

**Subject: Rural Community- Building Grant Program - Grant Application Review**

**File Number: ACS2024-PDB-PS-0082**

**Report to Agriculture and Rural Affairs Committee on 5 September 2024**

**Submitted on August 22, 2024 by Derrick Moodie, Director, Planning Services,  
Planning, Development and Building Services Department**

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**Ward: West Carleton-March (5)**

**Objet : Programme de subvention pour le renforcement communautaire en milieu  
rural – Examen de la demande de subvention**

**Dossier : ACS2024-PDB-PS-0082**

**Rapport au Comité de l'agriculture et des affaires rurales**

**le 5 septembre 2024**

**Soumis le 22 août 2024 par Derrick Moodie, Directeur, Services de la planification,  
Direction générale des services de la planification, de l'aménagement et du  
bâtiment**

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**Quartier: West Carleton-March (5)**

## **REPORT RECOMMENDATION**

**That the Agriculture and Rural Affairs Committee approve the recommendation  
on the Rural Community-Building Grant Program application as detailed in  
Document 1.**

## **RECOMMANDATION DU RAPPORT**

**Que le Comité de l'agriculture et des affaires rurales approuve la  
recommandation concernant la demande relatives au Programme de subventions  
pour le renforcement communautaire en milieu rural, comme l'explique en détail  
le document 1.**

## **BACKGROUND**

The Rural Community-Building Grants Program (RCBGP), approved by Council on September 14, 2011, is designed to support rural-based community projects undertaken by non-profit organizations. Funding is project-based, with a defined beginning and end and measurable outcomes. Assessment is made based on the merit of the project, community impact and organizational effectiveness.

The program is administered by the Rural Affairs Office. Projects are reviewed and decisions are made by the members of the Agricultural and Rural Affairs Committee.

This report provides a summary of the application received under this Program by the Rural Affairs Office on May 16, 2024.

## **DISCUSSION**

Under the program guidelines for the RCBGP, eligible applicants are limited to organizations that:

- Are non-profit organizations that are active in rural Ottawa and recognized as supporting local community and/or agricultural activities and programs.
- Operate in a non-discriminatory manner, as set out by the Ontario Human Rights Code.
- Are governed by a democratically elected Board of Directors
- Demonstrate efficiency, effectiveness and fiscal responsibility
- Remain in good financial standing with the City of Ottawa

The program guidelines further state limitations on eligible activities. The following is a list of activities beyond the scope of the program:

- Retroactive costs – any costs incurred before a proposal is submitted
- Costs that are the responsibility of another level of government or funding program
- Costs for which an organization would reasonably be expected to make provisions for in the general daily administration of their organization, i.e. ongoing activity / business as usual

One application has been submitted and assessed, as detailed in Document 1. The Kinburn Community Centre is seeking \$7,000 to acquire and install two new aluminum bleachers at 3045 Kinburn Side Road, at the Kinburn Community Centre. The seating would provide more shaded seating for spectators and require fewer spectators to bring field chairs, saving the field from wear and tear. Due to the increased participation in sports activities since COVID, there is not enough seating currently available at the fields. This solution is a more community friendly one than requiring spectators to bring their own chairs.

### **FINANCIAL IMPLICATIONS**

Funds are available from within the Rural Community Building Grants Program budget.

### **LEGAL IMPLICATIONS**

There are no legal implications associated with implementing the report recommendation.

### **COMMENTS BY THE WARD COUNCILLOR(S)**

Ward Councillor has been made aware of the application and staff recommendation.

### **ACCESSIBILITY IMPACTS**

There are no accessibility impacts. As a standard requirement in the agreement, successful recipients shall warrant that it is in compliance with the requirement of the *Accessibility for Ontarians with Disability Act, 2005*, S.O. 2005, C.11. and shall continue to comply throughout this agreement.

### **ASSET MANAGEMENT IMPLICATIONS**

The recommendations documented in this report are consistent with the City's Comprehensive Asset Management (CAM) Program objectives. The implementation of the Comprehensive Asset Management program enables the City to effectively manage existing and new infrastructure to maximize benefits, reduce risk, and provide safe and reliable levels of service to community users. This is done in a socially, culturally, environmentally, and economically conscious manner.

When the City commits to the addition of new assets, consideration must also be given to the City's commitment to fund future operations, maintenance, and replacement costs. When reviewing the long-term impacts of asset acquisition, it is useful to consider the cumulative value and lifecycle costing of the acquired assets being taken on by the City. Once the bleachers are acquired and installed, they will be assumed as assets by

the City, and will be incorporated into the inventory of assets and financial forecasts included under the Recreation & Cultural Services Asset Management Plan.

### **ECONOMIC IMPLICATIONS**

There are no economic implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications.

### **RURAL IMPLICATIONS**

The Rural Community-Building Grants Program is intended to support rural communities through funding for eligible community projects that are beneficial to rural Ottawa residents.

### **SUPPORTING DOCUMENTATION**

Document 1 Application summary and staff recommendation

### **DISPOSITION**

As per the Council approved "Rural Community-Building Grants Program Policy", should the recommendations in this report be approved by Agriculture and Rural Affairs Committee, staff will proceed with administering these applications under the Rural Community-Building Grants Policy.

## **Document 1– Application Summary and Staff recommendation**

### **A – Kinburn Community Association – New Aluminum Bleachers at Kinburn Community Centre.**

#### Project Summary

The Kinburn Community Association is seeking funds to acquire and install two aluminum bleachers at the Kinburn Community Centre. The existing seating is insufficient for the volume of spectators that come out to events at all of the sports fields. The communal nature of bleacher seating will allow more interaction between members of the community.

#### Project Cost

The total cost of the project is estimated to be \$10,249.10, which includes the benches and installation. The Kinburn Community Association is asking for \$7,000.00 in funding.

#### Staff Recommendation

The applicant, Kinburn Community Association, is an eligible applicant under the RCBGP. It is staff's opinion that the proposed project meets the eligibility requirement under the program guidelines.

The Rural Affairs Office has reviewed the application and recommends approval of the full amount of \$7,000.00.