EPS, and Ms Jennifer Pereira, Senior Legal Counsel, Legal Services, were also present to respond to questions.

Following the presentation, the Committee heard from the following delegations:

1. Emily Quaile
2. Cheryl Parrott
3. Menasheh-Speevak-Sladowski
4. Hassan Hussein

Correspondence was also received from Lyla Jones, and is held on file with the Office of the City Clerk.

Following questions to the delegations and to staff, and with Committee discussions having concluded, the report recommendation was put before Committee and the report was 'RECEIVED' as presented.

Received

6.2 New Ottawa Fire Services Establishing By-law

File No. ACS2024-EPS-OFS-0003 - Citywide

Report Recommendation

That the Emergency and Preparedness and Protective Services Committee recommend that Council approve the proposed Ottawa Fire Services Establishing By-law as described in this report and in the general form set out in Document 1, and repeal By-law 2009-319 (as amended).

Mr. Kim Ayotte, General Manager, Emergency and Protective Services (EPS) Department, introduced Ottawa Fire Services Chief Paul Hutt, who spoke to a brief slide presentation overview of the report, a copy of which is held on file with the Office of the City Clerk.

At the conclusion of the presentation and brief comments from Chair Brockington, the report recommendation was put before Committee and was 'CARRIED', as presented.

Carried

7. Office of the City Clerk

7.1 Status Update – Emergency Preparedness and Protective Services Committee Inquiries and Motions for the period ending 7 May 2024

File no. ACS2024-OCC-CCS-0037 - Citywide

Report recommendation

That the Emergency Preparedness and Protective Services Committee receive this report for information.

Received

8. In Camera Items

There were no *in camera* items.

9. Information Previously Distributed

9.1 Property Standards and License Appeals Committee – Appointment from Reserve

File No. ACS2024-OCC-CCS-0030 - City Wide

10. Notices of Motions (For Consideration at Subsequent Meeting)

There were no Notices of Motion.

11. Inquiries

There were no Inquiries.

12. Other Business

There was no other business.

13. Adjournment - The meeting was adjourned at 11:46 am.

Next Meeting - Monday, June 17, 2024.

Original to be signed by
C. Zwierzchowski, Committee
Coordinator

Original to be signed by
Councillor R. Brockington, Chair