



Ottawa Investment Board

Minutes

Meeting #: 1
Date: Friday, May 31, 2024
Time: 11:30 am
Location: Colonel By Room, 110 Laurier Avenue West

Present: Cyril Rogers (Chair), Debra Alves, Ken Kember, Habib Saikali, Adam E. Harvey

Present non-voting Member: Mark Martin (Secretary)

1. Notices and meeting information for meeting participants and the public
Notices and meeting information are attached to the agenda and minutes, including: availability of simultaneous interpretation and accessibility accommodations; in camera meeting procedures; information items not subject to discussion; personal information disclaimer for correspondents and public speakers; notices regarding minutes; and in person participation details.
Accessible formats and communication supports are available, upon request.
The deadline to register to speak, or submit written comments or visual presentations is time am on May 29, 2024 at 11:30 am (48 hours before the start of the meeting).
2. Adoption of agenda

Carried
3. Declarations of Interest
No Declarations of Interest were filed.

4. Reports

4.1 Adoption of the Ottawa Investment Board Procedure By-law and Mandatory Policies for Boards

File No. ACS2024-FCS-OIB-0001 – City-wide

Report recommendation(s)

That the Ottawa Investment Board approve:

1. **the Ottawa Investment Board Procedure By-law (Document 1);**
2. **the policies for sale and disposition of land, hiring of employees and procurement of goods and services (Document 2); and**
3. **the rules and procedures regarding the use of Board resources during the election campaign period (Document 3).**

Carried

4.2 Authorization to Hire a Consultant to Assist the Ottawa Investment Board Manage the Request for Proposal for an Outsourced Chief Investment Officer

File No. ACS2024-FCS-OIB-0002 – City-wide

Report recommendation

That the Ottawa Investment Board approve the hiring of Eckler Ltd. to assist the Board in their management of the Request for Proposal process to hire an Outsourced Chief Investment Officer to manage the City's funds not immediately required.

Carried

5. In Camera Items

There were no *in camera* items.

6. Motions

There were no Motions.

7. Inquiries

There were no Inquiries.

8. Other Business

There was no other business.

9. Adjournment

Next Meeting: to be determined.

The meeting adjourned at 11:36 am.

K. Todd, Board Coordinator

C. Rogers, Chair