

Applicability of proposed Donation Procedures for Members of Council (Procedures) to various donation types

Note: Despite the applicability (or non-applicability) of the procedures to a particular type of donation, the [Code of Conduct for Members of Council](#) applies to all of a Member’s activities undertaken in their statutory role. Other matter-specific statutory, by-law or policy requirements may also apply to a Member’s involvement in a given situation.

Donation type	Applicability
General matters	
Member asks a company to donate a park enhancement (e.g., splash pad), temporary traffic calming measure (speed display board), etc.	Procedures apply to this solicitation .
Company advises Member of an offer to resurface tennis courts.	Procedures apply to this facilitation .
Member encourages businesses to donate to a not-for-profit group.	Procedures do not apply to this activity, which is addressed by the existing Community, Fundraising and Special Events Policy .
Planning-related matters	
Determining contributions to be received through the planning process (e.g., Community Benefits Charges).	Procedures do not apply to this activity. This is a statutory process . Any involvement from a Member would be subject to applicable existing statutory and by-law/policy provisions.
During an active planning application: Member asks a developer to provide transit passes for residents of a new development.	Procedures do not apply to this activity. This is a donation to residents and not to the City of Ottawa.
During an active planning application: Member asks a developer to ensure that	Procedures do not apply to this activity. This is a donation to residents and not to the City of Ottawa.

tenants receive temporary housing during a redevelopment.	
During an active planning application: Member asks a developer to make a donation to the City that is not part of the regular Community Benefits Charge process or other statutory process.	Procedures apply to this solicitation . As the Member may have an approval role in the planning application, the solicitation is not permitted under the blackout period restrictions.
During an active planning application: A developer tells a Member they wish to make a donation to the City that is not part of the regular Community Benefits Charge process or other statutory process.	Procedures apply to this facilitation . As the Member may have an approval role in the planning application, facilitation is not permitted under the blackout period restrictions.
After an active planning application: Member asks a developer to make a donation to the City (e.g., providing a funding contribution to the City for affordable housing, temporary traffic calming measures, park enhancements, etc.).	Procedures apply to this solicitation . The solicitation is permitted , provided the developer does not otherwise fall under blackout period restrictions (have any other planning applications underway. If so, an exception may be requested from the Integrity Commissioner).
After an active planning application: A developer tells a Member they wish to make a donation to the City (e.g., providing a funding contribution to the City for affordable housing, temporary traffic calming measures, park enhancements, etc.).	Procedures apply to this facilitation . Facilitation is permitted , provided the developer does not otherwise fall under blackout period restrictions (have any other planning applications underway. If so, an exception may be requested from the Integrity Commissioner).
<i>Emergency-related matters</i>	
Member asks a company to provide sandbagging assistance during a flooding emergency.	Procedures do not apply to donations of temporary aid and/or assistance in emergency situations affecting residents in the Member's ward.
Company tells Member it can provide residents with refreshments during a	Procedures do not apply to donations of temporary aid and/or assistance in emergency

significant power outage following a storm.	situations affecting residents in the Member's ward.
<i>Event-related matters</i>	
Member seeks gift cards from local companies for a raffle at a fundraising event organized by the Member.	Procedures do not apply to this solicitation , which is addressed by the existing Community Fundraising and Special Events Policy .
Members asks a company to provide hotdogs for the Member's annual community barbecue.	Procedures do not apply to this solicitation , which is addressed by the existing Community Fundraising and Special Events Policy .
Member lends their name to a community organization's fundraising event.	Procedures do not apply to this activity, which is addressed by the existing Community Fundraising and Special Events Policy .