

Document 1 - Guidelines for Project Selection

Housing

- Projects within this category are generally based on the 10-year Housing and Homeless Plan (2020-2030) within the City.
- Projects listed may assist in the capital repair/rehabilitation of housing projects and building new housing units administered by Ottawa Community Housing (OCH). Funds may also be utilized for the acquisition of buildings and/or rental units intended for the Ottawa Community Land Trust (OCLT) projects.
- Housing projects on the CBC project list are City led initiatives only.

Traffic Calming and Road Safety

- If a project under this category is included in the Transportation Master Plan and is fully funded by Development Charges in a project list, it should not be duplicated under the Community Benefits Charge project list. This project cost can be recovered by Development Charges or funds allocated through the budget process.
- Staff recommend scoping all road segments, crossings and intersections that are suggested, including identifying accessibility needs, signalization needs, and if they are already included within an existing community or master plan.
- Many locations will require analysis, screening, and/or a functional design study to confirm feasibility, check technical warrants, and determine what geometric modifications are required before costing can be determined.

Public Realm

- Funds collected within this category can go towards community gardens, permanent public art installations, permanent Indigenous art installations, equipment for public art installations, and other public realm projects that are growth related.

Community Facilities

- The Community Benefits Charge can provide funding for theatres, art galleries, cultural facilities and projects within facilities that are growth related (i.e. not recovered by Development Charges).

Active Transportation

- On select occasions, standalone active transportation projects can combine Development Charges together with CBCs in order to execute a project, as long as these two sources of funds do not overlap. In such cases, the CBC component of the project must be separated from the DC funded portion of the project.
- Not all active transportation projects are feasible due to constraints, constructability, or cost-effectiveness, and as such, some discretion is advised when directing staff to cost these projects.
- The horizon on the CBC project list has been changed to 2024-2046 to reflect the new Transportation Master Plan initiatives.
- Some projects under this category may only rely on the CBC source of funding as no other source of funding has been determined at this time.

Urban Parks

- Most projects under this category may be partially or fully recovered through Development Charges and/or the Cash-in-Lieu/Parkland Dedication By-law. In order to address the growth aspects of communities across the City, items within this category help supplement other revenue sources by addressing park improvements. Improvements may include park equipment, play structures, adding new park amenities, and making improvements to existing and/or new park facilities. The recovery of the CBC component of a project must be separated from the DC funded portion of the project.
- The CBC charge does not recover funds for land acquisition of parkland.

CBC Administration

- 12% of funds collected from each development application subject to the charge are placed in a separate, city-wide account. These funds are utilized for the ongoing administration and implementation of the charge.